

PUBLIC WORKS COMMITTEE MEETING MINUTES  
SEPTEMBER 3, 2019

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Fedler, Campbell, Shay, Haff, Hicks, Shaw, Skellie, Middleton, Rozell

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Henke, Ferguson, Idleman, O'Brien, Hogan, LaPointe, Clary

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Deborah Donohue, Supt. Public Works

Joe Brilling, Executive Director Sewer District

Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – July 30, 2019
3. Department Reports/Requests:
  - A. Department of Public Works
    - 1) Hazard Waste Collection
    - 2) Bridge Preservation Supplemental
    - 3) Discuss Car Pool Purchase Request
    - 4) Discuss Equipment Purchase Request
    - 5) Miscellaneous
4. Other Business
5. Adjournment

Chairwoman Fedler called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the July 30, 2019 meeting was moved by Mr. Shay, seconded by Mr. Rozell and adopted.

SEWER DISTRICT – Joe Brilling, Executive Director, addressed the following items with the committee:

- Public Outreach Meeting – The Sewer District is involved in a DEC asset management pilot program and the asset management program including the capital improvement plan has been completed. One of the deliverables on this program is a public outreach meeting and he is requesting to schedule this during a committee meeting and invite the Sewer District Board of Commissioners as well as this committee and all Supervisors and the public to present the plan. This is a public meeting with information presented by the Sewer District Executive Director and consultants. They would like everyone involved in the running of the Sewer District to attend this meeting and he noted that the County Treasurer and County Administrator have been involved in this process. A meeting date will be scheduled.
- Budget Amendment – A motion to amend budget to pay District's share of the Due County chargeback expense in the amount of \$38,253.28 and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Skellie and adopted.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Hazard Waste Collection – Requesting permission to apply for a hazard waste collection grant. The County had in a grant in 2017 for a hazard waste collection day and they continue to get calls asking where they can dispose this hazardous waste materials. The grant would fund up to 50% of the expense. A motion to apply for hazard waste collection grant and forward to the Finance Committee for budget consideration was moved by Mr. Campbell and seconded by Mr. Shay. Discussion. Scheduled collection date would probably be in November. She did not budget for this expense and will have to look for funds within her budget. The Treasurer will work with the Superintendent on the funding source for the Finance meeting.

The motion to apply for hazard waste collection grant and forward to the Finance Committee for budget consideration was moved by Mr. Campbell, seconded by Mr. Shay and adopted.

