

FINANCE COMMITTEE MEETING MINUTES
OCTOBER 11, 2018

FINANCE COMMITTEE MEMBERS PRESENT: Shaw, Campbell, Shay, Idleman, Haff, Hicks, O'Brien, Fedler, Moore, Skellie, Hogan

FINANCE COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Henke, LaPointe, Middleton, Clary

Debra Prehoda, Clerk of the Board

Al Nolette, County Treasurer

Laura Chadwick, Real Property Director
Public

Chris DeBolt, County Administrator

Stephanie Lemery, County Clerk

Teri McNall, CIO Information Technology

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – September 13, 2018
3. Department Requests/Reports:
 - A. Treasurer
 - 1) Monthly Reports
 - 2) Resolution to Approve Sale of Land
 - B. County Administrator
 - 1) Budget Amendments
 - a. Fire Bureau – Transfer \$1,500 from .4 to .2 – Portable Lighting
 - b. Public Safety
 - i. Emergency Management Performance Grant (EMPG) - \$28,476
 - ii. Transfer \$2,900 from .4 to .2 for (2) Heavy Duty Chairs
 - c. District Attorney
 - i. Crime Victim Services Grant - \$15,000 – Update Office Space/Interview Room
 - ii. \$10,000 to Offset ADA Salary for Domestic Violence Prosecutions
 - d. Mental Health - \$20,000 Psychiatric Expense
 - e. On-Call Pay – Raise the Age
 - f. Public Health - \$24,911 – Early Intervention Administration Grant
 - C. Set Date of Annual Meeting
 - D. Determine Time and Place for a Public Hearing on the 2019 Tentative Budget
4. Discussion of Capital Plan
5. Other Business
6. Adjournment

Chairman Shaw called the meeting to order at 9:30 A.M.

A motion to accept the minutes of the September 13, 2018 meeting was moved by Mr. O'Brien, seconded by Mr. Campbell and adopted.

DEPARTMENT REQUESTS/REPORTS:

TREASURER – Al Nolette, Treasurer, addressed the following items with the committee:

- Monthly Reports - Sales Tax – The sales tax continues to trend up and could hit \$20M. To date, sales tax totals \$14,675,308.38, \$682,613.13 over prior year to date. Additional information attached: cash balances, budget variance reports and NYCLASS summary statement.
- Regarding a newspaper article in the Post Star newspaper, there is not a bond payment due from the Town of Fort Edward to the County.

COUNTY ADMINISTRATOR – Chris DeBolt, County Administrator, addressed the following items with the committee:

- BUDGET AMENDMENTS:
 - Amend Budget Fire Bureau for Portable Scene Lighting – A motion to amend Fire Safety budget transferring funds from contractual to equipment to purchase portable scene lighting in the amount of \$1,500 was moved by Mr. Moore, seconded by Mr. Hicks and adopted.

- Amend Public Safety Budget for FY18 Emergency Management Performance Grant (EMPG) – A motion to amend Public Safety budget to recognize award of FY2018 Emergency Management Performance grant in the amount of \$28,476 was moved by Mr. O'Brien, seconded by Ms. Idleman and adopted.
- Amend Public Safety Budget to Purchase Heavy Duty Chairs – A motion to amend Public Safety budget transferring \$2,900 from contractual to equipment to purchase two 24/7 rated chairs for the 911 Communications Center was moved by Mr. O'Brien, seconded by Mr. Haff and adopted.
- Amend Budget for Psychiatric Expense – A motion to amend budget to cover an invoice from New York State for mandated court-ordered expense within the psychiatric expense budget in the amount \$20,000 was moved by Mr. Campbell, seconded by Mrs. Fedler and adopted.
- To Amend 2018 Budget and Authorize Implementation of Youth Arraignment Part On-Call Program for Compliance with Raise the Age Legislation – A motion to authorize the Youth Arraignment Part On-Call program for Raise the Age Legislation, establish compensation for individuals acting in an on-call capacity (District Attorney, County Attorney, Probation, Public Defender, Alternative Sentencing and DSS) and amend General Fund budget in the amount of \$21,275 was moved by Mr. O'Brien and seconded by Mr. Hogan. Discussion. The County Administrator stated the resolution does not list dollar amounts for a majority of the departments and he tied the on-call rates for DSS, Alternative Sentencing, Probation and County Attorney together commensurate with the CSEA Bargaining agreement so if the contract changes these rates would change with it. The CSEA contract on-call amounts are \$45/day and \$75/weekend day and holiday. Currently, the DA and Public Defender's Office is paid \$75 per appearance at centralized arraignment and they would receive an additional \$25 for on-call youth arraignment. Roger Wickes, County Attorney, stated the current system pays the District Attorneys and Public Defenders \$50/weekday and \$100/weekend day for carrying an on-call phone and the proposal submitted shorts the Attorneys in his department. He stated the District Attorneys and Public Defenders are paid an additional \$75 for attendance at a central arraignment. He stated not only is this proposal shorting his Attorneys but putting additional money on the Public Defenders and District Attorneys for on-call pay and thinks that is extremely unfair. He proposes equalizing everyone that is an Attorney and do away with the regular centralized arraignment pay because they are completely scheduled and then have call out pay on the weekends if you have to go. The proposal presented is telling his employees they are less valuable. The attached handout details Option #2 – specific to the County Attorney; total \$21,950. The costs are for the remainder of the year. Discussion ensued. Pay will be retroactive to October 1st. Mr. Hicks stated that the policy part of this resolution should have gone through a committee. A motion to amend to Option #2, was moved by Ms. Idleman, seconded by Mr. O'Brien and adopted. Messrs. Haff and Hicks opposed. The motion to authorize the Youth Arraignment Part on-Call program for Raise the Age Legislation, establish compensation for individuals acting in an on-call capacity (District Attorney, County Attorney, Probation, Public Defender, Alternative Sentencing and SSS) and amend General Fund budget in the amount of \$21,275 was moved by Mr. O'Brien, seconded by Mr. Hogan and adopted as amended. Messrs. Haff and Hicks opposed. Raise the Age on-call will have to be put in 2019 tentative budget. The County Administrator stated the Board by resolution could set the parameters and compensation structure for this youth arraignment part.
- Amend Public Health Budget to Recognize Early Intervention Administration Grant – A motion to recognize funds relating to the Early Intervention Administration grant for

- the period of October 1, 2018 – September 30, 2019 in the amount of \$24,911 and amend budget was moved by Mrs. Idleman, seconded by Mrs. Fedler and adopted.
- To Set Date of Annual Meeting – A motion to set Friday, November 16, 2018 as the 2018 Annual Meeting date was moved by Mrs. Fedler, seconded by Mr. Campbell and adopted.
 - Determine Time and Place for a Public Hearing on the 2019 Tentative Budget – A motion to set Friday, November 16, 2018 at 10:05 AM as the time for a public hearing on the 2019 Tentative Budget was moved by Ms. Idleman, seconded by Mrs. Fedler and adopted
 - Rescind Resolution No. 245 of 2018 and Amend County Road Fund for Pavement Preservation Grant Supplemental Aid – A motion to rescind Resolution No. 245 of 2018 and amend County Road Fund budget to include all costs in Supplemental Agreement #2 was moved by Mr. O'Brien, seconded by Mrs. Fedler and adopted.
 - To Amend 2018 County Road Budget to Facilitate Additional Paving – A motion to amend 2018 County Road budget to finish two more important paving projects, Co. Rt. 61 – Salem & Jackson, and Co. Rt. 1 - Putnam, before the end of the construction season in the amount of \$690,000 was moved by Ms. Idleman, seconded by Mrs. Fedler and adopted.

