

AUDIT COMMITTEE MEETING MINUTES
OCTOBER 15, 2008

AUDIT COMMITTEE MEMBERS PRESENT: N. Hall, Rymph, Shay, Henke, Campbell, Suprenant

AUDIT COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: None

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – September 17, 2008 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chair N. Hall called the meeting to order at 9:10 A.M.

A motion to approve the minutes of the September 17, 2008 meeting was moved by Mr. Shay, seconded by Mr. Henke and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved by Mr. Campbell, seconded by Mr. Shay and adopted.

Judy Gonyeau, Sr. Audit Clerk, reported and has been noting on the vouchers a substantial amount of expenses for conferences and purchase of promotional items. She reported that last month's audit included \$6,355 in conference expenses and \$14,255 for the purchase of promotional items.

The committee reviewed the monthly audit report, attached.

The meeting adjourned at 11:08 A.M.