- Bridge Preservation Projects Supplemental Agreement – This is a supplemental agreement for bridge preservation projects on Cemetery Road in Salem and Doc Johnson Road in Shushan/Jackson. This authorizes the construction and construction inspection phase. A motion to approve supplemental agreement for bridge preservation projects on Cemetery Road in Salem and Doc Johnson Road in Shushan/Jackson and forward to the Finance Committee for budget amendment was moved by Mr. Campbell, seconded by Mr. Skellie and adopted.
- Car Pool Purchase Request – Requesting a budget amendment to replace a 2017 Sheriff vehicle that was totaled in an accident. Off State contract the cost is \$38,322. Unsure how the Sheriff adjusted his fleet for the loss of this vehicle; unknown how he is covering now with the loss of this vehicle from service. Currently, \$17,700 in Car Pool equipment – vehicles budget line and the remainder would come out of Car Pool fund balance. A motion to approve request to amend Car Pool budget to replace Sheriff vehicle and forward to the Finance Committee was moved by Mr. Campbell, seconded by Mr. Hicks and adopted.
- Co. Rt. 75 & 40 – A motion to amend budget for supplemental Marchiselli agreement and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Shay and adopted.
- WQIP grant – The 2019 budget included funding from a WQIP grant and grant funding is not budgeted but carried forward from the previous year by a budget amendment. A budget amendment was done to carry forward the WQIP grant and it was already in the budget so it is in twice and needs to be corrected. A motion to rescind resolution amending the budget to carry forward WQIP grant funding was moved by Mr. Campbell, seconded by Mr. Middleton and adopted.
- Insurance Claim – Plow – Received \$14,000 on an insurance claim regarding an incident with a plow and it was placed in the insurance recovery line. The new plow was paid for out of the equipment line and requesting to move the funds to that budget line. A motion to amend budget transferring funds from insurance recovery to equipment and forward to the Finance Committee for consideration was moved by Mr. Skellie, seconded by Mr. Middleton and adopted.
- Vacuum Cleaner for Car Pool Area – Requesting to purchase an industrial vacuum replacing one that no longer works. A motion to approve industrial vacuum purchase from Car Pool equipment line in the amount of \$958 was moved by Mr. Campbell, seconded by Mr. Hogan and adopted. Mr. Haff opposed.
- Plow Mount – Requesting signature of an equipment authorization to outfit six trucks with plow mounts with the segmented plow blades. The cost is \$12,402.06 for the six new trucks. A motion to authorize purchase of six plow mounts with segmented plow blades in the amount of \$12,402.06 was moved by Mr. Campbell, seconded by Mr. Shay and adopted.
- Equipment Purchase Request, equipment handout attached. The lowboy broke and it was fixed but would like to replace. This was on the replacement list this spring but decided to move it to the 2020 budget. This is an important piece of equipment for their operations. It is fixed but limited in its transport capacity. A new lowboy on State contract costs \$95,000 and they believe they can get it cheaper by going out to bid. Mr. Middleton asked if we are getting the same tonnage because maybe we should go a little heavier. It broke when loading a truck. A motion to go out to bid for a lowboy bidding both ways, current and heavier one, and forward to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Shay and adopted.

- Brine Tanks – The Superintendent stated there are two types of brine tanks, loaded on the back of a truck with a spray bar to pretreat when a storm is coming and saddle tanks on the trucks that spray brine on the salt as it is being dispensed on the road to keep it from bouncing and cuts down on the amount of salt. About twelve of our current trucks have saddle tanks. Last year they received funding through the Lake George Watershed that paid for tanks for storage and paid to fill them. Need tanks to go to the barns that are not in the watershed area so we can use the saddle tanks on the trucks. This was only used to brine/pretreat last year and did not use it a lot last year. They are currently working with IT to download data directly from the trucks to allow them to analyze. This should save us money down the road. The State trucks use these saddle tanks. A motion to authorize bidding brine tanks was moved by Mr. Campbell and seconded by Mr. Haff. Discussion. Purchasing (5) 3000-gallon brine tanks and (4) 1000-gallon calcium chloride tanks. The Superintendent stated the County makes our own brine. It was stated that sometimes when you buy the brine the vendor supplies the tank. The motion to authorize bidding brine tanks was moved by Mr. Campbell, seconded by Mr. Haff and adopted. Will be bid both ways – brine supplied with tanks and just tanks.

OTHER BUSINESS: None.

The meeting adjourned at 10:43 A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

2019 Adopted Budget

\$1,040,872.00

Transfer to Small tools Account  
Dept Budget Officer transfer

-\$10,500.00

-\$10,000.00

**Ordered and Paid:**

Zwack Everest One Way Plow \$6,995.00

**Ordered Not Yet Paid:**

Navistar, Inc. 4 Tandem Axle Dump, Plow Wing \$865,068.00

Chemung Supply Plow Blades \$2,067.01

\$146,241.99

**Approved By Committee but not yet ordered:**

Plate Tampers \$13,400.00

Excavator Tamper \$17,000.00

Derrick Truck \$30,000.00

Cab Tractor \$52,000.00

Pressure Washer \$13,600.00

Bridge Pressure Washer \$2,400.00

\$146,241.99

+\$14,000.00 (Plow Insurance)

\$160,241.99

-\$ 12,402.06(Plow blades for new trucks)

\$ 147,839.93

-\$95,000.00 (Low Boy)

\$52,839.93

-\$22,000.00 (Brine Tanks)

\$30,839.93