Award RFP County Clerk – Three vendors responded to the RFP and IQS is the only one meeting all state mandates. Teri McNall, CIO Information Technology, distributed and explained attached handout. The current contract with ACS ends in April and ACS owns the hardware. She is recommending that IQS provide the hardware. This will be moved to the IT budget. Committee discussed putting all IT items under IT. The County Clerk should bring any concerns to Government Operations and matters could be forwarded to IT committee. Revenue will be recognized in County Clerk and expense in IT. Mr. Campbell expressed concern in determining the net cost in departments and the Treasurer stated you will have to look at the net cost in the General Fund. A motion to award County RFP to IQS was moved by Mrs. Fedler, seconded by Mr. Campbell and adopted.

DISCUSSION OF CAPITALS PENDING PLAN – Handout attached. The County Administrator stated the top of the handout is how the Capital Plan would be funded. He is recommending closing Capital Projects 116 and 119 and sweep money into new capital plan; approximately \$500,000. Interest revenue increased to \$500,000 and only the amount of interest will be transferred to the capital plan; i.e. if only receive \$300,000 in interest revenue that is all that will be transferred to capital plan. If the interest revenue comes in higher than \$500,000, any additional interest money would get discussed with the committee on how to proceed with it. When budgeting the interest revenue, the revenue and expenses will remain the same. Would like Solid Waste legacy costs to become a General Fund expense now. The Treasurer stated the fund balance is staying at about the 2017 level of around \$12M. This is just a plan and it would take another step to execute the plan; move the funds. Funds at year end remaining in Buildings and Grounds would be swept into the capital plan. Proposed projects are listed on the handout. The project list includes \$150,000 for additional Road equipment. The 2019 budget as requested includes a gradall in the transactions but the Superintendent has not had time to review. The Budget Officer recommendation total for County Road equipment is less than the department requested amount. The Budget Officer was asked to remove the gradall and he agreed. The Treasurer stated whatever the number is passed should have the items detailed. The Budget Officer will only approve items that have been approved through the Public Works Committee because no defined plan was submitted. The handout states in 2022 a \$400,000 debt service payment for around \$7M to \$9M in debt for relocation of DPW shop and FE Barn and Annex 1 & 2 replacement - a new Health and Human Services Building.

The County Administrator would like this Capital Plan adopted with the budget; every year adopt a five-year plan. There would still be a lot of steps prior to this coming to fruition. The Budget Officer stated the overall goal of the budget this year is to develop a budget that is sustainable that doesn't bury us next year by cutting corners and at the same time starts us on a capital spending plan/future development plan. Mr. Shaw stated he has no plans of overriding the tax cap as long as he is Budget Officer.

The committee took a brief recess and reconvened.

OTHER BUSINESS:

The County Administrator addressed proposed changes to Budget Officer recommendations totaling \$580,407, handout attached. Still have funds left over; not at tax cap figure. The Treasurer stated if you budget closer you increase the risk of using some of the fund balance. Recommending closing the Solid Waste fund and the expenses would go to the General fund. Still need to reduce overtime regular in Probation. The Budget Officer kept the reduction on his salary. Committee consensus was to move Deputy DPW Superintendent to \$70,000.

Proposed Exempt Salary Changes handout distributed. The Budget Officer stated every year at this time the County Administrator hands him a proposal indicating where he feels there should be adjustments to salaries. The Budget Officer has reviewed the County Administrator's proposal and pared it down to what is presented today and adjusted the budget for these changes. Election Commissioners should have an additional \$1,000 to account for the step increase given the other exempt positions so the base should indicate \$48,778 not \$47,778 making the difference \$1,222. Mr. Haff stated traditionally when he votes no on the budget it is because of the adjustments above and beyond the percentage increase given to employees. Mr. O'Brien tried to start a salary survey several years ago. There should be some standard.

Recessed for lunch and reconvened.

Discussion ensued on proposed exempt salary changes. The difference amount on the handout is being added to the base. Mr. O'Brien stated the County Administrator position should be looked at. The Budget Officer is looking for a consensus. Consensus was to move forward with proposed exempt salary changes; one opposed. Discussed adjusting the County Administrator salary. Mr. O'Brien suggested \$93,000 to \$95,000. Mr. Haff stated these adjustments cause morale issues. Consensus was three thousand on base for County Administrator position, \$88,311.

Sewer District – The Budget Officer asked for consensus on the Sewer District positions. The Treasurer stated the Sr. Account Clerk is a competitive tested position. Mrs. Fedler, Chair of the Public Works Committee, stated that it was settled last week at the budget meeting that the positions unique to the Sewer District would move up one grade but not the Sr. Account Clerk position. The Sr. Account Clerk position would be looked at separately.

Supervisors questions on the proposed 2019 Budget as Requested and Budget Officer Recommendations were addressed. The Treasurer stated the V Fund and Solid Waste Fund will both close this year.

The meeting adjourned at 2:25 P.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

**WASHINGTON COUNTY TREASURER
SALES TAX RECAP
FOR THE PERIOD 1/1/2016-12/31/2018**

2016		2017		2018		(Under)/Over Prior Year	(Under)/Over Year-to-Date
Budget:	\$19,450,000.00	Budget:	\$19,450,000.00	Budget:	\$19,450,000.00		
Date	Amount	Date	Amount	Date	Amount		
2/5/2016	\$1,176,875.82	2/6/2017	\$1,190,946.24	2/6/2018	\$1,326,446.04	\$135,499.80	\$135,499.80
2/16/2016	\$313,824.52	2/13/2017	\$283,396.57	2/13/2018	\$289,076.84	\$6,680.27	\$141,180.07
	\$1,490,700.34		\$1,474,342.81		\$1,615,522.88		
3/7/2016	\$1,014,871.89	3/6/2017	\$1,075,338.05	3/6/2018	\$1,144,958.05	\$69,620.00	\$210,800.07
3/14/2016	\$254,363.55	3/13/2017	\$197,433.07	3/13/2018	\$235,893.21	\$38,460.14	\$249,260.21
	\$2,759,955.78		\$2,747,113.93		\$2,996,374.14		
4/7/2016	\$1,170,840.07	4/6/2017	\$1,377,710.86	4/6/2018	\$1,318,591.58	(\$59,119.28)	\$190,140.93
4/13/2016	\$576,240.94	4/13/2017	\$368,613.65	4/13/2018	\$371,676.36	\$3,062.71	\$193,203.64
	\$4,507,336.79		\$4,493,438.44		\$4,686,642.08		
5/6/2016	\$1,175,440.60	5/5/2017	\$1,206,078.87	5/7/2018	\$1,235,325.73	\$29,246.76	\$222,450.40
5/13/2016	\$296,205.44	5/15/2017	\$261,054.78	5/15/2018	\$306,682.67	\$45,627.89	\$268,078.29
	\$5,978,982.83		\$5,960,572.19		\$6,228,650.48		
6/7/2016	\$1,203,423.70	6/6/2017	\$1,197,386.56	6/6/2018	\$1,293,378.12	\$95,991.56	\$364,069.85
6/13/2016	\$239,900.81	6/13/2017	\$185,119.13	6/13/2018	\$253,476.06	\$68,356.93	\$432,426.78
6/30/2016	\$651,936.19	6/30/2017	\$774,324.71	6/29/2018	\$664,977.54	(\$109,347.17)	\$323,079.61
7/1/2016	\$695,463.70	7/3/2017	\$722,982.90	7/2/2018	\$769,091.66	\$46,108.76	\$369,188.37
	\$8,769,707.23		\$8,840,385.49		\$9,209,573.86		
7/13/2016	\$571,072.94	7/13/2017	\$561,510.11	7/13/2018	\$551,504.24	(\$10,005.87)	\$359,182.50
	\$9,340,760.17		\$9,401,895.60		\$9,761,078.10		
8/5/2016	\$1,262,339.36	8/7/2017	\$1,301,168.40	8/7/2018	\$1,409,280.46	\$108,112.06	\$467,294.56
8/15/2016	\$275,315.05	8/14/2017	\$252,604.98	8/13/2018	\$283,111.37	\$30,506.39	\$497,800.95
	\$10,878,434.58		\$10,955,668.98		\$11,453,469.93		
9/7/2016	\$1,265,529.87	9/7/2017	\$1,265,791.00	9/7/2018	\$1,380,300.39	\$114,509.39	\$612,310.34
9/13/2016	\$272,292.01	9/13/2017	\$253,532.59	9/13/2018	\$275,843.25	\$22,310.66	\$634,621.00
	\$12,416,256.46		\$12,474,992.57		\$13,109,613.57		
10/6/2016	\$1,499,344.37	10/6/2017	\$1,517,702.68	10/5/2018	\$1,565,694.81	\$47,992.13	\$682,613.13
10/13/2016	\$423,045.74	10/13/2017	\$451,926.11	10/13/2018			
	\$14,338,646.57		\$14,444,621.36		\$14,675,308.38		
11/7/2016	\$1,311,204.44	11/7/2017	\$1,250,904.94	11/7/2018			
11/14/2016	\$262,877.19	11/13/2017	\$259,094.64	11/12/2018			
	\$15,912,728.20		\$15,954,620.94		\$14,675,308.38		
12/6/2016	\$1,228,067.18	12/7/2017	\$1,221,423.65	12/7/2018			
12/13/2016	\$249,512.08	12/13/2017	\$255,296.96	12/13/2018			
12/30/2016	\$596,589.34	12/29/2017	\$688,178.10	12/29/2018			
1/3/2017	\$725,375.66	1/2/2018	\$758,614.07	1/2/2019			
	\$18,712,272.46		\$18,878,133.72		\$14,675,308.38		
1/13/2017	\$533,872.49	1/12/2018	\$524,293.75	1/12/2019			
	\$19,246,144.95		\$19,402,427.47		\$14,675,308.38		
	\$19,246,144.95		\$19,402,427.47		\$14,675,308.38		
	\$203,855.06		\$47,572.53		\$4,774,691.62		

