

PUBLIC SAFETY COMMITTEE MEETING MINUTES
FEBRUARY 9, 2010

PUBLIC SAFETY COMMITTEE MEMBERS PRESENT: Lindsay, Suprenant, Hall, Banks, Henke, Pitts, Gordon

PUBLIC SAFETY COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: LaPointe

Debra Prehoda, Clerk

Sheriff LeClaire

Ray Rathbun, Fire Coordinator

Gary Evens, Deputy Fire

Undersheriff Mabb

Al Caprood, Deputy Probation Dir.

Bruce Mason, EMS Coordinator

Bill McCarty, Code Enforcement Adm.

Mike Gray, Alternative Sentencing Dir.

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Approval of Minutes – December 8, 2009
3. Department Requests/Reports:
 - A. EMS
 1. EMS Advisory Board Appointment – Vicky Campbell
 2. 2009 Year End Report
 - B. Code Enforcement
 1. Discuss Use of Pagers for After Hour Call Outs
 - C. Alternative Sentencing
 1. 2009 Year End Report
 - D. Sheriff
 1. 2009 Year End Report
 2. Request for Budget Amendment – Sex Offender Program
 3. Discuss Vehicle Garage
 4. Request to Purchase Printer for Pistol Permit Cards
 5. Personnel Request – Backfill Senior Account Clerk Position
 - E. Fire Bureau
 1. Emergency Services Training Center – Nelson Chase
 2. 2009 Year End Review – Gary Evens
4. Other Business
5. Adjournment

Chairman Lindsay called the meeting to order at 1:01 P.M.

A motion to approve the minutes of the December 8, 2009 meeting was moved by Mr. Banks, seconded and adopted.

EMS - Bruce Mason, EMS Coordinator, addressed the following items with the committee:

- EMS Advisory Board Appointment – Vicky Campbell – A motion to appoint Vicky Campbell of the Salem Rescue Squad to the EMS Advisory Board replacing James Gariepy for a term expiring December 31, 2011 was moved by Mr. Suprenant, seconded by Mr. Pitts and adopted.
- 2009 Year End Report – Mr. Mason distributed a handout listing the meetings, trainings, etc. that he attended during the last quarter of 2009, on file.

CODE ENFORCEMENT – Bill McCarty, Code Enforcement Administrator, addressed the following items with the committee:

- Discuss Use of Pagers for After Hour Call Outs – The Code Enforcement Officers were issued pagers for after hour call outs but they were removed during a past budget cut. The officers recommend pagers as the best method for call outs after hours. There are

between 10 and 12 call outs per year. The Fort Edward Fire Department has taken some pagers out of service and offered them to Code Enforcement. Dispatch of these call outs is done through the County Dispatch Center therefore no fee is paid to a provider for this service. Bill had Steve Griffin, Deputy Public Safety Director, check out these donated pagers and they should meet his needs but he is unsure how long these pagers will last. The cost for a new pager is approximately \$340.00. A motion to authorize use of the donated pagers and plan with the Budget Officer for future pager replacement needs was moved by Mr. Banks, seconded and adopted.

ALTERNATIVE SENTENCING – Mike Gray, Director, addressed the following items with the committee:

- 2009 Year End Report – Mike distributed and explained the attached 2009 Annual Report. He highlighted the following programs administered by his office:
 - Pre-Trail, Day Reporting Program, Alcohol/Substance Abuse Services, Community Service Program, Values Improvement Program, Juvenile Community Restoration Program, Alive @ 25, 2009 Accomplishments, 2010 Goals and year-end budget numbers. The net cost of Alternative Sentencing to the County was \$68,479.15.

SHERIFF – Sheriff Leclaire addressed the following items with the committee:

- 2009 Year End Report – The Sheriff distributed and explained the attached 2009 Annual Report. He indicated that the Road Patrol responded to 6,735 total complaints, which is an increase of 426 from 2008. The following areas also increased from the prior year: 900 penal law arrests represented an increased of 63, 691 accidents increased 43 and 2,039 transports increased 573. He also noted that the Sheriff's Office turned over to the County a total of \$1,427,447.88 in total revenue for 2009.
- Request for Budget Amendment – Sex Offender Program & Printer for Pistol Permit Cards – The Sheriff is requesting a budget amendment for the annual fee for the Sex Offender Watch Program to track sex offenders in the County and to purchase a printer for pistol permit cards using Crime Proceeds. He proposes moving \$3,500.00 from Crime Proceeds to the Sheriffs contractual line for the Sex Offender Watch Program and \$3,533 to equipment line for the purchase of the printer for pistol permit cards. A motion to approve request to amend budget moving funds from Crime Proceeds to the Sheriff's budget lines for payment of the annual fee for the Sex Offender Watch Program and purchase of a printer for pistol permit cards in the amount of \$7,033 was moved by Mr. Banks, seconded by Mr. Henke and adopted.
- Discuss Vehicle Garage – Sheriff Leclaire would like to put up a pole barn to allow the vehicles to be under cover. He has been working with Harrison Steves, Superintendent of Buildings and Grounds. He would use Crime Proceeds for this project. He has looked at one of the old barns on site but it was not large enough and would cost more money to convert to his storage needs. The pole barn would be constructed with County Building and Grounds staff. Having the vehicles in a pole barn would free up additional parking. Attached is a proposed construction drawing with a cost estimate from June 2009. Mr. Banks mentioned the design of the roof in relation to snow piling up in front of the stalls. The forfeiture funds have to be used for police purposes and cannot be used

