

AUDIT COMMITTEE MEETING MINUTES
SEPTEMBER 17, 2008

AUDIT COMMITTEE MEMBERS PRESENT: N. Hall, Rymph, Shay, Henke, Campbell, Suprenant

AUDIT COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: Trinkle

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – August 13, 2008 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chair N. Hall called the meeting to order at 9:00 A.M.

A motion to approve the minutes of the August 13, 2008 meeting was moved by Mr. Shay, seconded by Mr. Rymph and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

The committee discussed vouchers submitted relating to a caseworker traveling with a client (child) to New Mexico for reunification of child and biological father after a 10-year estrangement. Becky Palmer, DSS Accounting Department, explained how it was necessary for the caseworker to accompany the child to New Mexico and view and determine appropriateness of new home environment. She stated a case such as this does not occur very often.

A motion to pay all bills as audited was moved by Mr. Rymph, seconded by Mr. Campbell and adopted.

The committee reviewed the monthly audit report, attached.

The meeting adjourned at 11:00 A.M.