

COMMUNITY COLLEGE COMMITTEE MEETING MINUTES
DECEMBER 10, 2008

COMMUNITY COLLEGE COMMITTEE MEMBERS PRESENT: Alexander, G.
Hall, Lindsay, Henke

COMMUNITY COLLEGE COMMITTEE MEMBERS ABSENT: Banks

SUPERVISORS: Trinkle, LaPointe

Kevin Hayes, County Administrator

Phyllis Cooper, Treasurer

ACC – President Heacock, Betsy Rabida, Bill Long, Kevin Rielly, Paul Mazur
Warren County Supervisors

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Discussion:
 - a. Capital Projects
 - b. Budget Parameters
- 3) Miscellaneous
- 4) Adjournment

The Community College committee meeting was called to order at 1:00 P.M. at Adirondack Community College.

Ron Heacock, ACC President, distributed and discussed the 2009-2010 budget parameters and strategy handout, attached, addressing the following:

- Parameters
- New York State Budget 2009-2010
- Expenses
- Potential Cost Reduction Strategies
- Strategies for Permanent Change
- Capital Requests 2009-2010

The parameters include a 3% increase in Sponsor's Share, \$89,134.00. He is working on maximizing the chargebacks. He is projecting a 2008 budget surplus of \$300,000 that will go to fund balance. He is aiming for zero because that is best for the chargebacks. Having monies left over has a negative effect on the chargeback figures. It behooves the college to spend their budget. The philosophy previously at the college was to have as much funding as possible left over at year end.

Regarding the State budget, President Heacock has heard that the base aid will be reduced by \$160.00 per FTE, resulting in a loss of aid in the amount of \$389,000. The State is also phasing in the employer contribution to the optional retirement plan.

President Heacock stated that they plan to only fill essential positions and reduce if possible and are watching the "soft costs" i.e., travel training.

He is looking at the budget long term; the attached handout lists strategies for permanent change.

A listing of the 2009 Capital Improvement plan items is attached. Mr. Bill Long, ACC, stated the college would like resolutions from the counties in support of these capital projects. Kevin suggested submitting these items jointly with Warren County as part of the stimulus project package. President Heacock stated that the college cannot collect parking fees for a capital project but they collect a small fee to offset some parking related expenses.

Kevin Hayes, County Administrator, distributed a handout prepared by the County Treasurer regarding (6) active ACC Capital Construction projects and the chargeback fund, attached. Capital Project No. 91 – Higher Education Center needs a budget amendment for change orders on the project totaling \$193,933.58. Kevin Rielly, ACC, stated there a few additional changes to this list that he will forward to the Treasurer. Kevin suggested a future meeting for reconciliation of ACC Capital Project No. 91.

Chargebacks – According to the Treasurer's report, Kevin stated there is an uncommitted chargeback fund balance as of 12/10/08 of \$516,725.58.

Capital campaign update – Joe King, ACC Foundation, stated everything is going well and a future meeting will be set up with the Foundation for an update on how the campaign is coming along with funding.

The ribbon cutting ceremony for the new Higher Education Center is scheduled for noon, on Thursday, January 22, 2009.

The meeting adjourned at 2:37 P.M.