

AUDIT COMMITTEE MEETING MINUTES  
FEBRUARY 17, 2010

AUDIT COMMITTEE MEMBERS PRESENT: Suprenant, Watkins, Haff, Pitts

AUDIT COMMITTEE MEMBERS ABSENT: Henke, Shay, Sady

SUPERVISORS: Rymph

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – January 13, 2010 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Suprenant called the meeting to order at 9:20 A.M.

A motion to approve the minutes of the January 13, 2010 meeting was moved by Mr. Pitts, seconded by Mr. Watkins and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved by Mr. Watkins, seconded by Mr. Pitts and adopted.

The committee reviewed the monthly Audit Report, attached. Chairman Suprenant questioned the three vouchers rejected and not processed. Mrs. Gonyeau, Sr. Audit Clerk, explained why these vouchers were not in audit as follows: District Attorney – duplicate payment submitted, Public Defender – returned for clarification an attorney voucher for services and Pleasant Valley – required a signed voucher. Mr. Haff asked for an explanation of the percent of vouchers submitted to the Purchase Order (PO) System listed on the handout. Mrs. Gonyeau stated this is done to see the number of vouchers that are actually done on purchase orders.

Other Business: None.

A motion to adjourn was moved by Mr. Pitts, seconded by Mr. Watkins and adopted. The meeting adjourned at 11:38 A.M.

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