

AUDIT COMMITTEE MEETING MINUTES  
APRIL 16, 2008

AUDIT COMMITTEE MEMBERS PRESENT: N. Hall, Rymph, Henke, Campbell,  
Suprenant

AUDIT COMMITTEE MEMBERS ABSENT: Clark, Shay

SUPERVISORS: None

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – March 19, 2008 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chair N. Hall called the meeting to order at 9:04 A.M.

A motion to approve the minutes of the March 19, 2008 meeting was moved by Mr. Henke, seconded by Mr. Rymph and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved by Mr. Campbell, seconded by Mr. Suprenant and adopted.

Mr. Henke stated he plans to address with the Human Services Committee a voucher submitted by the Department of Social Services for a full day speaking engagement by Tim Gard International at Washington County DSS entitled: "Leadership The Tao of Humor" at a cost of \$6,000.00.

Mr. Rymph mentioned in the ACC capital project payments reimbursement for lodging was always at a motel in Warren County and stated the college should be advised that there are motels in Washington County that could be used.

Mrs. Gonyeau distributed to new members an audit policy and procedure manual and suggested all members should review the policies and procedures.

The committee reviewed the monthly audit report, attached.

The meeting adjourned at 11:01A.M.