

**Office of Community Services for Warren and Washington Counties
Warren County Community Services Board
Washington County Community Services Board
October 11, 2018**

Warren County

Present: Joan Grishkot; Vice Chair, James Dexter, Maureen Schmidt, Barbara Boggia, Christina Bessen, Holly Irion, Amy Molloy

Excused: Kimberly Brayton Ph. D; Chair, Lu Thomas-Cosgrove

Washington County

Present: Samuel Hall; Chair, Tammy DeLorme; Vice-Chair, Heather Adams-Wendell, L. Michaud

Excused: Patty Hunt, Sharon Mead, Claire Bromley, Desiree Boucher, Michelle Burke

Staff: Robert York, Harry Carlson, Crystal Lawrence, Carrie Wright, Linda Wright, Lisa Coutu

Guests: Mary McLaughlin, Stephen Traver, Owen Allie

Agenda Item	Outcome	Action
Call to order	A quorum for Warren County was confirmed and the October regular joint Meeting of the Community Services Boards was convened at 3:00pm.	J. Grishkot; Vice-Chair, chaired the meeting.
Approval of Meeting Minutes of Regular joint meeting of CSB	Warren: Minutes of the September 13, 2018 Regular joint meeting were distributed with the October meeting notice and deferred to the next meeting. Washington: Minutes of the September 13, 2018 Regular joint meeting were distributed with the October meeting notice and deferred to the next meeting due to lack of quorum.	N/A
Presentation: Open Access Implementation Project Report – OCS staff	R. York provided and reviewed a PowerPoint Presentation outlining the Outpatient Clinic Open Access project. The Open Access project was developed as a joint proposal with Glens Falls Hospital Behavioral Health and Warren-Washington Association for Mental Health (WWAMH), coordinated by the Office of Community Services and funded through Adirondack Health Institute and DSRIP Innovation Grant funds. WWAMH was designated as the recipient of the funds and agreed to hold the contract with the consultant group. This project encompasses both adult and children’s outpatient clinic services at WWAMH’s Caleo Counseling Services and Glens Falls Hospital Behavioral Health outpatient	N/A

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<p>Presentation: Open Access Implementation Project Report – OCS staff continued</p>	<p>clinics. Project Goals include providing walk-in client access to outpatient services; establishing performance measures and outcomes; a focused data collection effort; development of specific clinical reports; development of a community-wide coordinated access effort; and establishing an on-going clinic operations workgroup. The successful implementation of this project will enable the clinics involved to provide walk-in access to outpatient mental health services, improve client engagement in care, increase productivity and revenue, and provide data-driven results in a value-based health care system. These changes will be demonstrated through the use of reliable reports that support Continuous Quality Improvement (CQI) and Utilization Management (UM) practices. The success of this model will continue to be measured by a reduction in the number of clients on appointment wait lists and a reduction in the average wait time for clients seeking initial appointments at each of these sites. R. York stated he would like to bring the Clinics to the meeting early in the year to update us on Open Access.</p>	
<p><u>Informational items/updates:</u> Future meeting agenda planning</p> <p>Parsons Assertive Community Treatment (ACT) team</p> <p>OASAS residential services</p>	<p>Board members were invited to give input on programs they would like to see/hear from for 2019 meetings. The Parsons ACT team will host us early in the year at their offices on Bay Rd., Queensbury. Rose House Peer Respite and CWI were also discussed.</p> <p>The ACT team is located at 375 Bay Rd., Queensbury and shares space with the Parsons Mobile Crisis Team. They are 80-85% staffed and ready to open with 48 slots for people with SPMI or dual diagnosis, providing services. Referrals will be made through the SPOA process. They are waiting on licensure/certification from OMH.</p> <p>R. York informed us that ACCA is continuing to develop and renovate the property on Glenwood Ave. This will be a Women's Residence, opening in Spring 2019. A property has been identified for a men's residence as well. 820 River St. has closed the</p>	<p>N/A</p>

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<p>AHI DSRIP compliance training</p> <p>CLMHD Community Services Board webinar training</p> <p>Warren County Department Head evaluation</p> <p>Additional items</p>	<p>Granville women’s residence. They are proposing to convert the Crandall St Residence into supportive living/ reintegration services under the new OASAS residential redesign.</p> <p>We will be sending out another email soon much like the 2017 General DSRIP Compliance Training, sent out by C. Lawrence and C. Wright that will need to be completed by all CSB Members by mid-December to meet 2018 DSRIP compliance requirements.</p> <p>R. York stated that the NYS Conference of Local Mental Hygiene Directors (CLMHD) is developing a webinar training for Community Service Board Members. More information will be shared as this training opportunity is developed.</p> <p>R. York talked about the evaluation process developed by Warren County for Department Heads and discussed his most recent evaluation. CSB members are welcome to review the document upon request (contact Crystal).</p> <p>C. Wright has been working on a proposal with Baywood and WWAMH to apply for AHI Innovation Funds (\$93,979) for jail transition and reentry coordination services for both Warren and Washington Counties. More information will be shared at future meetings.</p>	
Adjournment and next meeting	<p>The meeting was adjourned at 4:00p. The next meeting of the Warren and Washington County Community Services Boards is scheduled for Thursday, November 15, 2018 at 3:00pm, @ the Council for Prevention; 10 Lacrosse St, Suite 1, Hudson Falls. ***note new date and location***</p>	Motion to adjourn made by A. Molloy

Minutes respectfully submitted by Crystal Lawrence, Secretary to the Boards