

PUBLIC SAFETY COMMITTEE MEETING MINUTES
JUNE 26, 2018

PUBLIC SAFETY COMMITTEE MEMBERS PRESENT: Hicks, Hogan, Haff, O'Brien, Moore, Ferguson, Clary

PUBLIC SAFETY COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Henke, LaPointe, Fedler, Shaw

Debra Prehoda, Clerk	Roger Wickes, County Attorney
Al Nolette, County Treasurer	Mike Mercure, Public Defender
Jim Buxton, Code Enforcement Administrator	Bruce Mason, EMS Coordinator
Tony Jordan, DA	Mike Gray, Director Alternative Sentencing
Glen Gosnell, Director Public Safety	Media & Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – May 29, 2018
3. Department Reports/Requests:
 - A. Coroners
 - 1) Travel/Training Update
 - B. Alternative Sentencing
 - 1) Department Update
 - C. District Attorney
 - 1) Discuss Caseload/Staffing Pattern
 - D. Code Enforcement
 - 1) Department Updates
 - E. Public Defender
 - 1) Intern Update
 - 2) ILS Update
 - 3) Department Updates
 - F. Public Safety
 - 1) Radio System Upgrade – RFP
 - 2) CAD System Project Update
 - 3) May 2018 Monthly Activity Report
4. Other Business
5. Adjournment

Chairman Hicks called the meeting to order at 1:00 P.M.

A motion to accept the minutes of the May 29, 2018 meeting was moved by Mr. Moore, seconded by Mr. Ferguson and adopted.

DEPARTMENT REPORTS /REQUESTS:

CODE ENFORCEMENT – Jim Buxton, Administrator, addressed the committee:

- Department Updates:

	MONTH	TOTAL TO DATE
Construction Inspections		308
Fire Inspections		101
Renewals	247	
Building Permits		251
Septic Permits		49
Operating Permits		35
Court Appearances	8	

Fire Investigators and Code Enforcement Officers – 3 hours of training.

CORONERS – NYSACCME Fall Conference September 21 - 23 in the amount of \$575.00. – A motion to approve Coroner Lemieux's attendance at NYSACCME fall conference on September 21 – 23 in Rock Hill, NY in the amount of \$575 and authorize overnight stay was moved by Mr. Hogan, seconded by Mr. Ferguson and adopted.

ALTERNATIVE SENTENCING – Mike Gray, Director, addressed the following items with the committee:

- Department Updates
 - Community service on track with cemeteries, finishing a painting project at Slate Valley Museum, over to Cambridge at the end of July and Shine Hill Road work has started.
 - DCJS site visit audit on the eTasc program last week and everything went fine. Have to serve sixty offenders and they are right on track.
 - Safe Harbour Conference in Syracuse on August 7th and 8th - Asked to present at this conference and plans to address with Human Services Committee. Cost would be paid for through the grant funding.
 - Certified Instructor – Lifeguard Training – Mike spoke with Matt Jones, Superintendent of Buildings and Grounds, about the lifeguard situation at Huletts and they are working on a solution. Mike has an employee who is two classes away from being a certified lifeguard instructor.

DISTRICT ATTORNEY – DA, addressed the following items with the committee:

- Safe Harbour – The DA complimented Shaun Etu, an employee in Youth Bureau/Alternative Sentencing, for working with a client who came forward and aided the DA in prosecuting a pedophile.
- Discuss Caseload Plan for the Public Defender's Office – Asked if there was any update. In the short term the plan is to use Assign Counsel on some cases rather than hire additional Public Defenders. No definitive numbers with the caseload study. He would just like to be keep informed.

PUBLIC DEFENDER – Mike Mercure, Public Defender, addressed the following item with the committee:

- Intern Update – He was approved for a summer intern last month but unknown at the time was that she also applied to intern in the District Attorney's Office. She cannot work in both offices at the same time. She will intern in the District Attorney's Office not in the Public Defender's Office.
- ILS Update – There are various segments of the Hurrell-Harring lawsuit and they are down to addressing caseload and this will be the biggest change to the system. They have come up with an office standard not an Attorney standard. There is a guideline of 300 misdemeanor equivalents per Attorney and there is a gross office figure. Continue to set the plan as we go. The idea was to begin with suspended registrations, AUO 2nd (aggravated unlicensed operation) and AUO 3rd and see what kind of impact they have with respect to the caseload standards. These low-level traffic violations will go to Assigned Counsel. This will impact the number of assignments being paid out of Assigned Counsel.

