

Resolution No. 214 November 17, 2017
By Supervisor Suprenant

TITLE: To Relevy Unpaid Sewer District No. 2 User Fees

RESOLVED, that effective December 1, 2017 the Clerk of this Board be and she hereby is authorized to relevy unpaid Sewer District No. 2 user fees; and be it further

RESOLVED, that the County Treasurer be and he hereby is directed to cease collection of unpaid Sewer District No. 2 user fees effective November 30, 2017.

BUDGET IMPACT STATEMENT: None.

Resolution No. 215 November 17, 2017
By Supervisor Hogan

TITLE: To Relevy Unpaid Sewer District No. 1 User Fees

RESOLVED, that effective December 1, 2017 the Clerk of this Board be and she hereby is authorized to relevy unpaid Sewer District No. 1 user fees; and be it further

RESOLVED, that the County Treasurer be and he hereby is directed to cease collection of unpaid Sewer District No. 1 user fees effective November 30, 2017.

BUDGET IMPACT STATEMENT: None.

Resolution No. 216 November 17, 2017
By Supervisor Hogan

TITLE: To Reassess Unpaid Water Rents – Town of Kingsbury

WHEREAS, the Supervisor of the Town of Kingsbury has submitted a statement of unpaid water rents in the Town of Kingsbury, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Kingsbury, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 217 November 17, 2017
By Supervisor Hicks

TITLE: To Reassess Unpaid Water Rents – Town of Granville

WHEREAS, the Supervisor of the Town of Granville has submitted a statement of unpaid water rents in the Town of Granville, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Granville, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 218 November 17, 2017
By Supervisor Suprenant

TITLE: To Reassess Unpaid Water Rents – Town of Fort Edward

WHEREAS, the Supervisor of the Town of Fort Edward has submitted a statement of unpaid water rents in Water District No. 1 and Water District No. 2, Town of Fort Edward, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board is hereby authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Fort Edward, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 219 November 17, 2017
By Supervisor Gang

TITLE: To Reassess Unpaid Sewer #1 and #2 User Fees – Town of Dresden

WHEREAS, the Supervisor of the Town of Dresden has submitted a statement of unpaid sewer user fees in Sewer #1 and Sewer #2, Frederick's Point, in the Town of Dresden, New York; now therefore be it

RESOLVED, that the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated "Unpaid Sewer User Fees" the amount of unpaid Sewer #1 and Sewer #2, Frederick's Point, user fees as specified in the report of said Supervisor of the Town of Dresden, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 220 November 17, 2017
By Supervisor LaPointe

TITLE: To Reassess Unpaid Sewer #1 and #2 User Fees – Town of Putnam

WHEREAS, the Supervisor of the Town of Putnam has submitted a statement of unpaid sewer fees in Sewer #1, Black Point Sewer District, and Sewer #2, Royal Anchorage Sewer District, in the Town of Putnam, New York; now therefore be it

RESOLVED, that the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Sewer User Fees” the amount of unpaid Sewer #1, Black Point Sewer District, and Sewer #2, Royal Anchorage Sewer District, user fees as specified in the report of said Supervisor of the Town of Putnam, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 221 November 17, 2017
By Supervisor Pitts

TITLE: To Relevy Unpaid Water Rents – Town of Salem

WHEREAS, the Supervisor of the Town of Salem has submitted a statement of unpaid water rents in the Town of Salem, New York; now therefore be it

RESOLVED, that pursuant to Section 198.3d of the Town Law, the Clerk of this Board be and she hereby is authorized to add to the tax roll of designated “Unpaid Water Rents” the amount of water rent unpaid as specified in the report of said Supervisor of the Town of Salem, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. 222 November 17, 2017
By Supervisor Hogan

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "B" of 2017

WHEREAS, Introductory Local Law "B" of 2017 providing for a schedule of charges for the discharge of sewage into the sewerage system of Washington County Sewer District No. 1 has been presented in writing and introduced at a meeting of the Board of Supervisors on the 17th day of November, 2017; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors in the Supervisors' Chambers, Fort Edward, New York on the 15th day of December, 2017 at 10:05 AM; and be it further

RESOLVED, that notice of such hearing be given by publishing at least once prior to said hearing in the official newspapers of Washington County.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 223 November 17, 2017
By Supervisor Suprenant

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "C" of 2017

WHEREAS, Introductory Local Law "C" of 2017 providing for a schedule of charges for the discharge of sewage into the sewerage system of Washington County Sewer District No. 2 has been presented in writing and introduced at a meeting of the Board of Supervisors on the 17th day of November, 2017; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors in the Supervisors' Chambers, Fort Edward, New York on the 15th day of December, 2017 at 10:05 AM; and be it further

RESOLVED, that notice of such hearing be given by publishing at least once prior to said hearing in the official newspapers of Washington County.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 224 October 20, 2017
By Supervisors Fedler, Idleman, Shay, Haff, Armstrong, Moore, Skellie

TITLE: A Resolution to Increase State Support for Cornell Cooperative Extension County Associations in the State of New York

WHEREAS, Cornell Cooperative Extension is a formal collaboration between the National Institute of Food and Agriculture at USDA, New York State, County Governments and the Citizens of the State that has served to apply unbiased, research-based knowledge from Cornell, New York's Land Grant University, to the needs of New Yorkers and their communities for over 100 years, and

WHEREAS, local extension educators are key community partners in helping to implement state initiatives including maximizing agriculture and local food systems, strengthening the economy, promoting healthier eating habits and access to good nutrition, fighting poverty particularly in rural areas, protecting water quality and stewardship of New York's natural resources, building opportunity through STEM based youth education and leadership skills in 4-H, promoting renewable energy options while protecting farmland resources, and partnering where appropriate in Taste NY initiatives to promote tourism and local food and farm businesses, and

WHEREAS, support from Federal, State and County sources is essential to the continued success of locally-governed county cooperative extension associations, and

WHEREAS, state appropriations for county cooperative extension associations to match county government appropriations as authorized by Section 224 (8) of the County Law have remained stagnant for seventeen years, and

WHEREAS, state funding is needed to ensure that the Cornell Cooperative Extension system can equitably work for all New York residents through increased resources to support rural, suburban, and urban community development needs; now therefore be it

RESOLVED, that the Washington County Board of Supervisors supports increasing the State appropriation for Cornell Cooperative Extension associations to \$8 million, such funds to be distributed directly to the associations through Cornell University as agent for the state as provided by law.

BUDGET IMPACT STATEMENT: None.