2018 Town Distribution	
8/7/2017	\$1,301,168.40
8/14/2017	\$252,604.98
9/7/2017	\$1,265,791.00
9/13/2017	\$253,532.59
10/6/2017	\$1,517,702.68
10/13/2017	\$451,926.11
11/7/2017	\$1,250,904.94
11/13/2017	\$259,094.64
12/7/2017	\$1,221,423.65
12/13/2017	\$255,296.96
12/29/2017	\$688,178.10
1/2/2018	\$758,614.07
1/12/2018	\$524,293.75
2/6/2018	\$1,326,446.04
2/13/2018	\$289,076.84
3/6/2018	\$1,144,958.05
3/13/2018	\$235,893.21
4/6/2018	\$1,318,591.58
4/13/2018	\$371,676.36
5/7/2018	\$1,235,325.73
5/15/2018	\$306,682.67
6/6/2018	\$1,293,378.12
6/13/2018	\$253,476.06
6/29/2018	\$664,977.54
7/2/2018	\$769,091.66
7/13/2017	\$551,504.24
	\$19,761,609.97
7%	\$1,383,312.70



Budget by Function Report

Through 10/10/18
 Prior Fiscal Year Activity Included
 Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General Fund									
REVENUE									
1000-1999 - General Government Support	3,561,082.00	182,281.00	3,743,363.00	101,393.24	.00	1,773,389.83	1,969,973.17	47	2,997,803.88
2000-2999 - Education	2,386,700.00	.00	2,386,700.00	64,262.83	.00	1,759,822.70	626,877.30	74	1,519,687.74
3000-3999 - Public Safety	2,075,749.00	131,544.00	2,207,293.00	47,346.71	.00	1,347,510.53	859,782.47	61	1,884,538.54
4000-4999 - Health	4,137,299.00	236,899.00	4,374,198.00	2,731.64	.00	959,390.41	3,414,807.59	22	3,918,207.29
6000-6999 - Economic Assistance and Opportunity	15,964,557.00	98,222.00	16,062,779.00	234,518.56	.00	9,554,265.44	6,508,513.56	59	15,342,086.31
7000-7999 - Culture and Recreation	694,552.00	95,951.00	790,503.00	20,156.40	.00	338,627.50	451,875.50	43	678,577.75
8000-8999 - Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	38,125.00
9000-9099 - Retiree Employee Benefit	54,858,529.00	.00	54,858,529.00	18,167.48	.00	48,232,267.20	6,626,261.80	88	50,349,541.67
REVENUE TOTALS	\$83,678,468.00	\$744,897.00	\$84,423,365.00	\$488,576.86	\$0.00	\$63,965,273.61	\$20,458,091.39	76%	\$76,728,568.18
EXPENSE									
1000-1999 - General Government Support	14,347,200.00	435,353.85	14,782,553.85	36,453.71	309,462.45	8,864,558.09	5,608,533.31	62	12,835,095.05
2000-2999 - Education	5,379,907.00	.00	5,379,907.00	157.08	109.59	3,216,070.15	2,163,727.26	60	4,567,420.39
3000-3999 - Public Safety	15,503,746.00	173,886.23	15,677,632.23	13,966.41	155,457.93	9,315,877.76	6,206,296.54	60	14,452,808.75
4000-4999 - Health	5,087,796.00	145,976.60	5,233,772.60	1,191.52	9,214.33	2,876,551.41	2,348,006.86	55	4,511,542.50
6000-6999 - Economic Assistance and Opportunity	32,598,113.00	176,160.55	32,774,273.55	546,505.88	27,217.49	21,765,127.68	10,981,928.38	66	30,329,594.95
7000-7999 - Culture and Recreation	1,208,590.00	95,951.00	1,304,541.00	100.48	965.02	685,569.06	618,006.92	53	1,117,096.09
8000-8999 - Home and Community Service	969,406.00	.00	969,406.00	.00	20,078.98	848,492.42	100,834.60	90	870,185.84
9000-9099 - Retiree Employee Benefit	1,549,456.00	.00	1,549,456.00	118,484.01	.00	1,119,694.29	429,761.71	72	1,431,606.69
9700-9799 - Debt Service	.00	.00	.00	.00	.00	5,330.11	(5,330.11)	+++	20,248.80
101 - Principal Retirement	.00	.00	.00	.00	.00	35,000.00	(35,000.00)	+++	.00
102 - Interest	.00	.00	.00	.00	.00	.00	.00	+++	.00
9900-9998 - Interfund Transfer	9,794,640.00	(103,662.00)	9,690,978.00	.00	.00	8,195,812.00	1,495,166.00	85	10,104,075.00
EXPENSE TOTALS	\$86,438,854.00	\$923,666.23	\$87,362,520.23	\$716,859.09	\$522,505.79	\$56,928,082.97	\$29,911,931.47	66%	\$80,239,674.06
Fund A - General Fund Totals									
REVENUE TOTALS	83,678,468.00	744,897.00	84,423,365.00	488,576.86	.00	63,965,273.61	20,458,091.39	76%	76,728,568.18
EXPENSE TOTALS	86,438,854.00	923,666.23	87,362,520.23	716,859.09	522,505.79	56,928,082.97	29,911,931.47	66%	80,239,674.06
Fund A - General Fund Totals	(\$2,760,386.00)	(\$178,769.23)	(\$2,939,155.23)	(\$228,282.23)	(\$522,505.79)	\$7,037,190.64	(\$9,453,840.08)		(\$3,511,105.88)
Fund CD - Community Development									
REVENUE									
6000-6999 - Economic Assistance and Opportunity	381,046.00	.00	381,046.00	3,700.00	.00	181,217.78	199,828.22	48	553,158.65
8000-8999 - Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$381,046.00	\$0.00	\$381,046.00	\$3,700.00	\$0.00	\$181,217.78	\$199,828.22	48%	\$553,158.65
EXPENSE									
6000-6999 - Economic Assistance and Opportunity	381,046.00	.00	381,046.00	3,700.00	.00	181,217.78	199,828.22	48	553,158.65
8000-8999 - Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$381,046.00	\$0.00	\$381,046.00	\$3,700.00	\$0.00	\$181,217.78	\$199,828.22	48%	\$553,158.65
Fund CD - Community Development Totals									