PUBLIC SAFETY – Glen Gosnell, Director, addressed the following items with the committee, information detailed on attached handout:

- Radio System Upgrade – Plans to present a resolution at the next meeting to award the project to Motorola. The State announced this year's grant applications today.
- CAD System Project Update – Core meeting held, vendor on site and continue to work on issues.
- Emergency Management Performance Grants (EMPG) – A motion to recognize in the budget unspent grant funds EMPG16 in the amount of \$6,299.60 and EMPG17 in the amount of \$28,525 into account A.3640.2625.99 and forward to the Finance Committee was moved by Mr. O'Brien, seconded by Mr. Ferguson and adopted.
- Citizens Preparedness Corps Training on June 20th at the Greenwich VFW for the Greenwich Senior Citizens.
- May 2018 Monthly Activity Report – 6096 incidents and 11,627 phone calls (2,000 were 911 calls)

OTHER BUSINESS:

Voluntary Firefighters Insurance – Mr. Haff stated that all fire companies are going to have to provide this benefit to all their interior firefighters as of January 1, 2019. He reported that the Hartford Insurance Company is the only one approved by the State to provide this and it is going to be \$225 per member. Mr. Gosnell stated this benefit is available to any firefighter that has been an interior firefighter for a period of five years; have to have an interior certification for five years. He stated the Governor has signed this legislation and fire companies are in process of determining who is eligible.

The meeting adjourned at 1:42 P.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors



WASHINGTON COUNTY
DEPARTMENT OF PUBLIC SAFETY



383 BROADWAY – BUILDING B, FORT EDWARD, NY 12828

PHONE (518)747-7520 – FAX (518)746-2157 – TDD (518)746-2146

WWW.WASHINGTONCOUNTYNY.GOV / PUBLICSAFETY@CO.WASHINGTON.NY.US

/WashCoNYDPS911

@WashCoNYDPS911

PUBLIC SAFETY COMMITTEE REPORT

JUNE 25, 2018

RADIO SYSTEM RFP (RESULTS)

After some meetings with Motorola, County Administration and our office to go over the project, we will be moving forward with a resolution for the July, 20th to award the project to Motorola.

CAD SYSTEM PROJECT (UPDATES)

The Cushing Systems Project continues to be worked on by the vendor. The Project Team (representatives from Cushing Systems, Information Technology, Sheriff's Office and Public Safety) last met on June 12, 2018.

- List of Outstanding Issues: A list of outstanding issues remains in effect and was reviewed with the vendor, they are continuing to work on addressing the issues on the list.
- There was an update on June 7, 2018 which was mainly for RMS and Mobile applications.
- Site Visit: There were staff members from the vendor onsite on June 8th and they met with Supervising Communications Officer Chambers and the on duty staff to go over the operation of the CAD system.

EMERGENCY MANAGEMENT PERFORMANCE GRANTS (EMPG)

We are requesting that the following EMPG funds be moved forward into A.3640.2625.99 so the funds may be expended and grants closed out.

- EMPG16 \$ 6,299.60
- EMPG17 \$28,525.00

CITIZENS PREPAREDNESS CORPS TRAINING

On June 20, in conjunction with the Division of Military and Naval Affairs, NYS Citizens Preparedness Corps and Washington County Office for the Aging we conducted a Citizens Preparedness Corps training session for the Greenwich Senior Citizens at the VFW on Abeel Avenue.

DEPARTMENT OF PUBLIC SAFETY ACTIVITY REPORT

During the month of May the department processed 6,096 incidents and 11,627 phone calls.

We truly appreciate the continued and proven partnership and assistance of our elected officials, Communications Center personnel, field partners in Law Enforcement, Fire, EMS, Public Works, our Municipal, County and State partners as we continue to navigate through any challenges we're faced with as a county and a team, many thanks to all for their work on behalf of those we serve!