Resolution No. 225 November 17, 2017
By Supervisors Fedler, Idleman, Shay, Haff, Armstrong, Moore, Skellie

TITLE: To Establish Lead Agency for SEQRA Review and Set Time and Place for a Public Hearing on Washington County Consolidated Agricultural District (CAD) No. 2

WHEREAS, pursuant to Article 25A of the Agriculture and Markets Law, Consolidated Agricultural District No. 2 is currently undergoing their required eight year review, and

WHEREAS, the Washington County Agricultural and Farmland Protection Board has reviewed the district in question and made recommendations to the Washington County Board of Supervisors, and

WHEREAS, with proposed removal, the modification of said district is an unlisted action pursuant to 6 NYCRR Part 617 (SEQRA), and

WHEREAS, the only other agency required to take action regarding said district is the State of New York Department of Agriculture and Markets, and

WHEREAS, the State of New York Department of Agriculture and Markets through a programmatic review of the potential environmental impacts of the creation and modifications of agricultural districts has found little likelihood of significant adverse environmental impacts from such actions; now therefore be it

RESOLVED, that the Washington County Board of Supervisors does establish itself as Lead Agency for review of CAD No. 2 pursuant to 6 NYCRR 617; and be it further

RESOLVED, that Washington County is hereby directed to prepare a Short Environmental Assessment Form and all other necessary forms for compliance with 6 NYCRR 617 and provide the Board of Supervisors with analysis and recommendations for making a determination of environmental significance for this proposed action prior to its taking final action on this proposal; and be it further

RESOLVED, that a public hearing on the recertification of CAD No. 2 be held in the Supervisor's Chambers, County Office Building, Fort Edward, New York at 10:05 AM on December 15, 2017; and be it further

RESOLVED, that the proper legal notice be published at least five (5) days prior to said hearing in the Whitehall Times and the Eagle.

BUDGET IMPACT STATEMENT: Advertising costs contained in the budget.

Resolution No. 226 November 17, 2017
By Supervisors O'Brien, Armstrong, Campbell, Gang, Shaw, Skellie, Hogan

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "D" of 2017

WHEREAS, Introductory Local Law "D" of 2017 amending Local Law 6 of 2007 to remove the ten year limitation on the Cold War Veterans exemption has been presented in writing and introduced at a meeting of the Board of Supervisors on the 17th day of November, 2017; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors in the Supervisors' Chambers, Fort Edward, New York on the 15th day of December, 2017 at 10:05 AM; and be it further

RESOLVED, that notice of such hearing be given by publishing at least once prior to said hearing in the official newspapers of Washington County.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 227 November 17, 2017
By Supervisors Pitts, Shaw, LaPointe, Haff, O'Brien, Fedler, Skellie

TITLE: To Award Bid for NYSOGS Mini-Bid Number: T17100017 - Stainless Steel (Center Conveyor) Muni Dump Body, One Way Plow, Wing Plow, Power Tilt Hitch & Central Hydraulic System

WHEREAS, the Department of Public Works has advertised and solicited bids for two (2) 304 Stainless Steel Muni Dump Bodies, One Way Plows, Wing Plows & Central Hydraulic systems, and

WHEREAS, the following bid response was received:

Henderson Products Inc.	\$188,214.00
Zwack, Inc.	\$189,990.00

, and

WHEREAS, Henderson Products, Inc. bid was found to be unresponsive and the Public Works Committee recommends award to Zwack, Inc.; now therefore be it

RESOLVED, that Mini-Bid Number: T17100017 - Stainless Steel (Center Conveyor) Muni Dump Body, One Way Plow, Wing Plow, Power Tilt Hitch & Central Hydraulic System be awarded to Zwack, Inc.; and be it further

RESOLVED, that the Superintendent of Public Works is hereby authorized to execute those documents necessary for award in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Funds contained in the budget for this purchase.

Resolution No. 228 November 17, 2017
By Supervisors Pitts, Shaw, LaPointe, Haff, O'Brien, Fedler, Skellie

TITLE: Authorizing Agreement Between the County of Washington and the County of Warren for the Removal of Snow and Salting/Sanding to Control Ice on Paved Warren County Road for 2018

WHEREAS, for the safety of the general public, all roads must be maintained during the winter months by removing snow and salting/sanding to control ice and snow on paved roads, and

WHEREAS, certain Warren County roads lead into Washington County roads, which roads are maintained by Washington County, and

WHEREAS, it has been recommended that an agreement be continued between the County of Warren and the County of Washington for the removal of snow and salting/sanding to control ice and snow on 0.68 miles of paved Warren County roads located within the County of Warren leading into Washington County at the following rates:

\$8,260.59 per mile	Plow/Sand with typical snow/ice removal operations between storms, adjust miles appropriate for multiple lane highways. 0.68 Miles @ \$8,260.59 = \$5,617.20
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\$554.00 per mile	Sweep and remove road sand in spring after winter operations are completed one time per year. 0.68 Miles @ \$554.00 = \$376.72
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; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors be, and he hereby is, authorized to enter into an agreement on behalf of the County of Washington with the County of Warren for snow removal and salting/sanding to control ice and snow on paved Warren County roads located within the County of Warren, which roads are maintained by Washington County, for a term commencing January 1, 2018 and terminating December 31, 2018, in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: This will provide approximately \$5,994 of revenue for the Department of Public Works.

Resolution No. 229 November 17, 2017
By Supervisors Suprenant, LaPointe, Shay, O'Brien, Hogan

TITLE: To Waive Requirements of Executive Law Section 381 and Assume Responsibility for Code Enforcement in the Town of Putnam Effective January 1, 2018

WHEREAS, Section 381(2) of the NYS Executive Law requires local municipalities to determine on or before July 1 of the year whether they will defer code enforcement duties to the County beginning on January 1 of the next calendar year, and

WHEREAS, the Town of Putnam has requested that the County waive this requirement and assume code enforcement responsibilities on January 1, 2018, and

WHEREAS, the Code Enforcement Administrator has indicated that there is sufficient staffing to assume these additional responsibilities, and

WHEREAS, the Public Safety Committee has agreed and endorsed the request; now therefore be it

RESOLVED, that the County of Washington hereby waives its right to notice under NYS Executive Law Sect. 381 and agrees to assume code enforcement duties in the Town of Putnam at the beginning of 2018; and be it further

RESOLVED, that should any intermunicipal agreements be required for this transition, the Chairman of the Board of Supervisors is hereby authorized to execute the same in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Staffing in the department should be sufficient to cover these duties.

Amended 11/17/17

Resolution No. 230 November 17, 2017
By Supervisors LaPointe, O'Brien, Shay

TITLE: Amend the Grade Schedule and Staffing Pattern – Sheriff – Increase Civil Clerks to Forty Hours a Week **and Remove One Account Clerk**

WHEREAS, the Sheriff has requested to increase the hours for the Civil Clerks from 35 hours a week to 40 hours a week, and

WHEREAS, the Sheriff does not plan to fill a vacant Account Clerk position so the Account Clerk position can be removed from the Staffing Pattern, and

WHEREAS, the Personnel Committee has approved this request; now therefore be it

RESOLVED, that the Grade Schedule be amended increasing the Civil Clerk title to 40 hours a week effective November 17, 2017; and be it further

RESOLVED, that the Staffing Pattern for the Sheriff be amended increasing Civil Clerk 40 hours a week by two (2) and decreasing Civil Clerk 35 hours a week by two (2) **and decrease Account Clerk by one (1)** effective November 17, 2017.

BUDGET IMPACT STATEMENT: Funds contained in the budget.

Resolution No. 231 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend 2017 Budget – Sewer District No. 2

WHEREAS, a budget amendment is needed to allocate funds to pay for National Grid lighting incentive work (\$10,000); allocate funds for Wendell (\$10,000) and allocate funds to correct an error and budget shortfall (\$32,050), and

WHEREAS, these changes have been approved by the Public Works Committee; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

GB.8000.8110.4068	SD#2 Admin. – Contracted Services	20,000
GB.8000.8131.121	SD#2 Compost – Reg. Earnings	30,000
GB.8000.8131.2090	SD#2 Compost – Equipment	<u>2,050</u>
		52,050

Increase Appropriated Fund Balance:

GB.599	SD#2 Appropriated Fund Balance	52,050
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BUDGET IMPACT STATEMENT: Allocates fund balance to cover shortfalls.