Budget by Function Report

Through 10/10/18

Prior Fiscal Year Activity Included

Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE TOTALS	381,046.00	.00	381,046.00	3,700.00	.00	181,217.78	199,828.22	48%	553,158.65
EXPENSE TOTALS	381,046.00	.00	381,046.00	3,700.00	.00	181,217.78	199,828.22	48%	553,158.65
Fund CD - Community Development Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund CLB - Solid Waste									
REVENUE									
8000-8999 - Home and Community Service	105,800.00	2,000.00	107,800.00	.00	.00	745,523.59	(637,723.59)	692	63,652.09
REVENUE TOTALS	\$105,800.00	\$2,000.00	\$107,800.00	\$0.00	\$0.00	\$745,523.59	(\$637,723.59)	692%	\$63,652.09
EXPENSE									
8000-8999 - Home and Community Service	29,000.00	2,000.00	31,000.00	.00	.00	15,453.97	15,546.03	50	57,207.48
9000-9099 - Retiree Employee Benefit	76,800.00	.00	76,800.00	5,931.09	.00	58,832.19	17,967.81	77	73,039.15
101 - Principal Retirement	.00	.00	.00	.00	.00	.00	.00	+++	.00
102 - Interest	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$105,800.00	\$2,000.00	\$107,800.00	\$5,931.09	\$0.00	\$74,286.16	\$33,513.84	69%	\$130,246.63
Fund CLB - Solid Waste Totals									
REVENUE TOTALS	105,800.00	2,000.00	107,800.00	.00	.00	745,523.59	(637,723.59)	692%	63,652.09
EXPENSE TOTALS	105,800.00	2,000.00	107,800.00	5,931.09	.00	74,286.16	33,513.84	69%	130,246.63
Fund CLB - Solid Waste Totals	\$0.00	\$0.00	\$0.00	(\$5,931.09)	\$0.00	\$671,237.43	(\$671,237.43)		(\$66,594.54)
Fund CM - Car Pool									
REVENUE									
5000-5999 - Transportation	932,506.00	.00	932,506.00	1,838.00	.00	533,256.92	399,249.08	57	881,790.42
REVENUE TOTALS	\$932,506.00	\$0.00	\$932,506.00	\$1,838.00	\$0.00	\$533,256.92	\$399,249.08	57%	\$881,790.42
EXPENSE									
5000-5999 - Transportation	1,292,506.00	.00	1,292,506.00	327.94	161,198.83	581,147.06	550,160.11	57	747,845.90
9000-9099 - Retiree Employee Benefit	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,292,506.00	\$0.00	\$1,292,506.00	\$327.94	\$161,198.83	\$581,147.06	\$550,160.11	57%	\$747,845.90
Fund CM - Car Pool Totals									
REVENUE TOTALS	932,506.00	.00	932,506.00	1,838.00	.00	533,256.92	399,249.08	57%	881,790.42
EXPENSE TOTALS	1,292,506.00	.00	1,292,506.00	327.94	161,198.83	581,147.06	550,160.11	57%	747,845.90
Fund CM - Car Pool Totals	(\$360,000.00)	\$0.00	(\$360,000.00)	\$1,510.06	(\$161,198.83)	(\$47,890.14)	(\$150,911.03)		\$133,944.52
Fund D - County Road									
REVENUE									
5000-5999 - Transportation	12,823,429.00	1,420,248.00	14,243,677.00	.00	.00	9,010,508.26	5,233,168.74	63	13,330,179.68
9700-9799 - Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$12,823,429.00	\$1,420,248.00	\$14,243,677.00	\$0.00	\$0.00	\$9,010,508.26	\$5,233,168.74	63%	\$13,330,179.68
EXPENSE									
1000-1999 - General Government Support	.00	.00	.00	.00	.00	.00	.00	+++	.00
5000-5999 - Transportation	13,080,488.00	1,528,752.00	14,609,240.00	199,848.34	10,480.52	8,012,179.90	6,586,579.58	55	12,811,879.23
9000-9099 - Retiree Employee Benefit	375,244.00	.00	375,244.00	30,600.22	.00	294,495.96	80,748.04	78	357,508.65
9700-9799 - Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	.00



Budget by Function Report

Through 10/10/18
Prior Fiscal Year Activity Included
Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund D - County Road									
EXPENSE									
101 - Principal Retirement	.00	.00	.00	.00	.00	.00	.00	+++	.00
102 - Interest	.00	.00	.00	.00	.00	.00	.00	+++	.00
9900-9998 - Interfund Transfer	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$13,455,732.00	\$1,528,752.00	\$14,984,484.00	\$230,448.56	\$10,480.52	\$8,306,675.86	\$6,667,327.62	56%	\$13,169,387.88
Fund D - County Road Totals									
REVENUE TOTALS	12,823,429.00	1,420,248.00	14,243,677.00	.00	.00	9,010,508.26	5,233,168.74	63%	13,330,179.68
EXPENSE TOTALS	13,455,732.00	1,528,752.00	14,984,484.00	230,448.56	10,480.52	8,306,675.86	6,667,327.62	56%	13,169,387.88
Fund D - County Road Totals	(\$632,303.00)	(\$108,504.00)	(\$740,807.00)	(\$230,448.56)	(\$10,480.52)	\$703,832.40	(\$1,434,158.88)		\$160,791.80
Fund DM - County Road Machinery									
REVENUE									
5000-5999 - Transportation	3,655,026.00	14,785.00	3,669,811.00	199,456.28	.00	2,332,331.18	1,337,479.82	64	2,866,328.24
REVENUE TOTALS	\$3,655,026.00	\$14,785.00	\$3,669,811.00	\$199,456.28	\$0.00	\$2,332,331.18	\$1,337,479.82	64%	\$2,866,328.24
EXPENSE									
1000-1999 - General Government Support	.00	.00	.00	.00	.00	.00	.00	+++	.00
5000-5999 - Transportation	3,610,951.00	204,775.00	3,815,726.00	2,859.89	411,885.00	1,984,023.55	1,419,817.45	63	3,126,448.71
9000-9099 - Retiree Employee Benefit	44,075.00	.00	44,075.00	3,758.36	.00	34,920.56	9,154.44	79	42,183.34
EXPENSE TOTALS	\$3,655,026.00	\$204,775.00	\$3,859,801.00	\$6,618.25	\$411,885.00	\$2,018,944.11	\$1,428,971.89	63%	\$3,168,632.05
Fund DM - County Road Machinery Totals									
REVENUE TOTALS	3,655,026.00	14,785.00	3,669,811.00	199,456.28	.00	2,332,331.18	1,337,479.82	64%	2,866,328.24
EXPENSE TOTALS	3,655,026.00	204,775.00	3,859,801.00	6,618.25	411,885.00	2,018,944.11	1,428,971.89	63%	3,168,632.05
Fund DM - County Road Machinery Totals	\$0.00	(\$189,990.00)	(\$189,990.00)	\$192,838.03	(\$411,885.00)	\$313,387.07	(\$91,492.07)		(\$302,303.81)
Fund GA - Sewer District No. 1 IDA									
REVENUE									
8000-8999 - Home and Community Service	47,500.00	.00	47,500.00	.00	.00	30,800.06	16,699.94	65	80,539.29
REVENUE TOTALS	\$47,500.00	\$0.00	\$47,500.00	\$0.00	\$0.00	\$30,800.06	\$16,699.94	65%	\$80,539.29
EXPENSE									
8000-8999 - Home and Community Service	47,500.00	.00	47,500.00	99.08	.00	38,444.20	9,055.80	81	56,879.78
EXPENSE TOTALS	\$47,500.00	\$0.00	\$47,500.00	\$99.08	\$0.00	\$38,444.20	\$9,055.80	81%	\$56,879.78
Fund GA - Sewer District No. 1 IDA Totals									
REVENUE TOTALS	47,500.00	.00	47,500.00	.00	.00	30,800.06	16,699.94	65%	80,539.29
EXPENSE TOTALS	47,500.00	.00	47,500.00	99.08	.00	38,444.20	9,055.80	81%	56,879.78
Fund GA - Sewer District No. 1 IDA Totals	\$0.00	\$0.00	\$0.00	(\$99.08)	\$0.00	(\$7,644.14)	\$7,644.14		\$23,659.51
Fund GB - Sewer District II									
REVENUE									
8000-8999 - Home and Community Service	2,385,279.00	.00	2,385,279.00	802,369.08	.00	2,324,103.27	61,175.73	97	2,270,410.93
REVENUE TOTALS	\$2,385,279.00	\$0.00	\$2,385,279.00	\$802,369.08	\$0.00	\$2,324,103.27	\$61,175.73	97%	\$2,270,410.93