Respectfully Submitted,

Glen P. Gosnell
 Director

Timothy R. Hardy
 Deputy Director

WASHINGTON COUNTY, NY

DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT * COMMUNICATIONS * FIRE * EMS * HAZMAT



PSAP ACTIVITY REPORT

for the month of

May 2018

TOTAL NUMBER OF INCIDENTS PROCESSED IN CAD FOR MAY: 6,096

CAD Incident Summary By Agency and Month May 2018

AGENCY	INCIDENTS	MONTH
21-ARGYLE EMS	62	May-18
21-ARGYLE FD	12	May-18
22-CAMBRIDGE EMS	190	May-18
22-CAMBRIDGE FD	47	May-18
23-COSSAYUNA FD	9	May-18
23-COSSAYUNA FR	6	May-18
24-DRESDEN FD	7	May-18
25-EASTON FD	6	May-18
25-EASTON FR	8	May-18
26-FORT ANN EMS	46	May-18
26-FORT ANN FD	7	May-18
27-FORT EDWARD EMS	223	May-18
27-FORT EDWARD FD	26	May-18
28/29-GRANVILLE FD	12	May-18
29-GRANVILLE EMS	156	May-18
32-EASTON/GREENWICH EMS	51	May-18
32-GREENWICH FD	5	May-18
32-GREENWICH FR	17	May-18
33-HAMPTON FD	3	May-18
34-HARTFORD FD	6	May-18
34-HARTFORD FR	24	May-18
35-HEBRON FD	19	May-18
35-HEBRON FR	14	May-18
36-HUDSON FALLS FD	32	May-18
37-HULETT'S LANDING FD	1	May-18
38-KINGSBURY FD	12	May-18
39-MIDDLE FALLS FD	7	May-18
39-MIDDLE FALLS FR	15	May-18
41-MIDDLE GRANVILLE FD	5	May-18

42-NORTH GRANVILLE FD	6	May-18
43-PUTNAM FD	7	May-18
43-PUTNAM FR	2	May-18
44-SALEM EMS	56	May-18
44-SALEM FD	8	May-18
45-SHUSHAN FD	4	May-18
45-SHUSHAN FR	10	May-18
46-WEST FORT ANN FD	11	May-18
46-WEST FORT ANN FR	14	May-18
47-WHITE CREEK FD	7	May-18
48-WHITEHALL FR	32	May-18
48-WHITEHALL FD	13	May-18
49-SKENESBOROUGH EMS	47	May-18
51-DORSET FD	11	May-18
52-FAIR HAVEN EMS	34	May-18
52-FAIR HAVEN FD	8	May-18
54-PAWLET FD	1	May-18
55-POULTNEY EMS	58	May-18
55-POULTNEY FD	8	May-18
56-RUPERT FD	3	May-18
57-WELLS FD	2	May-18
58-WEST PAWLET FD	2	May-18
59-EAST DORSET FD	5	May-18
73-BUSKIRK FD	6	May-18
89-TICONDEROGA EMS	1	May-18
CAMBRIDGE-GREENWICH PD	382	May-18
EMS TRAINING	15	May-18
FORT EDWARD PD	226	May-18
GRANVILLE PD	252	May-18
HUDSON FALLS PD	652	May-18
MUTUAL AID EMS	1	May-18
NEW YORK CONSERVATION	19	May-18
NEW YORK FOREST RANGERS	5	May-18
NEW YORK STATE POLICE	492	May-18
TOWN/VILLAGE HIGHWAY	38	May-18
UTILITY COMPANIES	38	May-18
WASHINGTON CO 911	744	May-18

WASHINGTON CO CODE ENFORCEMENT
 WASHINGTON CO CORONERS
 WASHINGTON CO PROBATION
 WASHINGTON CO PUBLIC WORKS
 WASHINGTON CO SAFETY
 WASHINGTON CO SHERIFF
 WASHINGTON CO SOCIAL SERVICE
 WHITEHALL PD

1
5
77
20
2
1421
83
239
May-18
May-18
May-18
May-18
May-18
May-18
May-18
May-18

PHONE CALL STATISTICS / OVERVIEW FOR APRIL: Total Phone Calls (All Lines / All Categories) 11,627

Date	911	911 Abdn	Unparsed 911	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Outbound	10-Digit Emergency Abdn	Unparsed 10-Digit Emergency	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Unparsed Other	Total Admin	Total All Calls	Average Call Duration
May 2018	1924	87	0	2011	4.33%	0	0	0	0	0	2443	7136	37	0	9616	11627	82.7
PSAP Totals	1924	87	0	2011	4.33%	0	0	0	0	0	2443	7136	37	0	9616	11627	82.7