Amended 11/17/17 Resolution No. 232 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget – DSRIP Funds

WHEREAS, the Community Services Board, Washington County Public Health and Aging & Disabilities Resource Center (ADRC) of Washington County received funding from the Adirondack Health Institute as part of the DSRIP program, in the amount of \$6,217.46, and

WHEREAS, the Aging and Disabilities Resource Center (ADRC) of Washington County also received an additional \$12,750 for the period 10/1/16-12/31/16, and

WHEREAS, these funds need to be recognized in the 2017 Washington County budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4004.4080	Consultant – Public Hlth.	2,720
A.6010.2010	Office Equipment – DSS	11,400
A.6010.4010	Telephone – DSS	2,088
A.6010.4030.01	Office Supplies – DSS	1,400
A.4310.4625.01	Grants – Other – Mental Health	<u>1,360</u>
		18,968

Increase Revenue:

A.4004.4489.09	Federal Aid – DSRIP	2,720
A.6772.4489.09	Federal Aid – DSRIP	14,888
A.4310.4489.09	Federal Aid – DSRIP	<u>1,360</u>
		18,968

BUDGET IMPACT STATEMENT: Recognize DSRIP funds in 2017 Budget.

Resolution No. 233 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget and Contract – Mental Health to Allow Pass-Through of 100% State Aid

WHEREAS, the Director of Mental Health has requested an amendment to the budget and contract to allow a pass-through of 100% state aid from the NYS Office of Mental Health in the amount of \$19,859, and

WHEREAS, these funds are designated for the Warren Washington Association for Mental Health, Inc. to increase supported housing capacity for individuals with serious mental illness; now therefore be it

RESOLVED, that the Board of Supervisors authorizes the contract amendment and the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4320.404006	OMH 100% - Mental Health	19,859
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Increase Revenue:

A.4320.3490	State Aid – Mental Health	19,859
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BUDGET IMPACT STATEMENT: Recognizes 100% state aid in the 2017 budget.

Resolution No. 234 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget – Public Health for Preparedness Grant

WHEREAS, Public Health has been notified of approval of the Public Health Emergency Preparedness grant for the period of July 1, 2017 – June 30, 2018 in the amount of \$52,096, and

WHEREAS, this grant includes funds for salary and fringe benefits that are already included in the 2017 budget so those funds will be placed in contingency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4004.2625.99	Public Health – Grant Equip.	11,586
A.4004.4625.01	Public Health – Grants Contractual	9,441
A.1990.4530	Contingency	<u>31,069</u>
		52,096

Increase Revenue:

A.4004.4489.02	Federal Aid for Bio-Terrorism	52,096
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BUDGET IMPACT STATEMENT: Recognizes preparedness grant in the 2017 budget. If this resolution is approved, the contingency account will be \$198,320 for general purposes and \$21,368 for Tourism.

Resolution No. 235 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget – Public Health

WHEREAS, the Director of Public Health has requested to transfer funds within the Public Health budget to cover software costs related to Delta software, MILOR, telephone and printing costs; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4004.4010	Telephone – Pub. Hlth.	500
A.4004.4100	Printing – Pub. Hlth.	700
A.4004.4120	Maint. Contract – Pub. Hlth.	38,800
A.4004.4310	Maint. In Lieu of Rent – Pub. Hlth.	<u>8,000</u>
		48,000

Decrease Appropriation:

A.4004.121	Regular Earnings – Pub. Hlth.	45,000
A.4004.126	Buyouts & Incentives – Pub. Hlth.	<u>3,000</u>
		48,000

BUDGET IMPACT STATEMENT: Transfer funds between line items.

Resolution No. 236 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget WIC to Cover Anticipated Shortfalls

WHEREAS, Public Health has requested to transfer funds between line items within the WIC program to cover anticipated shortfalls; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4082.122	OT (1.0) WIC	5,000
A.4082.2010	Office Equip. – WIC	200
A.4082.2625.99	Grant Equip. – WIC	<u>1,600</u>
		6,800

Decrease Appropriation:

A.4082.4612	WIC Funding	6,800
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BUDGET IMPACT STATEMENT: Transfer funds between line items.

Resolution No. 237 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Award Contract for HVAC Engineering Services to CT Male

WHEREAS, the Superintendent of County Buildings has identified four significant projects related to HVAC systems in County buildings that need to be addressed, and

WHEREAS, these projects require engineering services and design to address, and

WHEREAS, Buildings and Grounds issued a Request for Proposals for engineering services for these projects, and

WHEREAS, the Superintendent of County Buildings has reviewed the received responses from this Request for Proposal, and

WHEREAS, the Superintendent of County Buildings has recommended awarding the contract for these services to CT Male in the amount of \$16,500, and

WHEREAS, funds were not contained within the 2017 budget for this project; now therefore be it

RESOLVED, that the Chairman of the Board is hereby authorized to execute any and all documents required to retain CT Male for engineering services for the scope of services outlined in the Request for Proposal; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1620.4040	Contract Exp. – Bldgs. & Grounds	16,500
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Decrease Appropriation:

A.1990.4530	Contingency	16,500
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BUDGET IMPACT STATEMENT: This will leave a balance of \$181,820 for general expenses and \$21,368 for Tourism expenses in the General Fund contingency account.

Resolution No. 238 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Amend County Attorney Budget for the Purchase of Three Office Chairs

WHEREAS, the County Attorney's Office is in need of three new office chairs due to the deterioration of aging existing office chairs, and

WHEREAS, the County Attorney has worked with the Purchasing Department and found the best practicable value for replacement chairs, and

WHEREAS, the Government Operations Committee has recommended the replacement of these deteriorating office chairs, and

WHEREAS, funds for these purchases were not contained in the 2017 budget; now therefore be it

RESOLVED, the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1420.2010	County Attorney – Office Equipment	650
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Decrease Appropriation:

A.1420.4080	County Attorney - Consultant	650
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BUDGET IMPACT STATEMENT: None. Transfer funds between line items.

Resolution No. 239 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Amend IT Budget for the Purchase of Two Office Chairs

WHEREAS, the IT Department is in need of two new office chairs due to one aging chair becoming completely inoperable and the need to provide an appropriate chair for an employee, and

WHEREAS, the IT Department has worked with the Purchasing Department to identify a suitable replacement for the chair that broke and is in the process of identifying the other replacement chair required, and

WHEREAS, the Government Operations Committee has recommended the replacement of these chairs, and

WHEREAS, funds for these purchases were not contained in the 2017 budget; now therefore be it

RESOLVED, the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1680.2010	IT – Office Equipment	550
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Decrease Appropriation:

A.1680.4320.01	IT – Repairs & Maint.	550
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BUDGET IMPACT STATEMENT: None. Transfer funds between line items.

Resolution No. 240 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend 2017 Budget – STOP-DWI for Equipment Purchase

WHEREAS, the STOP-DWI budget contains funds to purchase ten alco-sensor testing devices, and

WHEREAS, these funds are budgeted in contractual and need to be transferred into the equipment line item; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3315.2090	STOP-DWI Equipment	3,290
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Decrease Appropriation:

A.3315.4370.01	Enforcement Spec. Traffic Prog.	3,290
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BUDGET IMPACT STATEMENT: None. Transfer between line items.

