

PUBLIC WORKS COMMITTEE MEETING MINUTES
NOVEMBER 27, 2018

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Fedler, Shaw, Hicks, Skellie, Middleton, Rozell

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Shay, Campbell, Haff

SUPERVISORS: Henke, Moore, Idleman, O'Brien, Hogan

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Chris DeBolt, County Administrator

Deborah Donohue, Supt. Public Works

Joe Brilling, Exec. Dir. SD#2

Media & Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – October 30, 2018
3. Department Reports/Requests:
 - A. Sewer District
 - 1) Budget Amendment – Carryover \$3,700 – Env. Planning Grant
 - 2) Discuss MOA with Kingsbury
 - 3) RFQ 2018-32 Award
 - B. Department of Public Works
 - 1) Project Updates
 - a) Bid Awards – CR113 & CR75/CR40
 - b) CR 10
 - 2) Discuss Dump Stickers
 - 3) Shop Updates
 - a) Truck Bids
 - b) Cutting Edges
 - c) B&G Truck Cap
 - 4) Miscellaneous
4. Other Business
5. Adjournment

Chairwoman Fedler called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the October 30, 2018 meeting was moved by Mr. Shaw, seconded by Mr. Middleton and adopted.

SEWER DISTRICT: Joe Brilling, Executive Director, addressed the following items with the committee:

- Budget Amendment – Requesting a budget amendment to carry forward into the 2018 budget unspent Environmental Planning grant funds from 2017 in the amount of \$3,700.00. A motion to amend budget to recognize unspent 2017 grant funds in the amount of \$3,700 and forward to the Finance Committee for consideration was moved by Mr. Skellie, seconded by Mr. Middleton and adopted.
- Discuss Sewer District #1 MOA with Kingsbury – After many years, they are finally moving forward with an agreement with the Town of Kingsbury to maintain the sewers and pump stations not owned by the district. They have a draft memorandum of agreement but still have a few billing type questions and would like to meet with the County Attorney and County Treasurer to discuss that and then present a final agreement to the committee for consideration. The town is not set up to do the maintenance; they do not have the staff but the Sewer District does. There will be some kind of charge assessed to those users in addition to what they are already paying to cover those costs. This needs to be done to keep them in compliance and helps Sewer District No. 2. This agreement will need approval by the Board of Commissioners and the County Board.
- RFQ 2018-32 Award – This RFQ is for the next phase of the long-term control plan. Interviewing two respondents' tomorrow afternoon in the classroom from 3PM to 5PM. He

would like to award this RFQ as soon as possible. The respondents will be interviewed and the Sewer District Board of Commissioners will forward a recommendation to the County. The recommendation will be forwarded to the Finance Committee and consideration given to move to the full Board for approval. He welcomed anyone interested to attend.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Project Updates:
 - Bid Awards:
 - CR 113 went out to bid and the low bidder was Kubricky \$4,096,434.85. There is no local share for construction or construction inspection. A motion to award bid for CR 113 to Kubricky in the amount of \$4,096,434.85 was moved by Mr. Shaw and seconded by Mr. Middleton. Discussion. Mr. Shaw asked if the lighting issue has been resolved. There is money in contingency and it is likely lighting will be included but first need to get into the rock to determine if feasible. This is a Marchiselli funded project and the Treasurer stated we will have to watch the cash flow because this funding is slow coming back in and the County does not have \$4M to float. The Treasurer stated the General Fund is the lowest he has seen it in a long time. Possibly BAN and have available if needed and that BAN process would start after the first of the year. The motion to award bid for CR 113 to Kubricky in the amount of \$4,096,434.85 was moved by Mr. Shaw, seconded by Mr. Middleton and adopted.
 - CR75/40 – Recommending awarding to low bidder, Peckham Construction, in the amount of \$791,139. This is also a Marchiselli funded project and the outlay of cash. This is a spring construction project. A motion to accept low bidder for CR 75/40, Peckham Construction, in the amount of \$791,139 was moved by Mr. Hicks, seconded by Mr. Middleton and adopted.
 - Putnam fuel system bids – Yesterday, the Putnam fuel system bids were opened but there is a code question that needs clarification. Consideration of the Putnam fuel system bid was referred to the Finance Committee for consideration.
 - CR 10 – Requesting authorization to sign supplemental #3 that adds additional funding to cover the cost of construction, construction inspection, and increased funding for design and right-of-way on the CR 10 project. A motion to forward resolution authorizing Chairman to sign Supplemental #3 CR 10 project was moved by Mr. Middleton, seconded by Mr. Rozell and adopted.
 - Discuss Dump Stickers – The department has four hundred twenty-five thousand, 425,000, unused dump stickers and requesting to move forward with disposal. A motion to incinerate remaining dump stickers was moved by Mr. Rozell, seconded by Mr. Skellie and adopted.
 - Shop Updates:
 - Truck Bids – Regarding plow truck bids for next year and the fact that the County is not going to try to keep them as long any more, the Superintendent asked if they should be bid with steel or stainless-steel bodies. The cost to upgrade to stainless steel is approximately \$8500 per truck. The resale value with a stainless-steel body should be higher. Looking to purchase four trucks. There has been discussion going on that stainless steel is not good for summer work with rocks and stuff so maybe half and half; two steel and two stainless steel. How long we are keeping trucks is a discussion for the January Public Works Committee meeting; Superintendent stated roughly seven years. Suggested to research what we have and how they are holding up. Discussion on half and half or all stainless. Recommendation is to go to with all stainless steel. These bids cannot be awarded until January. The Treasurer asked if this authorizes the