PHONE CALL BREAKDOWN BY LINE FOR APRIL: (All Incoming Calls / All Lines)

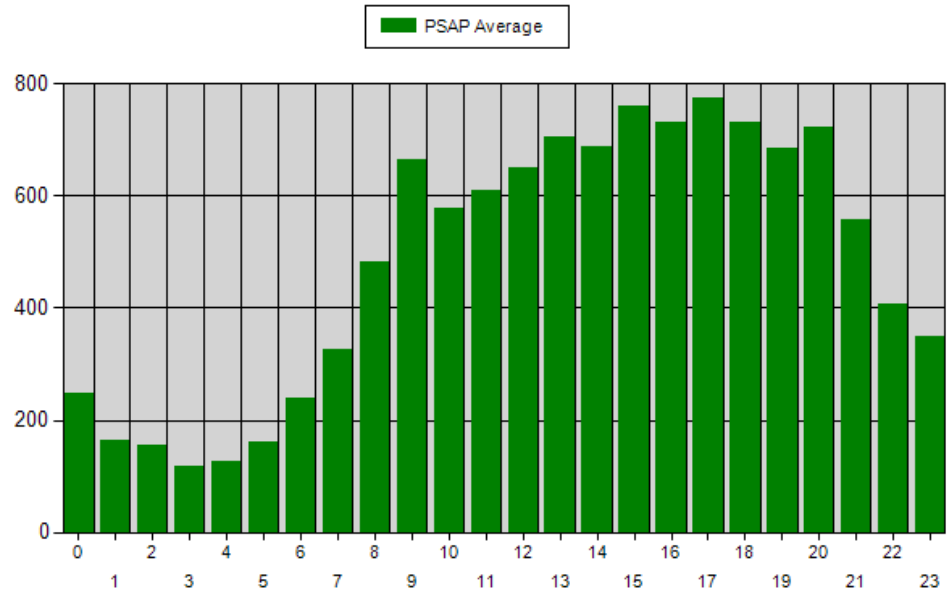
Trunk Group	Line	May 2018	% of Group	Total	
911	Wash (8438D1)	221	10.99%	221	
	Wash (8438D2)	221	10.99%	221	
	Wash (8438D3)	235	11.69%	235	
	Wash (8439D1)	429	21.33%	429	
	Wash (8439D2)	447	22.23%	447	
	Wash (8439D3)	448	22.28%	448	
	Wash (8657D1)	0	0.00%	0	
	Wash (8657D2)	0	0.00%	0	
	Wash (8657D3)	0	0.00%	0	
	Wash (8658D1)	3	0.15%	3	
	Wash (8658D2)	3	0.15%	3	
	Wash (8658D3)	4	0.20%	4	
	Total		2011		2011

Admin	747-3325	799	11.14%	799
	747-3326	31	0.43%	31
	747-3327	1	0.01%	1
	2140	2	0.03%	2
	2142	254	3.54%	254
	2143	50	0.70%	50
	2144	1137	15.85%	1137
	2245	227	3.16%	227
	CAM / GNH PD	337	4.70%	337
	COMM 2127	1160	16.17%	1160
	COMM 2129	422	5.88%	422
	COMM 5851	367	5.12%	367
	FTE PD	291	4.06%	291
	GVL PD	235	3.28%	235
	HFL PD	839	11.70%	839
	Line Pool 1	0	0.00%	0
	PDDESK2	0	0.00%	0
	PD Roll Over	97	1.35%	97
	Sheriffs Office	849	11.84%	849
	TDD	4	0.06%	4
Wash CO 3111	12	0.17%	12	
WHL PD	59	0.82%	59	
Total		7173		7173

PHONE CALLS PER HOUR FOR APRIL: (All Calls / All Lines / All Categories)