Resolution No. 241 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Public Safety Budget for Emergency Management Performance Grant (EMPG)

WHEREAS, Washington County has been awarded \$28,525 under the FY2017 Emergency Management Performance grant program for the period of October 1, 2016 – September 30, 2018, and

WHEREAS, these funds are provided by the U.S. Department of Homeland Security and Federal Emergency Management Agency; now therefore be it

RESOLVED, that Washington County hereby accepts this funding and authorizes the Chairman of the Board to sign any grant documents necessary; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3640.2625.99	Grant Equip. – Pub. Safety	22,275
A.3640.4625.01	Grants Other Contractual	<u>6,250</u>
		28,525

Increase Revenue:

A.3640.4305	Fed. Aid for Emergency Services	28,525
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BUDGET IMPACT STATEMENT: Recognize EMPG funds in the 2017 budget.

Resolution No. 242 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget – Capital Project No. 113 – Homeland Security Grant

WHEREAS, Washington County has been awarded \$79,977 under the FY2017 State Homeland Security Program, and

WHEREAS, these funds are provided by the U.S. Department of Homeland Security and Federal Emergency Management Agency, and

WHEREAS, per federal guidelines, at least 25% of this award must be directed towards Law Enforcement terrorism prevention activities; now therefore be it

RESOLVED, that Washington County hereby accepts this funding and authorizes the Chairman of the Board to sign any grant documents necessary; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

CAPITAL PROJECT NO. 113 – HOMELAND SECURITY GRANTS

Increase Appropriation:

H113.3110.3111.2625.xx	Sheriff LETPP 9/1/17-8/31/20	19,994
H113.3640.2625.xx	Pub. Safety SHSP 9/1/17-8/31/20	<u>59,983</u>
		79,977

Increase Revenue:

H113.3110.3111.4389.xx	Fed. Aid LETPP 9/1/17-8/31/20	19,994
H113.3640.4389.xx	Fed. Aid SHSP 9/1/17-8/31/20	<u>59,983</u>
		79,977

BUDGET IMPACT STATEMENT: Recognizes State Homeland Security program grant in the capital project.

Resolution No. 243 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Authorize Centralized Arraignment Pay for the District Attorney's Office for Compliance with Counsel at First Appearance Stipulation of the Hurrell-Harring Settlement and Amend On-Call Pay

WHEREAS, in November 2014 Washington County authorized a settlement of the Hurrell-Harring et al. v. State of New York et al. Index No. 8866-07 lawsuit (the settlement), and

WHEREAS, a component of the Settlement requires that all individuals arrested for a crime be provided with legal counsel at the time of their first court appearance (Counsel at First Appearance), and

WHEREAS, these court appearances (arraignments) occurred at any time, day or night, and

WHEREAS, the County was approved by the Office of Court Administration to move to a centralized arraignment court to be held at the Washington County Jail, and

WHEREAS, the centralized arraignment court will hold two sessions a day at 7 AM and 7PM seven days a week three hundred sixty five days a year, and

WHEREAS, both the Public Defender and District Attorney's Office are required to have employees attend each of these scheduled Centralized Arraignment Parts, and

WHEREAS, the District Attorney has requested that his staff be compensated at the same rate as those of the Public Defender for their appearance at these sessions, and

WHEREAS, the Public Safety Committee has recommended implementing this compensation mechanism for the District Attorney's staff, and

WHEREAS, the implementation of the Centralized Arraignment Part should significantly reduce the need for on-call arraignments, and

WHEREAS, in order to cover the costs of the Centralized Arraignment pay, the District Attorney has recommended cutting the compensation provided in Resolution No. 188 of 2016 for on-call pay in half, and

WHEREAS, it is understood that after the Centralized Arraignment Part has been in place for six months, the need for any on-call pay will be reassessed; now therefore be it

RESOLVED, that the District Attorney is hereby authorized to establish and manage the centralized arraignment coverage ensuring one employee is present; and be it further

RESOLVED, that each employee will be paid \$75 per weekday session, \$125 per weekend and holiday session for centralized arraignment effective November 17, 2017; and be it further

RESOLVED, that the compensation for On-Call pay in the District Attorney's Office, as provided in Resolution No. 188 of 2016, is hereby reduced by half to an amount of \$50 per week day and \$100 per weekend and holiday effective November 17, 2017.

BUDGET IMPACT STATEMENT: Sufficient funds are contained within the 2017 budget.

Resolution No. 244 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Amend IT Budget for the Purchase of Replacement Kronos Clocks

WHEREAS, the County utilizes the Kronos time and attendance system to track the work hours and benefits of its employees, and

WHEREAS, the Kronos system utilizes a system of 32 clocks located in various County offices and locations to track the hours of employees, and

WHEREAS, the clocks currently deployed are past the end of their useful life, and

WHEREAS, the Director of IT has worked with the State Contract vendor for this system to identify replacement clocks that are suitable for the County's needs, and

WHEREAS, the vendor is offering a discount on the purchase of the identified new clocks through a trade-in credit for the County's existing clocks that is valid through the end of 2017, and

WHEREAS, the Director of IT has recommended taking advantage of this trade-in credit and replacing the County's existing clocks before the end of 2017, and

WHEREAS, the funds for this purchase were not contained in the 2017 budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1680.2020	IT – Computer Equipment	61,000
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Decrease Appropriation:

A.1990.4530	Contingency	61,000
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BUDGET IMPACT STATEMENT: This will leave a balance of \$120,820 for general expenses and \$21,368 for Tourism expenses in the General Fund Contingency account.

Resolution No. 245 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Reaffirm and Reduce Petty Cash – County Clerk

WHEREAS, the Washington Clerk is currently authorized for Petty Cash, in the amount of \$2,000; \$1,000 DMV Cash Drawers; \$275 DMV Petty Cash; \$725 County Clerk Petty Cash, and

WHEREAS, the County Clerk portion of the Petty Cash is no longer required; now therefore be it

RESOLVED, that the Finance Committee reaffirms the County Clerk Petty Cash, in the amount of \$1,275; \$1,000 DMV cash drawers and \$275 DMV Petty Cash; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the necessary adjustments to reduce the County Clerk Petty Cash by \$725 and return the Monies to the General Fund.

BUDGET IMPACT STATEMENT: Reaffirms DMV Petty Cash and returns prior County Clerk Petty Cash to the General Fund.

Resolution No. 246 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Reaffirm and Reduce Petty Cash – Public Health

WHEREAS, the Washington Department of Public Health is currently authorized for Petty Cash, in the amount of \$4,175; \$175 Petty Cash and \$4,000 Postage Meter, and

WHEREAS, the Postage Meter portion of the Petty Cash is no longer required; now therefore be it

RESOLVED, that the Finance Committee reaffirms the Public Health Petty Cash, in the amount of \$175; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the necessary adjustments to reduce the Postage Meter Petty Cash, in the amount of \$4,000.

BUDGET IMPACT STATEMENT: Reaffirms Public Health Petty Cash and writes off the Postage Meter portion that was previously returned to the General Fund.

Resolution No. 247 November 17, 2017

By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Rescind Petty Cash – Parks

WHEREAS, the Washington County Parks are currently authorized for Petty Cash, in the amount of \$100, and

WHEREAS, this Petty Cash is no longer required as it is funded annually through the Treasurer's Petty Cash; now therefore be it

RESOLVED, that the Finance Committee rescinds the Parks Petty Cash, in the amount of \$100; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the necessary adjustments to rescind the Parks Petty Cash.