Budget by Function Report

Through 10/10/18
Prior Fiscal Year Activity Included
Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund GB - Sewer District II									
EXPENSE									
8000-8999 - Home and Community Service	1,973,836.00	992,200.00	2,966,036.00	2,647.32	62,945.54	1,625,112.01	1,277,978.45	57	2,093,805.76
9000-9099 - Retiree Employee Benefit	31,403.00	.00	31,403.00	2,104.06	.00	19,612.36	11,790.64	62	28,907.53
101 - Principal Retirement	650,753.00	.00	650,753.00	.00	.00	803,253.00	(152,500.00)	123	325,215.00
102 - Interest	15,511.00	.00	15,511.00	437.67	.00	15,248.19	262.81	98	57,511.99
EXPENSE TOTALS	\$2,671,503.00	\$992,200.00	\$3,663,703.00	\$5,189.05	\$62,945.54	\$2,463,225.56	\$1,137,531.90	69%	\$2,505,440.28
Fund GB - Sewer District II Totals									
REVENUE TOTALS	2,385,279.00	.00	2,385,279.00	802,369.08	.00	2,324,103.27	61,175.73	97%	2,270,410.93
EXPENSE TOTALS	2,671,503.00	992,200.00	3,663,703.00	5,189.05	62,945.54	2,463,225.56	1,137,531.90	69%	2,505,440.28
Fund GB - Sewer District II Totals	(\$286,224.00)	(\$992,200.00)	(\$1,278,424.00)	\$797,180.03	(\$62,945.54)	(\$139,122.29)	(\$1,076,356.17)		(\$235,029.35)
Fund MS - Self Insurance -Health Insurance									
REVENUE									
9000-9099 - Retiree Employee Benefit	9,135,111.00	.00	9,135,111.00	419,438.59	.00	6,544,397.72	2,590,713.28	72	8,695,828.60
REVENUE TOTALS	\$9,135,111.00	\$0.00	\$9,135,111.00	\$419,438.59	\$0.00	\$6,544,397.72	\$2,590,713.28	72%	\$8,695,828.60
EXPENSE									
9000-9099 - Retiree Employee Benefit	9,135,111.00	99.80	9,135,210.80	.00	99.80	4,884,612.69	4,250,498.31	53	8,245,285.77
EXPENSE TOTALS	\$9,135,111.00	\$99.80	\$9,135,210.80	\$0.00	\$99.80	\$4,884,612.69	\$4,250,498.31	53%	\$8,245,285.77
Fund MS - Self Insurance -Health Insurance Totals									
REVENUE TOTALS	9,135,111.00	.00	9,135,111.00	419,438.59	.00	6,544,397.72	2,590,713.28	72%	8,695,828.60
EXPENSE TOTALS	9,135,111.00	99.80	9,135,210.80	.00	99.80	4,884,612.69	4,250,498.31	53%	8,245,285.77
Fund MS - Self Insurance -Health Insurance Totals	\$0.00	(\$99.80)	(\$99.80)	\$419,438.59	(\$99.80)	\$1,659,785.03	(\$1,659,785.03)		\$450,542.83
Fund S - Self Insurance									
REVENUE									
1000-1999 - General Government Support	1,015,035.00	.00	1,015,035.00	.00	.00	864,289.69	150,745.31	85	966,966.54
REVENUE TOTALS	\$1,015,035.00	\$0.00	\$1,015,035.00	\$0.00	\$0.00	\$864,289.69	\$150,745.31	85%	\$966,966.54
EXPENSE									
1000-1999 - General Government Support	1,330,136.00	.00	1,330,136.00	453.96	427.11	833,973.09	495,735.80	63	1,344,985.84
9000-9099 - Retiree Employee Benefit	3,003.00	.00	3,003.00	.00	.00	484.04	2,518.96	16	.00
EXPENSE TOTALS	\$1,333,139.00	\$0.00	\$1,333,139.00	\$453.96	\$427.11	\$834,457.13	\$498,254.76	63%	\$1,344,985.84
Fund S - Self Insurance Totals									
REVENUE TOTALS	1,015,035.00	.00	1,015,035.00	.00	.00	864,289.69	150,745.31	85%	966,966.54
EXPENSE TOTALS	1,333,139.00	.00	1,333,139.00	453.96	427.11	834,457.13	498,254.76	63%	1,344,985.84
Fund S - Self Insurance Totals	(\$318,104.00)	\$0.00	(\$318,104.00)	(\$453.96)	(\$427.11)	\$29,832.56	(\$347,509.45)		(\$378,019.30)
Grand Totals									
REVENUE TOTALS	114,159,200.00	2,181,930.00	116,341,130.00	1,915,378.81	.00	86,531,702.08	29,809,427.92	74%	106,437,422.62
EXPENSE TOTALS	118,516,217.00	3,651,493.03	122,167,710.03	969,627.02	1,169,542.59	76,311,093.52	44,687,073.92	63%	110,161,536.84



Budget by Function Report

Through 10/10/18
Prior Fiscal Year Activity Included
Summary Listing

Grand Totals	(\$4,357,017.00)	(\$1,469,563.03)	(\$5,826,580.03)	\$945,751.79	(\$1,169,542.59)	\$10,220,608.56	(\$14,877,646.00)	(\$3,724,114.22)
--------------	------------------	------------------	------------------	--------------	------------------	-----------------	-------------------	------------------