Budget Officer to sign equipment request and make this part of the Machinery Fund spending plan. Questions on the bid specifications because we have experienced problems with our current trucks. The County Administrator stated before the bids go out, the specification can come to Finance. Possibly piggy back off another County's bid, Onondaga. These are big-ticket issues and have had issues with some of the International trucks. The County for standardization could pass a resolution selecting a specific brand of truck. We would need documentable evidence that our International trucks had systemic issues. The Superintendent will send the Supervisors the bid specifications and Supervisors can communicate with the Superintendent if they have any concerns. Committee approved authorizing the Budget Officer to sign equipment request and make this part of the Machinery Fund spending plan.

- Cutting Edges – Two more are needed for the new trucks that are going into service in early January. Last year two trucks damaged a piece of the three-piece cutting edge and need replacement. Requesting to purchase two new 11ft. blades and one new 12 ft. blade. A motion to approve purchase of cutting edges, truck snow blades, was moved by Mr. Rozell, seconded by Mr. Shaw and adopted. If towns are interested, they have carbine blades available for sale.
- B&G Truck Cap – Buildings and Grounds has a van and usually when they replace an ADRC/NEWCO van one is given to Buildings and Grounds because they need a covered compartment. They have not replaced any ADRC/NEWCO vans in two years and there are no vans available to replace the aging Buildings and Grounds van. The Superintendent of Buildings and Grounds is requesting to purchase a truck cap. A motion to approve purchase of truck cap for Buildings and Grounds was moved by Mr. Middleton, seconded by Mr. Rozell and adopted.
- Miscellaneous:
 - Snow & Ice Agreement with Warren County – Same amount and terms as last year. A motion authorizing Snow and Ice agreement with Warren County was moved by Mr. Hicks, seconded by Mr. Rozell and adopted.
 - Local Law – Solid Waste Hauler Permits – The Superintendent asked if we want to continue to require solid waste hauler permits – haul solid waste within the County. Do we want to continue to issue permits? The County is no longer in the solid waste business. Budgeted revenue in the amount of \$3500 and received only \$220. A motion to set public hearing to repeal solid waste hauler local law was moved by Mr. Hicks, seconded by Mr. Shaw and adopted.
 - The County received a Watershed Coalition Grant out of the Regional Planning Board that was never accepted for three different stormwater mitigation projects. A motion to accept Watershed Coalition grant in the amount of \$17,400 and forward to the Finance Committee for consideration was moved by Mr. Skellie, seconded by Mr. Rozell and adopted.

The meeting adjourned at 10:46 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors