

- Park Manager did a really good job monitoring the two parks.
- Finishing Head Start general summer maintenance work.
- Vehicle Request – He talked with Deb Donohue, DPW Superintendent, about requesting a vehicle and was informed that several Explorers are coming out of the Sheriff's Department. He does a lot of responding to calls and has been driving his own vehicle noting that he oversees fifty buildings. This request would be within his budget and is not asking for any money; does not perceive much of a budget impact. He would appreciate a vehicle to drive and the car would be driven home. A motion to authorize a car for the Superintendent of Buildings and Grounds was moved by Mr. Shaw and seconded by Mr. O'Brien. Discussion. Mr. Jones stated he can absorb this cost in his budget. The motion to authorize a car for the Superintendent of Buildings and Grounds was moved by Mr. Shaw, seconded by Mr. O'Brien and adopted. The Treasurer advised the Superintendent of Buildings and Grounds that he will be down to see him about what he has to do because there are IRS implications on that car that have to be reported through payroll. The County Administrator stated it is a taxable benefit. Mr. Haff informed Mr. Jones that this vehicle will be highly visible and should not be seen at places of business. No other people can be transported in the vehicle.

OTHER BUSINESS:

COUNTY ADMINISTRATOR – Chris DeBolt, County Administrator, addressed the following items with the committee:

- Monthly purchasing report for July 1 – 31, 2018, attached.
- Workers' Compensation Assessments – handout attached. The column labeled ROUNDED is the assessment for 2019. The rate for 2019 is based on actual costs to administer the fund in 2017 and payments made on claims in calendar year 2017. There is a two-year lag because that is the last full year of known expenses. Appropriated \$250,000 in fund balance in recent years to keep the premiums from increasing too much and the fund balance is now at a point where we should stop using it so these assessments are calculated using \$125,000 of fund balance. The County Administrator stated he does not plan to apply any fund balance next year. He stated the fund balance appropriated historically does not require Board approval.

The meeting adjourned at 10:39 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

Purchasing Department Summary

7/1/18 - 7/31/18

Procurement Card Purchases

Clothing		\$297.03
DPW	\$297.03	
Computer Accessories		\$39.54
DSS	\$39.54	
Computer Equipment		\$348.95
DSS	\$348.95	
Dues & Subscriptions		\$299.58
Board of Elections	\$83.70	
IT	\$215.88	
Equipment		\$959.85
Public Safety	\$959.85	
Office Furniture		\$568.81
County Admin	\$323.98	
IT	\$244.83	
Supplies		\$84.24
B&G	\$29.25	
Public Health	\$54.99	
Training		\$304.02
Probation	\$304.02	
Travel		\$216.70
DSS	\$10.70	
Youth Bureau	\$206.00	
Total Procurement Card Purchases		\$3,118.72

Purchasing Generated 114 Purchase Orders

Bids By Department

	<u>Released</u>	<u>Closed</u>	<u>Awarded</u>
County Clerk			
Intefrated Document Imaging Records Management	X		
DPW			
Uniform Rental Service	X	X	X
Public Safety			
Public Safety Audio Recording System		X	
Purchasing			
Janitorial and Cleaning Supplies	X	X	X
SD#2			
Washington County Sewer District #2 Drifting Ridge Pump		X	

**WASHINGTON COUNTY - WORKERS' COMPENSATION ASSESSMENT
ASSESSMENT FOR 2019 BUDGET
[REIMBURSEMENT OF 2017 CLAIM PAYMENTS & EXPENSES]**

											\$125,000.00		
COUNTY BREAKDOWN	ALLOCATION %	POOL: PRIOR TO 2012	POOL: 2012 FORWARD & OVER \$20K	POOL TOTAL	DIRECT CLAIMS: UNDER \$20K	CARRY FORWARD ADJUSTMENTS	LESS REBATES (SPLIT BY %)	PLUS ADMINISTRATIVE COSTS	TOTAL	FUND BALANCE APPLIED	ROUNDED	LAST YEAR (after fund balance applied)	DIFFERENCE
EMS	100.00%	-	-	-	504.50			-	504.50	(63.55)	441.00	4,396	(3,955)
FIRE	100.00%	27,561.02	15,968.92	43,529.94	15,746.76		(25,324.00)	-	33,952.70	(4,276.57)	29,676.00	102,537	(72,861)
PLEASANT VALLEY	100.00%	179,572.71	-	179,572.71	633.12		(31,155.40)	-	149,050.43	(18,773.92)	130,277.00	29,665	100,612
SUBTOTAL COUNTY 100%		207,133.73	15,968.92	223,102.65	16,884.38		(56,479.40)	-	183,507.63	(23,114.04)	160,394.00	136,598	23,796
COUNTY POOL / DIRECT	66.35%	79,208.50	241,017.39	320,225.89	74,525.39		(80,761.64)	225,295.28	539,284.92	(67,926.61)	471,358.00	456,373	14,985
COUNTY TOTAL		286,342.23	256,986.31	543,328.54	91,409.77		(137,241.04)	225,295.28	722,792.55	(91,040.64)	631,752.00	592,971	38,781