WASHINGTON COUNTY
 GLENS FALLS NATIONAL BANK & TRUST CO.
 FOR THE PERIOD ENDED: 9/24/18

NAME OF ACCOUNT	ACCOUNT NUMBER	BALANCE
Mortgage Tax		\$82,371.31
Capital Construction		\$703,275.03
Sewer District No. 2 Oper & Maint		\$210,064.06
Trust & Agency-Trustee		\$0.21
Court & Trust		\$0.00
Solid Waste Management		\$1,020,211.25
BOS		\$455.85
Treasurer Petty Cash		\$27,461.56
Health/Dental Insurance Account		\$3,524,625.46
Internet Payment Account		\$294,451.26
County Clerk DMV		\$315,433.59
Sheriff Inmate Com		\$60,597.44
Sheriff Inmate Trust Fund		\$13,017.48
Sheriff General		\$6,081.03
Sheriff		\$4,684.24
County Road Machinery		\$356,475.51
Compensation & Disability		\$4,956.27
General Fund		\$9,137,195.22
Workers Compensation		\$245,529.86
Employee Flex Spending		\$94,638.76
Trust & Agency SSA-Beneficiaries		\$42,262.76
Crime Proceeds-DA		\$37,063.78
Payroll		\$277,806.24
General Fund-DSS		\$482,416.08
Crime Proceeds-Sheriff		\$19,534.76
Sewer District No. 1 Warren/Wash IDA		\$87,726.28
Trust & Agency		\$299,616.12
DSS-Cash Receipts		\$71,247.53
Car Pool		\$787,078.94
Community Development		\$2,200.19
County Road		\$428,950.24
Treasurer Petty Cash-Procurement		\$6,408.06
County Clerk General		\$846,872.72
County Clerk Current Exp		\$0.00
Sheriff		\$117.34
Debt Service Reserve		\$147,104.05
		\$0.00
Tourism		\$0.00
DSS-Incidental		\$4,158.76
Probation		\$11,771.67
Compensation Balance Account		\$1,750,000.00
Washington Co Guardian for		\$4,991.33
Sheriff Civil Fund		\$68,777.46
CDBG Grant Awards		\$29,104.85
Bail Passthrough		\$5,255.34

COURT & TRUST ACCOUNTS

Action #663	\$0.00
Action #666	\$2,534.02
Action #667	\$3,167.38
Action #670	\$650.91
Action #671	\$1.18
Action #672	\$7,606.82
Action #673	\$182.18
Action #675	\$11,258.62
Action #676	\$1,000.01
Trustee: Roblee-Barker	\$199.00
Trustee: Blanchfield	\$1,000.24
Trustee: Tierney	\$300.08
Trustee: Gilchrist	\$300.08
Trustee: Grady	\$297.08
Trustee: Russell	\$500.12

CERTIFICATES OF DEPOSIT

Total	\$21,540,987.61
Irrevocable Stand-By LOC (FHL Bank of NY)	
Securities Pledged (Book)	\$17,812,919.45
FDIC Insurance	\$250,000.00
	\$18,062,919.45
Difference (-Securities in Excess of Deposits)	\$3,478,068.16

5/30/2018 \$40,000,000.00

*Market Value



Summary Statement

September 2018

Washington County

383 Broadway
Fort Edward, NY 12828

NYCLASS

Average Monthly Yield: 1.90%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-0822-0002	GENERAL	7,002,876.65	0.00	0.00	10,962.48	13,839.13	7,008,689.84	7,013,839.13
NY-01-0822-0003	CAPITAL CONSTRUCTION	4,001,643.80	0.00	0.00	6,264.26	7,908.06	4,004,965.61	4,007,908.06
NY-01-0822-0004	COUNTY ROAD	1,000,410.95	0.00	0.00	1,566.06	1,977.01	1,001,241.40	1,001,977.01
NY-01-0822-0005	MORTGAGE TAX	205,084.23	0.00	0.00	321.03	405.26	205,254.46	205,405.26
NY-01-0822-0006	ROAD MACHINERY	800,328.77	0.00	0.00	1,252.82	1,581.59	800,993.12	801,581.59
NY-01-0822-0007	SEWER DISTRICT #2	1,500,616.42	0.00	0.00	2,349.11	2,965.53	1,501,862.11	1,502,965.53
Total		14,510,960.82	0.00	0.00	22,715.76	28,676.58	14,523,006.53	14,533,676.58

Lyn Derway
Regional Director, Marketing



76 Green Acres Road
Hudson Falls, NY 12839
917-794-2670 DIRECT
518-307-0302 MOBILE
Lyn.Derway@newyorkclass.org
www.newyorkclass.org

Email: clientservices@newyorkclass.org Tel: (855) 804-9980 Fax: (855) 804-9981 www.newyorkclass.org

Resolution No. **A** October 19, 2018

By Supervisors

TITLE: Amend Budget Fire Bureau for Portable Scene Lighting

WHEREAS, the Fire Coordinator has requested to transfer funds from contractual to equipment to purchase portable scene lighting, and

WHEREAS, the Public Safety Committee has approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3410.2090	Equipment – Fire	1,500
-------------	------------------	-------

Decrease Appropriation:

A.3410.4690	Safety Equip. – Fire	1,500
-------------	----------------------	-------

BUDGET IMPACT STATEMENT: None. Transfer between line items.

Resolution No. **B** October 19, 2018

By Supervisors

TITLE: Amend Public Safety Budget for FY18 Emergency Management Performance Grant (EMPG)

WHEREAS, Washington County has been awarded \$28,476 under the FY2018 Emergency Management Performance grant program for the period of October 1, 2017 – September 30, 2019, and

WHEREAS, these funds are provided by the U.S. Department of Homeland Security and Federal Emergency Management Agency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3640.2625.99	Grant Equip. Other – Pub. Safety	23,876
A.3640.4625.01	Grants Other – Pub. Safety	<u>4,600</u>
		28,476

Increase Revenue:

A.3640.4305	Federal Aid for Emergency Services	28,476
-------------	------------------------------------	--------

BUDGET IMPACT STATEMENT: Recognize EMPG funds in the 2018 budget.

Resolution No. **C** October 19, 2018

By Supervisors

TITLE: Amend Public Safety Budget to Purchase Heavy Duty Chairs

WHEREAS, Public Safety has requested to transfer \$2,900 from contractual to equipment to purchase two (2) 24/7 rated chairs for the 911 Communications Center, and

WHEREAS, the Public Safety Committee has approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:
A.3640.2090 Equipment – Pub. Safety 2,900

Decrease Appropriation:
A.3640.4140 Rent – Pub. Safety 2,900

BUDGET IMPACT STATEMENT: None. Transfer between line items.

Resolution No. **D** October 19, 2018
By Supervisors

TITLE: Amend Budget for Psychiatric Expense

WHEREAS, a budget amendment is needed to cover an invoice from New York State for mandated court-ordered expenses within the psychiatric expense budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:
A.4390.4290 Program Exp. – Psychiatric Exp. 20,000

Decrease Appropriation:
A.1990.4530 Contingency 20,000

BUDGET IMPACT STATEMENT: Transfer funds from contingency to cover court-ordered expenses. If this resolution is approved, the contingency account will be \$140,108.

Resolution No. **E** October 19, 2018
By Supervisors

TITLE: To Amend 2018 Budget and Authorize Implementation of Youth Arraignment Part On-Call Program for Compliance with Raise the Age Legislation

WHEREAS, New York State has enacted legislation raising the age of criminal responsibility from 16 to 18 years of age, and

WHEREAS, the first phase of this change became effective October 1, 2018 and raised the age of criminal responsibility to 17 years of age, and

WHEREAS, the age will be similarly increased from 17 to 18 years of age on October 1, 2019, and

WHEREAS, in compliance with the Hurrell-Harring settlement, Washington County was one of the first counties in the state to implement a Centralized Arraignment program that eliminated the need for 24 hour on-call programs for the Public Defender and District Attorney's offices, and

WHEREAS, pursuant to the new legislation and age of criminal responsibility, those youths arrested and needing to be arraigned cannot be processed through the Centralized Arraignment program and must be arraigned as soon as possible, and

WHEREAS, in order to comply with this new mandate, 24-hour on-call coverage will be required of the District Attorney, Public Defender, County Attorney, Probation, Alternative Sentencing and Social Services Departments, as each department will have a role to play in the arraignment of an arrested youth; now therefore be it

RESOLVED, the Youth Arraignment Part On-Call program is hereby authorized by the Board of Supervisors, the procedures and functioning of which have been agreed to by the effected departments; and be it further

RESOLVED, individuals acting in an on-call capacity under this program will be compensated, and for such compensation will ensure that while on-call they maintain at all times within one hour of the Law Enforcement Center in Fort Edward; and be it further

