

AUDIT COMMITTEE MEETING MINUTES
OCTOBER 17, 2018

AUDIT COMMITTEE MEMBERS PRESENT: Moore, Hogan, Shay, Ferguson, Middleton, Clary, Rozell
AUDIT COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: None.

Debra Prehoda, Clerk
Public

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – September 19, 2018
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Moore called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the September 19, 2018 Audit Committee meeting was moved by Mr. Shay, seconded by Mr. Rozell and adopted.

Summary of accounts payable by fund was distributed, attached.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee:

- Stale Vouchers: Stale vouchers are vouchers submitted for payment of prior year expenses after prior year books are closed. Two 2017 stale vouchers submitted as follows:
 - Galls, LLC – Uniforms Road Patrol Sheriff's Dept. \$717.66
 - Saratoga County Public Health – TB Clinic W/Physician Public Health \$701.01
- A motion to pay all stale vouchers was moved by Mr. Ferguson, seconded by Mr. Middleton and adopted.
- Noted: included in the audit is payment of repairs to two Pool Car vehicles due to accidents for more than \$10,000.

A motion to proceed with auditing the bills was moved by Mr. Middleton, seconded by Mr. Shay and adopted.

The committee reconvened.

A motion to pay all bills as audited was moved Mr. Rozell, seconded by Mr. Ferguson and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:00 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted For Audit Committee Approval

Meeting Dated 10/18/17

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$729,687.25	10/18/17
CAR POOL	\$7,407.06	10/18/17
COUNTY ROAD	\$923,307.47	10/18/17
COUNTY ROAD MACHINERY	\$247,046.82	10/18/17
SEWER DIST NO 1	\$50.00	10/18/17
SEWER DIST NO 2	\$55,493.89	10/18/17
CAPITAL CONSTRUCTION	\$294,278.43	10/18/17
WORKERS COMPENSATION	\$1,837.62	10/18/17
<u>TOTAL ALL FUNDS</u>	<u>\$2,259,108.54</u>	

SPECIAL AUDIT PAID 9/28/17

GENERAL	\$43,038.29	9/28/17
CAR POOL	\$341.54	9/28/17
COUNTY ROAD MACHINERY	\$1,494.07	9/28/17
SEWER DIST NO 1	\$46.81	9/28/17
SEWER DIST NO 2	\$10,171.39	9/28/17
<u>TOTAL</u>	<u>\$55,092.10</u>	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT

WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	<u>\$2,010,246.10</u>	9/13/17-10/17/17
<u>Grand Total Presented to Audit Committee</u>	<u>\$4,324,446.74</u>	10/18/17