BUDGET IMPACT STATEMENT: Rescinds Parks Petty Cash that was previously returned to the General Fund.

Resolution No. 248 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, O'Brien, Fedler, Shaw, Hogan

TITLE: Official Newspaper Designation – Democrat

WHEREAS, the majority of Democrat members of the Board of Supervisors have designated the Whitehall Times of Whitehall, New York as the official Democrat newspaper for the year 2018 to publish session laws, concurrent resolutions, election notices, official canvass, Local Laws and notices; now therefore be it

RESOLVED, that the Whitehall Times be and hereby is designated the official Democrat newspaper for 2018.

BUDGET IMPACT STATEMENT: None.

Resolution No. 249 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, O'Brien, Fedler, Hogan

TITLE: Official Newspaper Designation – Republican

WHEREAS, the majority of the Republican members of the Board of Supervisors have designated the Greenwich Journal and Salem Press of Greenwich, New York as the official Republican newspaper for the year 2018 to publish session laws, concurrent resolutions, election notices, official canvass, Local Laws and notices; now therefore be it

RESOLVED, that the Greenwich Journal and Salem Press be and hereby is designated the official Republican newspaper for 2018.

BUDGET IMPACT STATEMENT: None.

Resolution No. 250 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Settle Matter of Mark Bardin v. Washington County; Index No. 25871

WHEREAS, the County received a notice of claim and suit titled Mark Bardin v. Washington County; Index No. 25871, and

WHEREAS, the County's insurance counsel has recommended settlement of the matter in the amount of \$15,000 and the County's consent to settlement is necessary, and

WHEREAS, the Finance Committee has recommended that the matter be settled, and

WHEREAS, a budget amendment is necessary for the settlement to be paid; now therefore be it

RESOLVED, that the Chairman and/or County Attorney are hereby authorized to execute those documents necessary for the settlement in a form approved by the County Attorney; and be it further

RESOLVED, that the Treasurer is authorized and directed to make payment for the settlement upon receiving the appropriate documentation as indicated by the County Attorney; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1930.4290	Exp. - Judgment and Claims	15,000
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Decrease Appropriation:

A.1990.4530	Contingency	15,000
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BUDGET IMPACT STATEMENT: Costs from contingency account which currently stands at \$105,820 for general purposes and \$21,368 for Tourism.

Resolution No. 251 November 17, 2017

By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "E" of 2017

WHEREAS, Introductory Local Law "E" of 2017 providing for the establishment of salaries of the County Administrator, County Attorney, Commissioner of Social Services, Superintendent of Public Works, Sheriff, County Clerk, County Treasurer, Real Property Tax Director, Coroners, Election Commissioners, Director of Personnel/Civil Service has been duly introduced in writing at a meeting of the Board of Supervisors of the County of Washington on the 17th day of November, 2017; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors at County Office Building B, Fort Edward, New York on the 15th day of December, 2017 at 10:05 AM; and be it further

RESOLVED, that notice of such public hearing be published at least five (5) days prior to said hearing in the official County newspapers for 2017.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 252 November 17, 2017
By Supervisor Campbell

TITLE: To Reject Bid Responses for Washington County Bid Number 2017-08: Washington County Sheriff's Office Uniforms

WHEREAS, pursuant to the County's Procurement Policy and in an attempt to encourage competition and ensure the best value for the residents of Washington County, the Washington County Purchasing Coordinator released a Request for Bids on October 11, 2017 for the provision of uniforms and other related accessories for the Sheriff's Office, and

WHEREAS, the notice of this Request for Bids was published in the official County Newspapers and on the online bid platform BidNet, and

WHEREAS, despite these efforts to widely distribute the Request for Bids, only one bid response was received, and

WHEREAS, in order to ensure the bid is received by as many potential vendors as possible, the County Administrator has recommended returning the submitted bid response unopened to the respondent and reissuing the bid; now therefore be it

RESOLVED, the Board of Supervisors hereby rejects the submitted response to Bid Number 2017-08; and be it further

RESOLVED, the Purchasing Coordinator is hereby instructed to return the submitted response to Bid Number 2017-08 unopened to the respondent; and be it further

RESOLVED, the Purchasing Coordinator is hereby instructed to re-advertise the Request for Bids for Uniforms for the Sheriff's Office and make every practicable effort to circulate the bid opportunity as widely as possible to all known vendors qualified to respond.

BUDGET IMPACT STATEMENT: Cost of republishing notices in official County newspapers.

Resolution No. 253 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend Budget – Sheriff – Seatbelt Grant

WHEREAS, the Washington County Sheriff has received a seatbelt grant through the NYS Governor’s Traffic Safety Committee, in the amount of \$13,215 to be utilized to increase seatbelt usage and reduce dangerous driving behaviors, and

WHEREAS, the grant needs to be recognized in the 2017 Washington County budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3110.3111.2625.99	Sheriff – Admin. Grants	2,895
A.3110.3112.123	Sheriff – Patrol Overtime 1.5	10,320

Increase Revenue:

A.3110.3112.4510	Federal Aid – Traffic Safety	13,215
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BUDGET IMPACT STATEMENT: Recognize grant in 2017 budget.

Resolution No. 254 November 17, 2017

By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Authorize Purchase of Real Estate Located in the Village of Granville Adjacent to the Church St. Bridge

WHEREAS, property located at 34 Church St., 41 Church St. and 1 Water St. in the Village of Granville is available for purchase by the County, and

WHEREAS, the sale of this property by the owner's guardian was approved by the Washington County Court in an order dated October 12, 2017, and

WHEREAS, the approved purchase prices for the properties are: 34 Church St. \$8,500, 41 Church St. \$9,000 and 1 Water St. \$48,000 for an aggregate total of \$65,500, and

WHEREAS, the Superintendent of Public Works and the Finance Committee have recommended the purchase of these properties due to their proximity to the County owned Church St. bridge and the need for future construction in that area, and

WHEREAS, a budget amendment to move existing funds to pay for the purchase is necessary; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

COUNTY ROAD FUND

Increase Appropriation:

(No. to be assigned by Treas.)	Purchase of Land	65,500
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Decrease Appropriation:

D.5000.5120.402	Bridge Projects	65,500
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;and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute those documents necessary for purchase in a form approved by the County Attorney; and be it further

RESOLVED, that the Treasurer is hereby authorized to make payment to the seller upon presentment of the deed and appropriate documentation.

BUDGET IMPACT STATEMENT: Purchase funds as stated herein.

Resolution No. 255 November 17, 2017

By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend 2018 Tentative Budget – Increase Appropriation for Agriculture and Livestock Program (Cornell Cooperative Extension)

WHEREAS, the Finance Committee has reviewed the 2018 Tentative Budget and recommend increasing the appropriation for Ag & Livestock by \$10,000 and reducing the appropriation for Expenses on Property Acquired by \$10,000; now therefore be it

RESOLVED, that the 2018 Tentative Budget is hereby amended as follows:

Increase Appropriation:

A.8750.4290	Prog. Expenses – Ag. & Livestock	10,000
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Decrease Appropriation:

A.1364.4320.01	Repairs & Maint. – Exp. On Prop. Acq.	10,000
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BUDGET IMPACT STATEMENT: None.

Resolution No. 256 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Amend 2018 Tentative Budget – Director of the Office for the Aging Salary Adjustment

WHEREAS, the Finance Committee has reviewed the 2018 Tentative Budget and recommend increasing the base salary for the Director of Office for the Aging by \$5,000; now therefore be it

RESOLVED, that the 2018 Tentative Budget be amended as follows:

Increase Appropriation:

A.6772.121	Reg. Earnings – OFA	5,000
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Decrease Appropriation:

A.3150.3152.4300	Medical Supplies – Jail	5,000
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BUDGET IMPACT STATEMENT: None.

Resolution No. 257 November 17, 2017
By Supervisor Campbell

TITLE: To Amend the 2018 Tentative Budget to Acknowledge Increased Anticipated PILOT Payments and Additional New York State Snow and Ice Control Funding

WHEREAS, New York State Department of Transportation (NYSDOT) has recently completed its reconciliation for the County's 2016-2017 State Snow and Ice Control contract, and

WHEREAS, the County received \$281,000 in additional revenue over what was expected, and

WHEREAS, in calculating the County's estimated Tax Cap for 2018, a new PILOT in the amount of \$8,000 and an increase in an existing PILOT in the amount of \$29,000 was not contained in the initial Tax Cap calculation, and

WHEREAS, after adding the new PILOT revenues, and accompanying escalator factors, for 2018 into the Tax Cap calculation, the County's Tax Cap limit is approximately \$88,000 lower than initially forecasted, and

WHEREAS, in order to comply with the New York State Tax Cap, the Real Property Tax Levy in the 2018 Tentative Budget must be reduced by approximately \$88,000; now therefore be it

RESOLVED the 2018 Tentative Budget is hereby amended as follows:

GENERAL FUND

Decrease Revenue:

A.9900.1001	Real Property Taxes	88,000
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Decrease Appropriation:

A.9000.9901.02	Interfund Transfer - County Road	88,000
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COUNTY ROAD FUND

Decrease Revenue:

D.5000.5010.5031	Interfund Revenue – From General Fund	88,000
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Increase Appropriated Fund Balance:

D.599	Appropriated Fund Balance – County Road	88,000
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BUDGET IMPACT STATEMENT: Reduces the increase to the Tax Levy to \$662,787 which is equal to 2.0698%.

Resolution No. 258 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, O'Brien, Fedler, Shaw, Hogan

TITLE: Resolution Adopting the Budget for Fiscal Year 2018 Making Appropriations for the Conduct of County Government

WHEREAS, the Board of Supervisors has met and considered the tentative budget, and

WHEREAS, a public hearing thereon as required by Section 359 of the County Law has been held; now therefore be it

RESOLVED, that the tentative budget as hereinafter set forth is hereby adopted and that the several amounts set forth in the adopted columns of the budget be and they hereby are appropriated for the object and purposes specified effective January 1, 2018.

BUDGET IMPACT STATEMENT: The amount to be raised in taxes in 2018 is \$32,684,397, an increase of \$662,787 compared to 2017 or 2.0698%.

Resolution No. 259 November 17, 2017
By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: To Adopt Non-Union Grade Schedule

WHEREAS, the 2018 budget has been prepared using the following non-union grade schedule, and

WHEREAS, the following changes were made to titles within the non-union grade schedule in the 2018 budget process:

New Titles:

WIC Sr. Breastfeeding Peer Counselor	Grade 7
Secretary to Supervising Attorney	Grade 12
Compost Operator	Grade 12
Pump Station Sewer Maint. II	Grade 12
Paving Supervisor	Grade 14
Chief WWTP Operator	Grade 23

Titles that Increase in Grade:

Electronic Technician	From Grade 11 to Grade 13
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Titles that Increase from 35 to 37.5 hrs./wk. or 37.5 hrs./wk. slot added:

Account Clerk	Grade 8
Index Clerk	Grade 9
Recording Clerk	Grade 9
County Archivist	Grade 11

Titles that Increased from 35 to 40 hrs./wk. or 40 hrs./wk. slot added:

Senior Account Clerk	Grade 10
Senior Audit Clerk	Grade 13

; now therefore be it

RESOLVED, that the attached schedule for non-union hourly employees be adopted effective January 1, 2018.

BUDGET IMPACT STATEMENT: Funds contained in the 2018 budget.

SCHEDULE A TITLES BY GRADE

Grade 1

Grade 2

Grade 3

Aging Services Aide PT
Motor Vehicle Operator

Grade 4

Meal Site Manager (OFA)
* Aging Services Aide
* Clerk, PT

Grade 5

WIC Breastfeeding Peer Couns. (Per Diem)
* Laborer (B&G)
* Laborer, PT (B&G)

Grade 6

Assistant Cook
Substitute Cook
Motor Vehicle Operator, PT (Vet. Van)
* Lifeguard/Laborer

Grade 7

Clerk
Typist
WIC Nutrition Aide
WIC Sr. Breastfeeding Peer Counselor
* Building Maintenance Helper
* Laborer (Sewer)
* Senior Lifeguard

Grade 8

Account Clerk
Cook
** Account Clerk
* Building Maint. Worker
* Motor Vehicle Operator (Veterans)
* Waste Water Maintenance Worker

Grade 9

Alternative Sent. Program Assistant
Pavement Mngmt. Summer Intern
Senior Cleaner
Senior Clerk
Senior Typist
Sr. WIC Nutrition Aide
WIC Outreach Worker

Grade 9 con't.

** Index Clerk
** Recording Clerk
* Aging Services Assistant
* Correction Officer, PT
* Civil Clerk
* Senior Clerk
* Senior Typist

Grade 10

Administrative Secretary
Cook Manager
Deputy Commissioner Bd. of Elections
Dispatcher (Per Diem)
Junior Purchasing Clerk
LPN (PH)
LPN, PT (Jail)
Medical Secretary
Secretary to the Public Defender
Senior Account Clerk
* Administrative Secretary (DSS)
* Building Maintenance Mechanic
* Crime Victim Adv. Assistant
* Deputy, PT
* Senior Account Clerk
* Supervising Cleaner

Grade 11

Exam Proctor
Principal Engineering Tech, Part Time
Personnel Clerk Trainee
Senior Recording Clerk
** County Archivist
* Auto Mechanic
* Heavy Equipment Operator
* Laboratory Technician
* Pump Station/Sewer Maint. Worker
* Wst. Water Treatmnt. Plant Oper. Trainee

Grade 12

Deputy to Director of Veterans
Legal Assistant
Junior Planner
Real Prop. Tax Service Asst.
Secretary to County Attorney
Secretary to Supervising Attorney
* Assistant Supervising Mechanic
* Code Enforcement Officer
* Compost Operator

*HOURLY EMPLOYEE WHO WORKS 40 HOURS PER WEEK OR A 40 HR. WEEK BASIS

**HOURLY EMPLOYEE WHO WORKS 37.5 HOURS PER WEEK

SCHEDULE A TITLES BY GRADE

Grade 12 con't.