TOWNS

ARGYLE	1.42%	1,695.19	5,158.17	6,853.36			(1,728.43)	4,821.69	9,946.62	(1,252.84)	8,694.00	7,884	810
CAMBRIDGE	0.75%	895.35	2,724.39	3,619.74			(912.90)	2,546.67	5,253.51	(661.72)	4,592.00	4,218	374
DRESDEN	1.07%	1,277.36	3,886.79	5,164.15	2,295.98		(1,302.41)	3,633.25	9,790.97	(1,233.24)	8,558.00	6,137	2,421
EASTON	1.03%	1,229.61	3,741.49	4,971.10	2,280.76		(1,253.72)	3,497.43	9,495.57	(1,196.03)	8,300.00	9,665	(1,365)
FORT ANN	2.16%	2,578.60	7,846.23	10,424.83			(2,629.17)	7,334.41	15,130.07	(1,905.74)	13,224.00	13,035	189
FORT EDWARD	1.94%	2,315.97	7,047.08	9,363.05	15,032.00	(7,783.00)	(2,361.38)	6,587.38	20,838.05	(2,624.69)	18,213.00	10,419	7,794
GRANVILLE	1.46%	1,742.94	5,303.47	7,046.41			(1,777.12)	4,957.52	10,226.81	(1,288.14)	8,939.00	8,140	799
GREENWICH	1.17%	1,396.74	4,250.04	5,646.78	1,396.47		(1,424.13)	3,972.80	9,591.92	(1,208.17)	8,384.00	12,522	(4,138)
HAMPTON	0.35%	417.83	1,271.38	1,689.21			(426.02)	1,188.45	2,451.64	(308.80)	2,143.00	1,734	409
HARTFORD	0.95%	1,134.11	3,450.89	4,585.00	49.21		(1,156.35)	3,225.78	6,703.64	(844.37)	5,859.00	4,957	902
HEBRON	0.87%	1,038.60	3,160.29	4,198.89			(1,058.97)	2,954.14	6,094.06	(767.59)	5,326.00	18,038	(12,712)
JACKSON	0.60%	716.28	2,179.51	2,895.79			(730.32)	2,037.33	4,202.80	(529.37)	3,673.00	3,032	641
KINGSBURY	2.53%	3,020.31	9,190.26	12,210.57	4,769.90		(3,079.53)	8,590.76	22,491.70	(2,832.98)	19,659.00	14,880	4,779
PUTNAM	1.30%	1,551.94	4,722.27	6,274.21	21.75		(1,582.37)	4,414.23	9,127.82	(1,149.71)	7,978.00	7,365	613
SALEM	1.07%	1,277.36	3,886.79	5,164.15			(1,302.41)	3,633.25	7,494.99	(944.05)	6,551.00	3,749	2,802
WHITE CREEK	0.53%	632.71	1,925.23	2,557.94			(645.12)	1,799.65	3,712.47	(467.61)	3,245.00	4,025	(780)
WHITEHALL	0.52%	620.77	1,888.91	2,509.68	3,089.24		(632.95)	1,765.69	6,731.66	(847.90)	5,884.00	3,720	2,164
TOTAL - TOWNS	19.72%	23,541.67	71,633.19	95,174.86	28,935.31	(7,783.00)	(24,003.30)	66,960.43	159,284.30	(20,062.94)	139,222.00	133,520	5,702

VILLAGES

											ROUNDED		
ARGYLE	0.09%	107.44	326.93	434.37			(109.55)	305.60	630.42	(79.41)	551.00	386	165
CAMBRIDGE	1.36%	1,623.56	4,940.22	6,563.78		4,438.00	(1,655.40)	4,617.96	13,964.34	(1,758.90)	12,205.00	6,982	5,223
FORT ANN	0.40%	477.52	1,453.01	1,930.53		(1,008.00)	(486.88)	1,358.22	1,793.87	(225.95)	1,568.00	897	671
FORT EDWARD	2.40%	2,865.11	8,718.04	11,583.15	451.92		(2,921.29)	8,149.34	17,263.12	(2,174.41)	15,089.00	12,168	2,921
GRANVILLE	2.14%	2,554.73	7,773.58	10,328.31	173.87		(2,604.82)	7,266.49	15,163.85	(1,909.99)	13,254.00	12,727	527
GREENWICH	1.34%	1,599.69	4,867.57	6,467.26	779.16		(1,631.06)	4,550.05	10,165.41	(1,280.40)	8,885.00	7,453	1,432
HUDSON FALLS	4.34%	5,181.08	15,765.12	20,946.20	1,315.30		(5,282.67)	14,736.72	31,715.55	(3,994.79)	27,721.00	34,816	(7,095)
SALEM (dissolved)*	0.00%	-	-	-	-		-	-	-	-	-	2,241	(2,241)
WHITEHALL	1.86%	2,220.46	6,756.48	8,976.94	6,601.58		(2,264.00)	6,315.74	19,630.26	(2,472.56)	17,158.00	28,358	(11,200)
TOTAL - VILLAGES	13.93%	16,629.59	50,600.95	67,230.54	9,321.83	3,430.00	(16,955.67)	47,300.12	110,326.82	(13,896.41)	96,431.00	106,028	(9,597)
TOTAL	100.00%	326,513.49	379,220.45	705,733.94	129,666.91	(4,353.00)	(178,200.01)	339,555.83	992,403.67	(125,000.00)	867,405.00	832,519.00	34,886

*Village of Salem is not charged for 2019 - Village Dissolution March 2016 - Included here only to show prior year totals