RESOLVED, individuals acting in an on-call capacity for the District Attorney and Public Defender departments will be paid a sum of \$25 per day in addition to the compensation they currently receive for attending Centralized Arraignment Part effective October 1, 2018; and be it further

RESOLVED, individuals acting in an on-call capacity for the County Attorney, Probation, and Alternative Sentencing departments will be compensated at a rate equal to that of the DSS front-line on-call worker as specified in the CSEA collective bargaining agreement effective October 1, 2018; and be it further

RESOLVED, the County Treasurer is hereby authorized and directed to make the following amendment to the 2018 General Fund Budget:

Increase Appropriation:

A.1165.(xxx)	District Attorney - RTA On-Call	2,300
A.1170.(xxx)	Public Defender – RTA On-Call	2,300
A.1420.(xxx)	County Attorney – RTA On-Call	5,025
A.3140.(xxx)	Probation – RTA On-Call	5,025
A.7310.(xxx)	Alternative Sentencing – RTA On-Call	5,025
(No. to be assigned)	RTA On-Call General Expenses	<u>600</u>
		20,275

Increase Revenue:

(No. to be assigned by Treas.)	RTA Revenue – On-Call	20,275
--------------------------------	-----------------------	--------

BUDGET IMPACT STATEMENT: Estimated cost to implement this program is \$20,275 for the last three months of 2018. Raise the Age statute states that counties will be reimbursed for all costs associated with this legislation.

Resolution No. **F** October 19, 2018

By Supervisors

TITLE: Amend Public Health Budget to Recognize Early Intervention Administration Grant

WHEREAS, Public Health has requested a budget amendment to recognize funds relating to the Early Intervention (EI) Administration grant for the period of October 1, 2018 – September 30, 2019 in the amount of \$24,911, and

WHEREAS, the personal services portion of the grant, \$20,166, is already budgeted and will be placed in the contingency account; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1990.4530	Contingency	20,166
A.4059.4010	Telephone – EI	1,175

A.4059.4030.01	Office Supplies Other – EI	170
A.4059.4170	Education/Training – EI	1,000
A.4059.4260	Mileage/Car Pool – EI	1,000
A.4059.4310	Maint. In Lieu of Rent – EI	<u>1,400</u>
		24,911

Increase Revenue:

A.4059.4451	Federal Aid for Early Intervention	24,911
-------------	------------------------------------	--------

BUDGET IMPACT STATEMENT: Recognize Early Intervention grant in the 2018 budget. Salary portion of the grant is already included in the budget so that portion will be placed in contingency. If this resolution is approved, the contingency account will be \$160,274.

Resolution No. **G** October 19, 2018
By Supervisors

TITLE: To Set Date of Annual Meeting

RESOLVED, that the 2018 Annual Meeting of the Washington County Board of Supervisors shall commence at 10:00 AM on Friday, November 16, 2018 in the Supervisors' Chambers, County Office Building B, Fort Edward, New York.

BUDGET IMPACT STATEMENT: None.

Resolution No. **H** October 19, 2018
By Supervisors

TITLE: Determine Time and Place for a Public Hearing on the 2019 Tentative Budget

RESOLVED, that pursuant to Section 359 of the County Law, there shall be a public hearing to hear all concerned persons regarding the 2019 Tentative Budget in the Supervisors' Chambers, Fort Edward, New York at 10:05 AM, Friday, November 16, 2018; and be it further

RESOLVED, that notice of such public hearing be published at least five (5) days prior to said public hearing in the official newspapers for 2018.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the Clerk's budget.

Resolution No. **I** October 19, 2018
By Supervisors

TITLE: Rescind Resolution No. 245 of 2018 and Amend County Road Fund for Pavement Preservation Grant Supplemental Aid

WHEREAS, Resolution No. 245 adopted September 21, 2018 amended the County Road fund for the pavement preservation project's supplemental agreement #2, and

WHEREAS, construction inspection costs contained in supplement agreement #2 were omitted from the budget amendment, and

WHEREAS, the Finance Committee recommends rescinding Resolution No. 245 of 2018 and amending the County Road Fund to include all costs in Supplemental Agreement #2; now therefore be it

RESOLVED, that Resolution No. 245 of 2018 is hereby rescinded; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

<u>Increase Appropriation:</u>		
D.5000.5112.4625.01	Grants – Other	756,302

<u>Increase Revenue:</u>		
D.5000.5112.4597	Federal Marchiselli Aid	605,042
D.5000.5112.3597	State Marchiselli Aid	<u>124,514</u>
		729,556

<u>Increase Appropriated Fund Balance:</u>		
D.599	Appropriated Fund Balance	26,746

BUDET IMPACT STATEMENT: This project is currently funded at \$830,091, with \$664,073 in federal funds, \$124,514 in state funds and \$41,504 in local funds.

Resolution No. J October 19, 2018
By Supervisors

TITLE: To Amend 2018 County Road Budget to Facilitate Additional Paving
 WHEREAS, the Department of Public Works has laid out and largely completed an ambitious paving plan for the 2018 construction season, and
 WHEREAS, the fuel surcharge added to asphalt throughout the construction season has increased significantly more than anticipated at the start of the year, and
 WHEREAS, this uncontrollable cost increase has reduced the total amount of paving it is possible for the department to accomplish within the existing 2018 budget, and
 WHEREAS, the fall weather has been conducive to continued paving, and
 WHEREAS, there are sufficient unspent funds in other accounts within the County Road budget to allow the department to finish two more important paving projects before the end of the construction season; now therefore be it
 RESOLVED, the County Treasurer is hereby authorized and directed to make the following budget amendments to the 2018 County Road budget:

<u>Increase Appropriation:</u>		
D.5000.5112.202	Road Projects	690,000

<u>Decrease Appropriation:</u>		
D.5000.5110.4040	Contract Mowing	20,000
D.5000.5110.4210	Machinery Rental	200,000
D.5000.5110.4280.01	Supplies – Other	150,000
D.5000.5120.121	Bridges – Regular Time	20,000
D.5000.5120.402	Bridge Projects	100,000
D.5000.5120.4210	Machinery Rental	100,000
D.5000.5144.4280	Supplies – Other	<u>100,000</u>
		690,000

BUDGET IMPACT STATEMENT: Funds are contained within the existing 2018 budget. Using funds estimated by the department to be unspent in the identified accounts to complete two important paving projects during 2018 construction season.

Option #2:

County Attorney:

On-Call: \$50/day and \$100/weekend day and holiday

Call Out: \$75/weekday and \$125/weekend appearance (weekends only)

Additional On-Call pay cost: \$1,075

Additional Call Out pay: \$600 (3 weekday and 3 weekend callouts)

Total additional cost: \$1,700

Increase Appropriation:

A.1165.()	District Attorney - RTA On-Call	\$2,300
A.1170.()	Public Defender – RTA On-Call	\$2,300
A.1420.()	County Attorney – RTA On-Call	\$6,700
A.3140.()	Probation – RTA On-Call	\$5,025
A.7310.()	Alternative Sentencing – RTA On-Call	\$5,025
(No. to be assigned)	RTA On-Call General Expenses	\$600

Increase Revenue:

(No. to be assigned)	RTA Revenue – On-Call	\$20,950
----------------------	-----------------------	----------

Current On-Call and CAP Compensation:

D.A.:

On-Call: \$50/day and \$100/weekend day and holiday (\$26,450 annual cost)

CAP: \$75/weekday appearance and \$125/weekend and holiday appearance (\$65,150 annual cost)

P.D.:

CAP: \$75/weekday appearance and \$125/weekend and holiday appearance (\$65,150 annual cost)

