

AUDIT COMMITTEE MEETING MINUTES
AUGUST 15, 2018

AUDIT COMMITTEE MEMBERS PRESENT: Moore, Hogan, Shay, Ferguson, Middleton, Clary, Rozell
AUDIT COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: None.

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – July 18, 2018
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Moore called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the July 18, 2018 Audit Committee meeting was moved by Mr. Rozell, seconded by Mr. Middleton and adopted.

Summary of accounts payable by fund was distributed, attached.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee:

- Stale Vouchers: Stale vouchers are vouchers submitted for payment of prior year expenses after prior year books are closed. The attached list details the stale vouchers submitted for payment in this month's audit, list attached. A motion to pay all stale vouchers was moved by Mr. Shay, seconded by Mr. Ferguson and adopted.
- Noted an Assigned Counsel voucher for legal services totaling more than \$10,000; case went to trial. Amount is higher than a typical voucher submitted for payment.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved Mr. Middleton, seconded by Mr. Hogan and adopted.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Ferguson, seconded by Mr. Shay and adopted. The meeting adjourned at 9:50 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval

Meeting Dated 8/15/18

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$758,083.87	8/15/18
SOLID WASTE	\$3,215.56	8/15/18
CAR POOL	\$8,410.23	8/15/18
COUNTY ROAD	\$827,007.51	8/15/18
COUNTY ROAD MACHINERY	\$284,450.64	8/15/18
SEWER DIST NO 1	\$8,195.00	8/15/18
SEWER DIST NO 2	\$35,917.94	8/15/18
CAPITAL CONSTRUCTION	\$2,210.00	8/15/18
<u>Workers Compensation</u>	\$19,395.00	8/15/18
<u>Health/Dental(MS)</u>	\$12,096.00	8/15/18
<u>TOTAL ALL FUNDS</u>	<u>\$1,958,981.75</u>	

SPECIAL AUDIT PAID 07/31/18

GENERAL	\$43,994.05	7/31/18
CAR POOL	\$316.17	7/31/18
COUNTY ROAD	\$473.70	7/31/18
COUNTY ROAD MACHINERY	\$1,690.95	7/31/18
SEWER DIST NO 1	\$45.49	7/31/18
SEWER DIST NO 2	\$7,386.51	7/31/18
<u>TOTAL</u>	<u>\$53,906.87</u>	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT

WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	<u>\$1,224,567.80</u>	7/17/18-8/14/18
<u>Grand Total Presented to Audit Committee</u>	<u>\$3,237,456.42</u>	8/15/18

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE = 757

STALE VOUCHER (anything prior year after prior year books are closed)

Car Pool

Ford Fleet Care	\$336.05	7/26/17
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Jail

Adirondack Radiology	\$ 331.29	8/7/17
Galls	\$4,919.92	1/19/17-7/18/17
Galls	\$3,262.45	8/15/17-12/28/17
Linde Gas	\$ 383.64	1/28/17-12/28/17
Saratoga Endocrine	\$ 86.41	2/6/17
Saratoga Endocrine	\$ 56.18	2/28/17
Saratoga Endocrine	\$ 56.18	5/26/17
Saratoga Endocrine	<u>\$ 56.18</u>	9//18/17
	\$9,152.25	

Submitted to Audit Committee on 8/15/18 for approval to pay.