

PERSONNEL COMMITTEE MEETING MINUTES  
MAY 17, 2019

PERSONNEL COMMITTEE MEMBERS PRESENT: Hicks, Campbell, LaPointe, Hogan  
PERSONNEL COMMITTEE MEMBERS ABSENT: Fedler  
SUPERVISORS: Henke, Moore, Shaw, Middleton, Idleman, O'Brien, Shay, Rozell  
Debra Prehoda, Clerk  
Melissa Fitch, Personnel Officer  
Public  
Roger Wickes, County Attorney  
Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Department Staffing Requests/Staffing Pattern Changes:
  - A. Code Enforcement – Code Enforcement Officer – Backfill
- 3) Other Business
- 4) Adjournment

Chairman Hicks called the meeting to order at 9:45 A.M.

STAFFING REQUESTS: The Personnel Officer addressed the following staffing request:

CODE ENFORCEMENT – Code Enforcement Officer – Backfill – position is currently vacant - A motion to approve backfill, Code Enforcement Officer, was moved by Mr. LaPointe and seconded by Mr. Campbell. Discussion. The Chairman of the Board will serve as Code Enforcement Administrator as of Monday, May 20, 2019 due to the resignation of the current Code Enforcement Administrator and make this appointment. A current list does exist with one candidate or a provisional appoint could be made to the position. Also, advertising for the position of Code Enforcement Administrator. The motion to approve backfill, Code Enforcement Officer, was moved by Mr. LaPointe, seconded by Mr. Campbell and adopted.

Mr. Henke stated the Board will consider today a proposed resolution to amend the staffing pattern to add an Account Clerk position in Code Enforcement and it was noted that position has already been approved to fill. The Code Enforcement Administrator is the appointing authority.

The meeting adjourned at 9:48 A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*