

AUDIT COMMITTEE MEETING MINUTES

July 17, 2019

AUDIT COMMITTEE MEMBERS PRESENT: Middleton, Ferguson, Shay, O'Brien, Hogan, Clary, Rozell

AUDIT COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Moore

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – June 19, 2019
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Middleton called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the June 19, 2019 Audit Committee meeting was moved by Mr. Ferguson, seconded by Mr. O'Brien and adopted.

Stacey Benson-Doty, Sr. Audit Clerk, addressed the following items with the committee:

- Stale Vouchers: Stale vouchers are vouchers submitted for payment of prior year expenses after prior year books are closed. Stale vouchers submitted as follows:
 - Various Departments – Stale vouchers totaled \$3,276.65, detailed on attached handout. A motion to approve payment of stale vouchers for various departments was moved by Mr. Ferguson, seconded and adopted.
 - Summary of accounts payable by fund attached.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was by moved Mr. Rozell, seconded by Mr. Hogan and adopted.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Hogan, seconded Mr. Rozell and adopted. The meeting adjourned at 9:28 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 7/17/19

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$749,403.94	7/17/19
CAR POOL	\$9,549.12	7/17/19
COUNTY ROAD	\$1,016,469.61	7/17/19
COUNTY ROAD MACHINERY	\$115,157.75	7/17/19
SEWER DIST NO 1	\$505.00	7/17/19
SEWER DIST NO 2	\$54,329.85	7/17/19
CAPITAL CONSTRUCTION	\$641,154.62	7/17/19
<u>Workers Compensation</u>	\$0	7/17/19
<u>Health/Dental(MS)</u>	\$12,236.00	7/17/19
<u>TOTAL ALL FUNDS</u>	<u>\$2,598,805.89</u>	702

SPECIAL AUDIT 7/2/19

GENERAL	\$35,675.83	7/2/19
CAR POOL	\$287.12	7/2/19
COUNTY ROAD	\$262.15	7/2/19
COUNTY ROAD MACHINERY	\$1,823.02	7/2/19
SEWER NO 1	\$62.66	7/2/19
SEWER NO 2	\$2,962.82	7/2/19
<u>TOTAL</u>	<u>\$41,073.60</u>	69

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	<u>\$1,585,728.72</u>	6/19/19-7/16/19
<u>Grand Total Presented to Audit Committee</u>	<u>\$4,225,608.21</u>	7/17/19

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =771

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
<i>Sheriff(3110)</i>	<i>Glens Falls Hospital Employee Health (Center for Occupational Health) Employee Health Testing</i>	<i>\$170.00</i>	<i>6/5/17-6/27/17</i>
<i>Sheriff(3110)</i>	<i>Salem Hardware</i>	<i>\$44.99</i>	<i>10/25/18</i>
<i>Jail(3150)</i>	<i>Adirondack Radiology Inmate Medical Charges</i>	<i>\$170.78</i>	<i>3/26/17-7/21/17</i>
<i>Assigned Counsel(1171)</i>	<i>J. Mark McQuerrey</i>	<i>\$2,733.00</i>	<i>9/25/18</i>
<i>Social Services(6010)</i>	<i>Community, Work, Independence Client Home Care</i>	<i>\$110.00</i>	<i>8/23/19-12//31/18</i>
<i>Veterans(6510)</i>	<i>WB Mason Office Supplies</i>	<i>\$47.88</i>	<i>11/3/17</i>
<i>TOTAL</i>		<i>\$3,276.65</i>	

Prepared by Clerk of the Board's Office 7/17/19