to fund a budgeted item. This pole barn would hold the entire fleet, 24 cars, the boat & trailer and snowmobile/trailer. This would be built on property at the Jail site behind the Olive Street property. He stated it is very advantageous to have this room for additional parking and should help to extend the life of the vehicle being under cover. Undersheriff Mabb stated once the committee gives approval for this project, he would move forward and get final costs for presentation to the committee. Sheriff LeClaire stated he would also then need to amend his budget transferring Crime Proceeds into Sheriff Department accounts. The Sheriff stated that Harrison Steves, Supt. Bldgs., has informed him that Buildings and Grounds staff will have time to construct the pole barn. A motion to proceed with pole barn project, move forward and come up with a plan, was moved by Mr. Henke and seconded by Mr. Banks. Discussion. Mr. LaPointe asked if Building and Grounds personnel cost could be reimbursed out of Crime Proceeds. The Sheriff does not see why not. The Sheriff has \$72,000 in Crime Proceeds. Mr. Banks stated the final plans should be run through Willy Grimmke, Superintendent of Public Works. The motion to proceed with pole barn project, move forward and come up with a plan, was moved by Mr. Henke, seconded by Mr. Banks and adopted.

- Personnel Request – Backfill Senior Account Clerk Position – The Sheriff has a 35-hour per week Senior Account Clerk retiring. He stated this position does the very complex Sheriff/Jail payroll and requesting that it be backfilled. A motion to forward to the Staffing Review Committee recommending approval to backfill a Senior Account Clerk in the Sheriff's Department was moved by Mr. Henke, seconded by Mr. Banks and adopted.

FIRE BUREAU –The following items were addressed with the committee:

- Emergency Services Training Center, Nelson Chase – Mr. Chase is co-chairman of the Fire/Emergency Services Training Center committee. Chip Mellon was also in attendance at today's meeting and he is the Warren County co-chairman. Mr. Chase stated they have been busy meeting with our legislators seeking funding for this project. They are working with Congressman Murphy's Office on appropriation funding for 2011. They are seeking funds of between \$480,000 and \$760,000 for this beginning phase 1 and to start building. He stated they have 32 acres off of Queensbury Avenue for this project. He distributed a copy of a Post Star article on an access road that would connect Quaker Road and Queensbury Avenue that is beneficial for their project, less road expenses. They do have a \$400,000 intermunicipal grant between the two counties and that was extended until March 2011. They have met with the President of ACC and he is in cooperation on the further development of this project for scheduling, maintenance, etc.
- 2009 Year End Review – Gary Evens – distributed and explained the attached Report of Activities in 2009. The number of participants enrolled in the basic course indicates encouraging recruitment figures.

OTHER BUSINESS:

- Public Safety Report – Chairman Lindsay distributed and explained the attached report.
 - Haz-mat Coordinator - A motion to renew contract with Brian Jones, Haz-mat Coordinator as long as there is grant funding for the position was moved by Mrs. G. Hall, seconded by Mr. Banks and adopted.

- Hartford Fire Department – The Hartford Fire Department houses the Haz-mat response apparatus and the three-year contract expired on December 31, 2009. They have requested \$300/month for 2010 with a 3% escalator for the 2nd and 3rd years. A motion to approve a contract with the Hartford Fire Department for the housing of the Haz-mat response apparatus for \$300/month for 2010 or a three-year contract if they keep it at \$300/month, no escalator, was moved by Mr. Banks, seconded by Messrs. Suprenant and Henke and adopted.
- Hartford Fire Company – The Hartford Fire Company through their Town Supervisor is requesting an excess Sheriff's vehicle. The Sheriff stated he does not have any excess vehicle. The auction typically brings in \$1,900 to \$2,000 for these vehicles. Once one is available, they will be first on list. Last year the County made a vehicle available to the Village of Whitehall for the price that was bid on the vehicle in the on-line auction but they did not follow through with the sale.

Article in Sunday's paper regarding overtime – Mr. Pitts asked if the compensated time would only add to increased overtime expenses and we would be reading about that in the newspaper. Several Supervisors commented that the story was misleading. The Sheriff stated his personnel services lines in the Jail and Sheriff's Department were under budget for 2009.

The meeting adjourned at 2:10 P.M.

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