- * Legal Assistant
- * Personnel Clerk
- * Pump Station Sewer Maint. II
- * Secretary to Sheriff
- * Waste Water Treatment Plant Operator

Grade 13

- Bookkeeper
- Coordinator of Services (OFA)
- Court Referral Specialist (Alt. Sent.)
- Crime Victim Advocate, PT
- Microcomputer Specialist
- Motor Vehicle Supervisor
- Program Specialist
- Tax Map Technician
- * Car Pool Automotive Mechanic Sup.
- * Building Maintenance Supervisor
- * Electronic Technician
- * Engineering Technician
- * Secretary to the District Attorney
- * Senior Audit Clerk

Grade 14

- Caseworker, PT
- Early Intervention Services Coordinator
- Emergency Mngmnt. Coordinator
- Paving Supervisor (Seasonal)
- Pre-School Service Coordinator
- Welfare Investigator
- Youth Program Coordinator
- * Sr. Waste Water Treatment Plant Operator

Grade 15

- Alcohol/Substance Abuse Prog. Coord.
- Office Manager (PH)
- Principal Account Clerk
- Purchasing Coordinator
- Senior Investigator, PT
- * Civil Service Technician
- * Principal Account Clerk (Treas.)
- * Principal Account Clerk (DSS)

Grade 16

- Administrator, Legal Defense of Indigents
- Early Intervention Program Coordinator
- Medical Services Supervisor
- Nutritionist/Dietician (OFA)
- Public Health Educator
- Registered Nurse
- Youth Bureau/Alt. Sent. Supervisor
- WIC Program Nutritionist
- * Highway General Supervisor III

Grade 16 con't.

- * Principal Social Services Examiner
- * Senior Engineering Technician
- * Staff Development Coordinator
- * Training & Resource Dev. Coordinator

Grade 17

- * Computer Systems Coordinator (DSS)

Grade 18

- Dietetic Services Supervisor
- Registered Nurse, PT (Jail)
- Senior Health Educator
- Sr. WIC Program Nutritionist
- * Grade B Case Supervisor (DSS)
- * Supervisor Pump Station & Sewers

Grade 19

- Asst. Director Youth Bureau
- Director of Alcohol/Substance Abuse
- Geographic Information Sys. Specialist
- Probation Supervisor
- * DPW Maint. Shop Supervisor
- * Grade A Case Supervisor (DSS)
- * Principal Engineering Technician
- * Registered Nurse (Jail)

Grade 20

- Fiscal Officer
- * Accounting Supervisor, Grade B

Grade 21

- PH Emg. Preparedness Coord. Infect. Ctl.
- WIC Program Coordinator

Grade 22

- * Supervising Nurse (Jail)

Grade 23

- * Chief WWTP Operator

Grade 24

- ** Supervising Public Health Nurse

Grade 25

Grade 26

- * Senior Engineer

Grade 27

*HOURLY EMPLOYEE WHO WORKS 40 HOURS PER WEEK OR A 40 HR. WEEK BASIS

**HOURLY EMPLOYEE WHO WORKS 37.5 HOURS PER WEEK

2018 Non-Union Hourly

YEAR	WORKING DAYS	40 hrs/week ANNUAL HRS	35 hrs/week ANNUAL HRS
2018	261	2,088	1,827

GRADE	BASE	1ST YEAR	2ND YEAR	3RD YEAR	4TH YEAR
1	8.56	8.76	8.96	9.16	9.36
2	9.78	9.98	10.18	10.38	10.58
3	11.27	11.47	11.67	11.87	12.07
4	11.98	12.18	12.38	12.58	12.78
5	12.55	12.78	13.01	13.24	13.47
6	13.20	13.43	13.66	13.89	14.12
7	14.31	14.54	14.77	15.00	15.23
8	15.48	15.71	15.94	16.17	16.40
9	16.66	16.89	17.12	17.35	17.58
10	17.70	17.93	18.16	18.39	18.62
11	18.52	18.75	18.98	19.21	19.44
12	19.55	19.81	20.07	20.33	20.59
13	20.59	20.85	21.11	21.37	21.63
14	21.63	21.89	22.15	22.41	22.67
15	22.65	22.91	23.17	23.43	23.69
16	23.68	23.94	24.20	24.46	24.72
17	24.72	24.98	25.24	25.50	25.76
18	25.77	26.03	26.29	26.55	26.81
19	26.78	27.04	27.30	27.56	27.82
20	27.84	28.13	28.42	28.71	29.00
21	28.87	29.16	29.45	29.74	30.03
22	29.89	30.18	30.47	30.76	31.05
23	30.95	31.24	31.53	31.82	32.11
24	31.96	32.25	32.54	32.83	33.12
25	33.02	33.31	33.60	33.89	34.18
26	34.03	34.32	34.61	34.90	35.19
27	35.07	35.36	35.65	35.94	36.23
28	36.11	36.40	36.69	36.98	37.27
29	37.16	37.47	37.78	38.09	38.40
30	38.17	38.48	38.79	39.10	39.41
31	39.23	39.54	39.85	40.16	40.47

LONGEVITY INCREMENTS

5 years	45¢ per hour
8 years	45¢ per hour
10 year	45¢ per hour
15 years	45¢ per hour
20 years	45¢ per hour
25 years	45¢ per hour

Shift Differential

3:00 PM - 11:00 PM	30¢ per hour
11:00 PM - 7:00 AM	62¢ per hour

Amended 11/17/17

Resolution No. 260 November 17, 2017

By Supervisors Campbell, LaPointe, Idleman, Haff, O'Brien, Fedler, Shaw, Hogan

TITLE: Establish Salary Schedule for Exempt, Stipend, Seasonal & Per Diem Employees

WHEREAS, the 2018 budget has been prepared using the following exempt salary schedule, and

WHEREAS, the following changes were made to the exempt salary schedule as part of the budget process:

Step of \$1,000 added for Year 2

Adjustments:

5th Assistant District Attorney
County Treasurer
County Clerk
Director of Personnel/Civil Service
Sheriff
Economic Development Coordinator
Office for the Aging Director
Park Manager
Election Inspectors

New Titles Added:

Senior Safety Officer

; now therefore be it

RESOLVED, that the following employee titles be paid as indicated in the following schedule effective January 1, 2018.

BUDGET IMPACT STATEMENT: Funds contained in the 2018 budget.

