

HEALTH COMMITTEE MEETING MINUTES  
NOVEMBER 26, 2008

HEALTH COMMITTEE MEMBERS PRESENT: Scribner, G. Hall, Shay, Campbell, Suprenant

HEALTH COMMITTEE MEMBERS ABSENT: N. Hall

SUPERVISORS: LaPointe, Trinkle

Patty Hunt, Director of Public Health

Tom Quinlan, Comptroller PV

Tina McDougall, PH Fiscal Manager

Kevin Hayes, County Administrator

Doug Cosey, Administrator PV

Roger Wickes, County Attorney

Ann Reynolds, Asst. Director PH

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – October 29, 2008
- 3) Department Reports/Request
  - A) Public Health
    - 1) Fiscal Report
    - 2) Agency Updates
    - 3) RN Resignation – Scheduler Position / Permission to Fill
    - 4) Year End Projections
    - 5) Cell Phones
    - 6) Miscellaneous
  - B) Pleasant Valley
    - 1) DOH Survey Results
    - 2) Upper Payment Limits (UPL) Update
    - 3) Governor's Proposed Budget Cuts
    - 4) Staffing Report
    - 5) Statistical Information
    - 6) Fiscal Updates
    - 7) Year End Projections
    - 8) Cell Phones
    - 9) Miscellaneous
- 4) Other Business
- 5) Adjournment

Chairman Scribner called the meeting to order at 1:00 P.M.

A motion to approve the minutes of the October 29, 2008 meeting was moved by Mr. Shay, seconded by Mrs. G. Hall and adopted.

PUBLIC HEALTH – Patty Hunt, Director, addressed the following items with the committee:

- Fiscal Report – Tina McDougall, Fiscal Manager, distributed and explained the 2008 budget to actual figures, handout on file.
- Agency Updates:
  - In the safety and disease prevention budget, they purchased 900 smoke detectors, 125 carbon monoxide detectors and batteries. She has set up a meeting with various other departments (i.e. Aging, DSS, Fire, Public Safety) to look at distribution of these items.
- RN Resignation – Scheduler Position / Permission to Fill – A RN is leaving and needs to be replaced and the scheduler position is also vacant. A motion to approve backfilling the RN position was moved by Mrs. G. Hall, seconded by Mr. Campbell and adopted. A motion to approve backfill of the Scheduler position was moved by Mrs. G. Hall, seconded by Mr. Campbell and adopted.

- Year End Projections – handout on file. Funding remains in the personnel line due to unfilled positions during the year or employees out on comp/disability. Without rate reconciliations, the Early Intervention and Children with Special Needs has approximately \$700,000.00 remaining. WIC is on a federal fiscal year. Revenues are projected to be under by approximately \$175,000.00. The radon funds will roll over to next year.
- Cell Phones – handout attached. Thirty-one cell phones are in use now and they desire to purchase an additional forty but will remove the 7 nurses phones. The estimated cost for the additional phones is \$27,826.00. The overall estimated cell phone cost is \$35,419.00, which is 36%, funded. Kevin Hayes, County Administrator, stated once all the departments have been approved for their cell phones, he would look into grouping the minutes. A motion to approve moving forward with the purchase of 40 new cell phones and retire 7 was moved by Mr. Campbell, seconded by Mrs. G. Hall, Mr. Suprenant and adopted. Mr. Shay opposed.
- Miscellaneous – Temporary help in the billing department is no longer needed.
- Early Intervention Grant – The Early Intervention Administrative grant has funding for refreshments approximately \$200.00. Hannaford was taking purchase orders but will no longer. There is a line item in the grant for food items. They will be making these purchases through petty cash.

PLEASANT VALLEY – Doug Cosey, Administrator, addressed the following items with the committee:

- Department of Health Survey Results – Exit conference was held but no final report. Five citations for isolated events. None of the deficiencies constituted actual harm to any of the residents.
- UPL update – The UPL funds were received on November 19<sup>th</sup>, just over \$2.5M. Yesterday, Doug transferred funds back to the County's General Fund the following amounts: \$983,383 and \$152,328 workers comp = \$1,135,711 with \$59,991 of that interest on the General Fund monies. The loan has been paid off. The County will not be making a contribution to the facility for 2009 or 2010.
- Governor's Proposed Cuts – \$577,000 impact to PV in Governor's proposed cuts. Meeting with department managers in early December assuming the worse to come up with a contingency plan.
- Staffing Report – handout on file.
- Statistical Information – As of today, 90% of the residents at PV are Washington County residents.
- Fiscal Updates – Tom Quinlan, Comptroller, distributed and discussed handouts on file. Cash flow summary attached.
- Year End Projections – handout on file. Revenues higher than expected and appropriations lower than anticipated.
- Cell Phones – No cell phones. Annually pay about \$720 per year for pagers.
- Miscellaneous –
  - Budget Amendment – A motion to amend budget for year-end expenses in the amount of \$222,300.00 transferring funds between line items and forwarded to the Finance Committee was moved by Mr. Shay, seconded by Mr. Campbell and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 2:20 P.M.

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