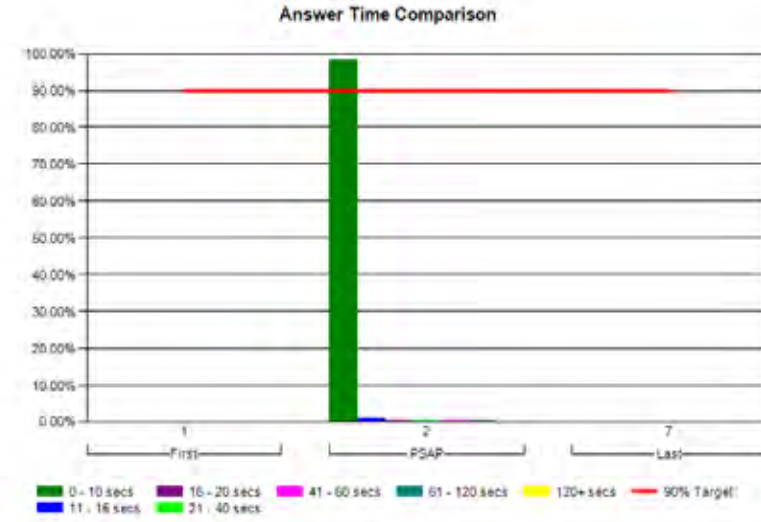
Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
May 2018	249	164	154	118	126	160	239	326	482	664	577	610	650	705	688	761	730	774	730	685	722	556	407	350	11627
Total	249	164	154	118	126	160	239	326	482	664	577	610	650	705	688	761	730	774	730	685	722	556	407	350	11627

Calls per Hour



PHONE CALL ANSWER TIME IN SECONDS FOR APRIL: (All Incoming Phone Calls / All Incoming Lines)

Call Hour	Answer Times In Seconds							Total	% Answered ≤ 10 Secs	% Answered ≤ 15 Secs	% Answered ≤ 40 Secs
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+				
00:00	178	0	0	0	0	0	0	178	100.00%	100.00%	100.00%
01:00	122	0	0	0	0	0	0	122	100.00%	100.00%	100.00%
02:00	113	1	0	0	0	0	0	114	99.12%	100.00%	100.00%
03:00	95	0	0	0	0	0	0	95	100.00%	100.00%	100.00%
04:00	100	0	0	0	0	0	0	100	100.00%	100.00%	100.00%
05:00	136	0	0	0	0	0	0	136	100.00%	100.00%	100.00%
06:00	191	1	0	0	0	0	0	192	99.48%	100.00%	100.00%
07:00	257	3	0	0	0	0	0	260	98.85%	100.00%	100.00%
08:00	383	8	0	0	0	0	0	391	97.95%	100.00%	100.00%
09:00	517	11	4	3	0	0	0	535	96.64%	98.69%	100.00%
10:00	482	10	0	0	0	0	0	492	97.97%	100.00%	100.00%
11:00	503	6	0	1	0	0	0	510	98.63%	99.80%	100.00%
12:00	509	1	0	0	0	0	0	510	99.80%	100.00%	100.00%
13:00	570	12	1	0	0	0	0	583	97.77%	99.83%	100.00%
14:00	536	7	0	0	0	0	0	543	98.71%	100.00%	100.00%
15:00	573	4	1	0	0	0	0	578	99.13%	99.83%	100.00%
16:00	568	8	0	0	0	0	0	576	98.61%	100.00%	100.00%
17:00	604	9	0	0	0	0	0	613	98.53%	100.00%	100.00%
18:00	541	2	0	0	0	0	0	543	99.63%	100.00%	100.00%
19:00	519	1	0	0	0	0	0	520	99.81%	100.00%	100.00%
20:00	541	13	10	13	6	1	0	584	92.64%	94.86%	98.80%
21:00	411	2	2	0	0	0	0	415	99.04%	99.52%	100.00%
22:00	320	4	0	0	0	0	0	324	98.77%	100.00%	100.00%
23:00	267	1	2	0	0	0	0	270	98.89%	99.26%	100.00%
Total	9,036	104	20	17	6	1	0	9,184			
Overall Percentage:	98.39%	1.13%	0.22%	0.19%	0.07%	0.01%	0.00%	100.00%			
% answer time ≤ 15 seconds	99.52%										
% answer time ≤ 40 seconds	99.92%										



This report has been compiled with data available from the Cushing Computer Aided Dispatch system and the ECATS Smart 9-1-1 reporting solution. A very special **THANK YOU** to our 9-1-1 Communications Center staff for their continued commitment, diligence and efforts to ensure all who contact our center receive the assistance they need, when and where they need it!

Respectfully Submitted,

Glen P. Gosnell
Director

Timothy R. Hardy
Deputy Director