

AUDIT COMMITTEE MEETING MINUTES
DECEMBER 16, 2009

AUDIT COMMITTEE MEMBERS PRESENT: Rymph, Alexander, N. Hall, Shay, Alexander, Henke, Suprenant

AUDIT COMMITTEE MEMBERS ABSENT: Sady

SUPERVISORS: None

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – November 18, 2009 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Rymph called the meeting to order at 9:04 A.M.

A motion to approve the minutes of the November 18, 2009 meeting was moved by Mr. Henke, seconded by Mr. Shay and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved by Mr. Henke, seconded by Messrs. Suprenant and Shay and adopted.

Kevin Hayes, County Administrator, addressed the committee regarding a request for a resolution authorizing the County Treasurer to pay a Public Health invoice for computers, copy of purchase order on file. Public Health received funding within the 4th quarter of 2009 and these funds were used to replace computers that were planned to be budgeted for in the 2010 budget and allowing them to maximize their state aid/core grant amount. The computers have not been received in time so that the bill could be paid in this December audit. A motion to authorize the County Treasurer to pay the purchase order for \$78,306 plus shipping for these computers upon receipt of the invoice from Public Health was moved by Mr. Suprenant, seconded by Mr. Henke and adopted.

The committee reviewed the monthly Audit Report, attached.

The meeting adjourned at 10:13 A.M.

Washington County Board of Supervisors
PO Monthly Audit Report for 12 / 2009

Department	Submitted	Submitted Late	Rejected Corrected	Reject Not Processed	PO System Voucher	% Submitted to PO System	Dollar Amount
1010 Legislative Board	2	0	0	0	0	0.00%	\$460.7
1040 Clerk of the Board	6	0	0	0	0	0.00%	\$756.2
1165 District Attorney	11	0	1	0	1	9.09%	\$5,923.80
1170 Public Defender	35	0	0	0	3	8.57%	\$14,287.34
1185 Medical Examiner & Coroner	11	0	0	0	0	0.00%	\$4,954.60
1190 Grand Jury	6	0	0	0	0	0.00%	\$1,711.10
1230 County Administrator	3	0	0	0	1	33.33%	\$3,031.45
1325 Treasurer	17	0	0	0	10	58.82%	\$4,904.64
1340 Budget Officer	3	0	0	0	0	0.00%	\$25,952.00
1355 Real Property Tax Service	3	0	0	0	1	33.33%	\$696.97
1362 Tax Advertising/Expense	7	0	0	0	0	0.00%	\$13,170.54
1410 COUNTY Clerk	9	0	0	0	4	44.44%	\$5,504.82
1420 County Attorney (Law)	2	0	0	0	0	0.00%	\$436.73
1430 Personnel	3	0	0	0	0	0.00%	\$141.98
1450 Board of Elections	1	0	0	0	0	0.00%	\$3,344.40
1490 Dept. of Public Works	2	0	0	0	0	0.00%	\$883.35
1620 Building & Grounds	78	0	0	0	9	11.54%	\$40,804.56
1660 Stock Room	13	0	0	0	13	100.00%	\$3,648.45
1680 Central Data Processing	10	0	0	0	3	30.00%	\$34,994.36
1910 Unallocable Insurance	1	0	0	0	0	0.00%	\$92.40
2490 Community College	19	0	0	0	0	0.00%	\$12,849.81
3010 Traffic Safety Board	1	0	0	0	0	0.00%	\$226.80
3110 Sheriff	26	2	0	0	4	15.38%	\$32,485.55
3140 Probation	6	0	0	0	1	16.67%	\$1,593.40
3142 Alternative Sentencing	18	0	0	0	0	0.00%	\$9,237.37
3150 Jail	108	2	1	2	15	13.89%	\$74,206.80
3315 Special Traffic	8	0	0	0	0	0.00%	\$15,842.41
3410 Fire Bureau	6	0	0	0	0	0.00%	\$1,503.24
3620 Code Enforcement	3	0	0	0	0	0.00%	\$2,650.75
3625 EMS	1	0	0	0	0	0.00%	\$156.60
3640 Emergency Services	12	0	0	0	1	8.33%	\$4,648.57
4000 Public Health	306	11	15	0	43	14.05%	\$454,773.35
6010 Social Services/Aging	71	0	0	0	11	15.49%	\$127,756.94
6510 Veterans	3	0	0	0	0	0.00%	\$865.13
6610 Sealer of Weights & Measurer	2	0	0	0	0	0.00%	\$378.00
7310 Youth Bureau	6	0	0	0	0	0.00%	\$648.09
8020 Planning	6	0	0	0	0	0.00%	\$15,853.18
Fund Total	825	15	17	2	120	14.55%	\$921,375.82
ACC Construction	3	0	0	0	0	0.00%	\$1,308.35
Capital Construction	8	0	0	0	1	12.50%	\$324,003.90
Car Pool	17	0	0	0	2	11.76%	\$21,865.34
County Road	47	0	0	0	12	25.53%	\$418,044.91
County Road Machinery	111	0	2	0	13	11.71%	\$120,574.54
Pleasant Valley	175	0	1	1	36	20.57%	\$190,084.58
Sewer District No. 2	41	1	0	0	0	0.00%	\$15,550.01
Solid Waste Management	39	0	0	0	0	0.00%	\$69,536.81
Workers Compensation	4	0	0	0	2	50.00%	\$1,249.24
Fund Total	445	1	3	1	66	14.83%	\$1,162,217.68
Total Of All Funds	1270	16	20	3	186	14.65%	\$2,083,593.50