2018 Exempt Salary Schedule

UNOFFICIAL

DEPT	TITLE	ADJUSTMENT	BASE SALARY	STEP EARNED YEARS 1, 2 & 3		LONGEVITY - SEE CHART BELOW		SALARY LEVEL OF INDIVIDUAL IN TITLE AS OF 1/1/2018
				STEP YEAR	AMOUNT	LONGEVITY POINT EARNED	AMOUNT	
A1010	Chairman, Board of Supervisors		\$ 32,415					\$ 32,415
A1010	Vice Chairman, Board of Supervisors		\$ 23,296					\$ 23,296
A1010	Budget Officer		\$ 35,996					\$ 35,996
A1010	Supervisor		\$ 18,216					\$ 18,216
A1040	Clerk of the Board		\$ 60,392	3	\$ 3,000	25	\$ 5,100	\$ 68,492
A1165	District Attorney		\$ 183,350					\$ 183,350
A1165	1st Assistant District Attorney		\$ 72,488	3	\$ 3,000	10	\$ 2,550	\$ 78,038
A1165	2nd Assistant District Attorney		\$ 66,396	3	\$ 3,000	8	\$ 1,700	\$ 71,096
A1165	3rd Assistant District Attorney		\$ 66,396	2	\$ 2,000	-	\$ -	\$ 68,396
A1165	4th Assistant District Attorney		\$ 66,396	3	\$ 3,000	-	\$ -	\$ 69,396
A1165	5th Assistant District Attorney	\$ 2,500	\$ 51,163	1	\$ 1,000	-	\$ -	\$ 52,163
A1165	Senior Crime Victims Advocate		\$ 52,885	1	\$ 1,000	-	\$ -	\$ 53,885
A1165	Crime Victims Advocate		\$ 47,638	3	\$ 3,000	-	\$ -	\$ 50,638
A1170	Public Defender		\$ 85,606	3	\$ 3,000	8	\$ 1,700	\$ 90,306
A1170	1st Assistant Public Defender		\$ 72,488	2	\$ 2,000	-	\$ -	\$ 74,488
A1170	Assistant Public Defender (1 of 5)		\$ 66,396	1	\$ 1,000	-	\$ -	\$ 67,396
A1170	Assistant Public Defender (2 of 5)		\$ 66,396	1	\$ 1,000	-	\$ -	\$ 67,396
A1170	Assistant Public Defender (3 of 5)		\$ 66,396		\$ -	-	\$ -	\$ 66,396
A1170	Assistant Public Defender (4 of 5)		\$ 66,396		\$ -	-	\$ -	\$ 66,396
A1170	Assistant Public Defender (5 of 5)		\$ 66,396		\$ -	-	\$ -	\$ 66,396
A1170	Assistant Public Defender (PT)		\$ 50,870					\$ 50,870
A1171	Supervising Attorney, Assigned Co. (PT)		\$ 57,221					\$ 57,221
A1185	Coroner		\$ 6,409					\$ 6,409
A1230	County Administrator		\$ 83,230	2	\$ 2,000	-	\$ -	\$ 85,230
A1230	Assistant to County Administrator		\$ 50,686	1	\$ 1,000	15	\$ 3,400	\$ 55,086
A1325	County Treasurer	\$ 1,000	\$ 84,937					\$ 84,937
A1325	1st Deputy to Treasurer		\$ 62,982	3	\$ 3,000	15	\$ 3,400	\$ 69,382
A1355	Real Property Tax Director		\$ 58,070	3	\$ 3,000	20	\$ 4,250	\$ 65,320
A1410	County Clerk	\$ 1,000	\$ 72,153					\$ 72,153
A1410	Deputy County Clerk		\$ 44,726	2	\$ 2,000	15	\$ 3,400	\$ 50,126
A1420	County Attorney		\$ 90,731	3	\$ 3,000	20	\$ 4,250	\$ 97,981
A1420	Deputy County Attorney		\$ 72,488	3	\$ 3,000	10	\$ 2,550	\$ 78,038
A1420	Assistant County Attorney		\$ 66,396	3	\$ 3,000	-	\$ -	\$ 69,396
A1420	Senior Safety Officer	\$ 5,000	\$ 54,409	3	\$ 3,000	8	\$ 1,700	\$ 59,109
A1420	Safety Officer		\$ 49,409		\$ -	-	\$ -	\$ 49,409
A1430	Director Personnel/Civil Service	\$ 6,000	\$ 67,776	3	\$ 3,000	5	\$ 850	\$ 71,626
A1450	Elections Commissioners		\$ 46,613					\$ 46,613
A1490	Superintendent of Public Works		\$ 84,101	3	\$ 3,000	-	\$ -	\$ 87,101
A1490	Deputy Superintendent of Public Works		\$ 72,826	1	\$ 1,000	-	\$ -	\$ 73,826
A1620	Superintendent of County Buildings		\$ 63,492		\$ -	-	\$ -	\$ 63,492
A1680	Director, Data Processing		\$ 71,857	3	\$ 3,000	25	\$ 5,100	\$ 79,957
A1680	Assistant Director, Data Processing		\$ 64,975	3	\$ 3,000	25	\$ 5,100	\$ 73,075
A3110	Sheriff	\$ 1,000	\$ 87,804					\$ 87,804
A3110	Undersheriff		\$ 75,850	3	\$ 3,000	20	\$ 4,250	\$ 83,100
A3110	Captain		\$ 73,800		\$ -	15	\$ 3,400	\$ 77,200
A3110	Lieutenant (1 of 2)		\$ 68,281	3	\$ 3,000	20	\$ 4,250	\$ 75,531
A3110	Lieutenant (2 of 2)		\$ 68,281		\$ -	20	\$ 4,250	\$ 72,531
A3140	Director, Probation		\$ 60,255	3	\$ 3,000	25	\$ 5,100	\$ 68,355
A3150	Correction Administrator		\$ 64,058	3	\$ 3,000	10	\$ 2,550	\$ 69,608
A3410	Fire Coordinator		\$ 16,436					\$ 16,436
A3620	Code Enforcement Administrator		\$ 51,415	1	\$ 1,000	-	\$ -	\$ 52,415
A3640	Director, Public Safety		\$ 52,166	2	\$ 2,000	15	\$ 3,400	\$ 57,566
A3640	Deputy Director, Public Safety		\$ 51,499	3	\$ 3,000	10	\$ 2,550	\$ 57,049
A3640	EMS Coordinator, Per Diem		\$ 8,944					\$ 8,944
A4010	Director, Public Health		\$ 82,563	3	\$ 3,000	25	\$ 5,100	\$ 90,663
A4010	Assistant Director, Patient Services PH		\$ 78,926	3	\$ 3,000	25	\$ 5,100	\$ 87,026
A6010	Commissioner of Social Services		\$ 82,563	3	\$ 3,000	20	\$ 4,250	\$ 89,813
A6010	Social Services Division Director (1 of 2)		\$ 63,519	3	\$ 3,000	25	\$ 5,100	\$ 71,619
A6010	Social Services Division Director (2 of 2)		\$ 63,519	2	\$ 2,000	15	\$ 3,400	\$ 68,919
A6510	Director, Veterans Affairs		\$ 48,663	1	\$ 1,000	-	\$ -	\$ 49,663
A6610	Sealer Weights & Measures		\$ 44,463	1	\$ 1,000	-	\$ -	\$ 45,463
A6772	Director, Office for the Aging	\$ 5,000	\$ 63,195	3	\$ 3,000	10	\$ 2,550	\$ 68,745
A7310	Youth Director		\$ 60,255	3	\$ 3,000	20	\$ 4,250	\$ 67,505
A8020	Economic Development Coordinator	\$ 5,000	\$ 78,919	3	\$ 3,000	-	\$ -	\$ 81,919
GB8110	Executive Director, Sewer No. 2		\$ 80,542	3	\$ 3,000	8	\$ 1,700	\$ 85,242

(1) Salary set by New York State Law
 (2) Salary set by

Steps of \$1,000 are earned at years 1, 2 & 3 in title Longevity (Years of County Service) is Earned as Follows:

Longevity Point	Amount	Cumulative
5 Years	850	\$850
8 Years	850	\$1,700
10 Years	850	\$2,550
15 Years	850	\$3,400
20 Years	850	\$4,250
25 Years	850	\$5,100

STIPEND, SEASONAL & PER DIEM TITLES	RATE
Abstractor	\$11,000
Arson Investigator	\$4,521
Deputy Clerk of Board of Supervisors	\$10,455
Deputy EMS Coordinator	\$2,911
Deputy Fire Coordinator	\$4,521
Park Manager (Seasonal)	\$7,022
Election Inspectors (hourly)	\$11.00
Election Inspector (annual class stipend)	\$27.68
Election Technician/Custodian	\$15.38
Park Manager Per Diem	\$76.88