

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES  
JULY 25, 2018

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS PRESENT: Skellie, Moore, Middleton, Clary

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS ABSENT: Idleman, Campbell, Ferguson

SUPERVISORS: LaPointe, Shaw, Hicks, O'Brien, Hogan

Debra Prehoda, Clerk

Chris DeBolt, County Administrator

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Gina Cantanucci-Mitchell, OFA Director

Mike Gray, Director Youth Bureau

Tammy DeLorme, Commissioner DSS

Kathy McIntyre, Assistant Director PH

Tina McDougall, PH Fiscal Officer

David Conroe, Wash. Co. EOC

Media

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Accept Minutes – June 27, 2018

3) Department Reports/Requests:

A. Wash Co EOC

1) Request for Resolution WDB Appointments

a) Scott Brazie – New

b) Laura Oswald – Re-Appointment

c) Elizabeth Parsons – Re-Appointment

B. Youth Bureau

1) Request Approval to Sign Contracts with WAIT House (\$21,967/\$25,466)

C. Public Health

1) Preschool Transportation Rates

2) WIC Request to Purchase

3) Miscellaneous

4) Other Business

5) Adjournment

In the absence of Chairwoman Idleman, Mr. Skellie called the meeting to order at 10:03 A.M.

A motion to approve the minutes of the June 27, 2018 meeting was moved by Mr. Moore, seconded by Mr. Middleton and adopted.

WASHINGTON COUNTY EOC – Dave Conroe addressed the following items with the committee:

- Workforce Development Board Appointments – A motion to appoint and re-appoint the following members to the Workforce Development Board: appoint Scott Brazie – Acces Vr, and re-appoint Laura Oswald and Elizabeth Parsons for a three-year term commencing July 1, 2018 was moved by Mr. Moore, seconded by Mr. Middleton and adopted.
- Washington County Economic Opportunity Council - Rebranding – Washington County EOC has been in operation for fifty-two years. They are a 501 3C organization. To not be confused as a Washington County agency and to allow them to do fund raising, they are in the process of changing their name to LEAP, Learning Employment Assistance Partnership.

YOUTH BUREAU – Mike Gray, Director, addressed the following items with the committee:

- Authorization to Sign WAIT House Contracts – WAIT House (\$21,967/\$25,466) – These are flow through dollars from the State and the Youth Bureau keeps a small administrative

fee. A motion to approve signature of contracts with WAIT House for \$21,967 and \$25,466 was moved by Mr. Middleton, seconded by Mrs. Clary and adopted.

- Procurement Policy – The Youth Board members are appointed by the Board of Supervisors and receive a small amount of money from the State to divide up and distributed to town recreation programs and community based organizations that serve youth. He asked if any of these MOUs that he does with these agencies must come before the committee. The County Administrator stated we are not purchasing a service or a good with these funds but rather providing funding to further the mission of these organizations and feels they are exempt from the Procurement Policy. Cooperative Extension provides a parenting program which is providing a service therefore subject to the policy and being a sole provider of this service, the committee could waive the RFP requirement. He has other contracts with Community Maternity Services, Big Brothers Big Sisters, Cornell Cooperative Extension, Fort Edward Historical and Planned Parenthood and the County Administrator stated he should ask are we giving financial support to an entity to further their mission or are we buying a service from them – a procurement.
- Youth to Sheriff's Summer Camp – 15 youth to attend.

PUBLIC HEALTH – Kathy McIntyre, Assistant Director, addressed the following items with the committee:

- Preschool Transportation Rates – 2019 will be second year of the preschool transportation contract. The rate increase is tied to the CPI. The CPI increased 5% but per the contract Public Health has a maximum CPI increase of 2% effective September 1<sup>st</sup> for the next contract year. The rates are \$55.08 round trip and \$102 plus the \$55.08 if there is an aide on the bus. The budget impact for the remainder of the year is an increase of \$1,750 and \$7,000 for 2019 based on 2017 costs. A motion to approve one-year extension for preschool transportation contract was moved by Mr. Moore, seconded by Mr. Middleton and adopted.
- WIC Request to Purchase – Request to restock draw string back pack for the breastfeeding program, shopping bags and pens for outreach and purchase two computers with sound bars which have been approved by IT and the State. A motion to approve restocking items and purchase of computer/equipment and amend budget was moved by Mr. Middleton, seconded by Mr. Moore and adopted.
- Miscellaneous:
  - Recognize DSRIP funding – A motion to amend budget to recognize DSRIP funding in the amount of \$20,699.03 and forward to the Finance Committee for consideration was moved by Mr. Moore, seconded by Mrs. Clary and adopted. The Treasurer noted that Community Services/Mental Health and Office for the Aging also received additional DSRIP funding and one budget amendment for all departments will be presented to the Finance Committee.
  - Purchase a banner with County logo for Public Health to display at the Washington County Fair – The cost is approximately \$125. A motion to approve purchase of banner with County logo was moved by Mr. Moore, seconded by Mrs. Clary and adopted.
  - Overnight Stay Approval – A motion to approve overnight stay for Public Health Director and Assistant Director in Lake Placid on September 26 – 27, 2018 for the

Adirondack Health Institute Summit with lodging and meals covered by Adirondack Health Institute because the Assistant Director will be a presenter, was moved by Mr. Moore, seconded by Mr. Middleton and adopted.

OTHER BUSINESS:

OFFICE FOR THE AGING:

- Thanked the Supervisors who attended the annual Senior Picnic. They served about three hundred twenty-five individuals.
- Announced they are up and running with their Facebook page.
- In the process of completing the NY Connects application. NY Connects pamphlet distributed, on file. NY Connects: “For people of all ages, any disability and caregivers. NY Connects can work with anyone who needs information on long term services and supports – children or adults with disabilities, older adults, family members and caregivers, friends or neighbors, veterans, and helping professionals.”

A motion to adjourn was moved by Mr. Middleton, seconded by Mr. Moore and adopted.

The meeting adjourned at 10: 22A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*