Current cost of on-call and CAP programs for DA and PD offices: \$156,750

Clerks office	approx value																		
	pcs	\$1,300	large scanners-7700	\$5,600	small scanner - fi-7160	\$1,000	laser printers - B/W LJ duplex -2 trays	\$1,600	Receipt printers	\$600	Server	\$1,000	notes						
Front Desk (Bull pen)	3				3		1		3		1		thermal label printer to time stamp docs						
Offices	2				1														
Index Room	2		2										printer that stays						
Records	5						1												
Vault	3			1															
													Total estimated Hardware cost for Clerks office for next 5 years						
Total	15	\$19,500		3	\$16,800		4	\$4,000		2	\$3,200		\$3	\$1,800		1	\$1,000	\$46,300	Needed
Provided by county	4	\$5,200		1	\$5,600		1	\$1,000								1	\$1,000	\$12,800	County
Provided by IQS	11	\$14,300		2	\$11,200		3	\$3,000		2	\$3,200		\$3	\$1,800				\$33,500	IQS Contract value
Summary																			
IQS with hardware		\$4,885 /month		\$58,620															
IQS without hardware		\$4,620 /month		\$55,440 /year															
difference (hardware cost)		\$265 /month		\$3,180 /year		\$15,900 over 5 years, IQS Contract value, they also include full warranty on hardware													
Recommendation, award contract to IQS and have them replace ACS system including the hardware on a 5 year term																			

County 5-Year Capital Spending Plan

Initial Funding:

Sale of Transfer Stations	\$ 1,000,000
Tax Auction Sales	\$ 463,000
Closure of Cap Projects	\$ 500,000
Interest Revenue (2019)	\$ 500,000
2018 B&G 'Sweep'	\$ 150,000
	\$ 2,613,000

<u>Project</u>	<u>Year</u>	<u>Est. Cost</u>	
B&G Capital Plan	2019	\$ 450,000	
IT Capital Plan	2019	\$ 150,000	
Replace Valmet Trailer	2019	\$ 200,000	
Complex Master Plan	2019	\$ 100,000	
Additional Road Equipment	2019	\$ 150,000	
Access Control	2019	\$ 50,000	\$ 1,100,000
<hr/>			
B&G Capital Plan	2020	\$ 425,000	
IT Capital Plan	2020	\$ 150,000	
Additional Road Equipment	2020	\$ 220,000	
Access Control	2020	\$ 50,000	\$ 845,000
<hr/>			
B&G Capital Plan	2021	\$ 450,000	
IT Capital Plan	2021	\$ 150,000	
Additional Road Equipment	2021	\$ 220,000	\$ 820,000
<hr/>			
Debt Service Payment	2022	\$ 400,000	
B&G Capital Plan	2022	\$ 275,000	
IT Capital Plan	2022	\$ 150,000	\$ 825,000
<hr/>			
Debt Service Payment	2023	\$ 400,000	
B&G Capital Plan	2023	\$ 335,000	
IT Capital Plan	2023	\$ 150,000	\$ 885,000
<hr/>			
		\$ 4,475,000	

Funding Summary

Initial Funding	\$ 2,613,000	
2019 Expenses	\$ (1,100,000)	\$ 1,513,000
<hr/>		
2020 Capital Investment	\$ 500,000	
2020 Expenses	\$ (845,000)	\$ 1,168,000
<hr/>		
2021 Capital Investment	\$ 500,000	
2021 Expenses	\$ (820,000)	\$ 848,000
<hr/>		
2022 Capital Investment	\$ 500,000	
2022 Expenses	\$ (825,000)	\$ 523,000
<hr/>		
2023 Capital Investment	\$ 500,000	
2023 Expenses	\$ (885,000)	\$ 138,000

Proposed Changes to Budget Officer Recommendations

Starting - General Fund Surplus **\$ 300,000**

Revenues:

A.1170	Public Defender	Correction of HH Contract Amounts	\$ (9,896)
A.1171	Assigned Counsel	Correction of HH Contract Amounts	\$ (158,129)
A.1325	Treasurer	Recognize LCLGRPB Income	\$ 10,000
A.1355	Real Property	Recognize Data Collection Income from Towns	\$ 13,500
A.1410	County Clerk	Replace Additional Clerk Fees	\$ 125,000
A.3140	Probation	Recognize Additional State Aid	\$ 3,600
A.9900	Pooled	Additional Tax Levy Amount	\$ 46,332
A.9900	Pooled	Additional Sales Tax Amount	\$ 100,000
Various	Raise the Age	Raise the Age Reimbursement	\$ 150,000
			\$ 280,407

Expenses:

A.1010	Legislative Board	Reinstatement of Chair and Vice-Chair Salary	\$ 1,000
A.1165	District Attorney	Personnel: Add 6th ADA & adjust 5th ADA	\$ 81,400
A.1355	Real Property	Personnel Request (Data Collector for 6 months)	\$ 17,400
A.1355	Real Property	Removal of IT Related Purchases	\$ (1,075)
A.1410	County Clerk	Personnel Request (Recording Clerk)	\$ 2,400
A.1420	County Attorney	Personnel Request (New Attorney)	\$ 66,400
A.1430	Civil Service	Removal of IT Related Purchases	\$ (400)
A.1450	Board of Elections	Removal of Software Maintenance Costs	\$ (42,100)
A.1490	DPW	Personnel Request (Deputy Superintendent)	\$ 65,000
A.1660	Central Stockroom	Consolidation of Incidental Office Equipment	\$ 10,000
A.1680	IT	Real Property and Civil Service Purchases	\$ 1,500
A.1680	IT	Personnel Requests (Upgrade & PT Position)	\$ 30,200
A.1680	IT	Elections Software Maintenance Costs	\$ 42,100
A.3140	Probation	Personnel Request (Change Dept. to 40 hrs.)	\$ 87,000
A.8020	Planning	Personnel Request (Change of Grade)	\$ 4,200
A.9900	Pooled	Additional Fringe from Personnel Requests	\$ 100,000
A.6010	DSS	Unbudgeted Grant Expense	\$ 35,000
Various	Various	Proposed Exempt Salary Schedule Changes	\$ 25,382
New	Solid Waste	Solid Waste Legacy Costs (Retirees over 65)	\$ 55,000
			\$ 580,407

Summary

Starting	\$ 300,000
Revenue	\$ 280,407
Expense	\$ (580,407)
Net	\$ 0

PROPOSED 2019 EXEMPT SALARY CHANGES

Department	Title	Base	Steps	Longevity	Total	Proposed	Difference	Fringe 22%	Total
A.1040	Clerk of the Board	\$ 61,902	\$ 4,000	\$ 5,100	\$ 71,002	\$ 75,000	\$ 3,998	\$ 879.56	\$ 4,878
A.1230	Assistant to the Administrator	\$ 51,953	\$ 2,000	\$ 3,400	\$ 57,353	\$ 61,000	\$ 3,647	\$ 802.34	\$ 4,449
A.1450	Elections Commissioner	\$ 47,778	\$ -	\$ -	\$ 47,778	\$ 50,000	\$ 2,222	\$ 488.84	\$ 2,711
A.1450	Elections Commissioner	\$ 47,778	\$ -	\$ -	\$ 47,778	\$ 50,000	\$ 2,222	\$ 488.84	\$ 2,711
A.1620	Superintendent of Buildings & Grounds	\$ 65,079	\$ 1,000	\$ -	\$ 66,079	\$ 69,000	\$ 2,921	\$ 642.62	\$ 3,564
A.3640	Director, Public Safety	\$ 53,470	\$ 3,000	\$ 3,400	\$ 59,870	\$ 63,000	\$ 3,130	\$ 688.60	\$ 3,819
A.3640	Deputy Director, Public Safety	\$ 52,786	\$ 4,000	\$ 2,550	\$ 59,336	\$ 62,000	\$ 2,664	\$ 586.08	\$ 3,250
							\$ 20,804	\$ 4,576.88	\$ 25,382