

**Office of Community Services for Warren and Washington Counties  
Warren County Community Services Board  
Washington County Community Services Board  
May 10, 2018**

**Warren County**

**Present:** K. Brayton-Chair, J. Grishkot-Vice-Chair, A. Molloy, H. Irion, J. Dexter, M. Schmidt, L. Thomas-Cosgrove

**Excused:** C. Bessen, B. Boggia

**Washington County**

**Present:** D. Boucher, H. Adams-Wendell, C. Bromley

**Excused:** S. Hall-Chair, T. DeLorme-Vice-Chair, L. Michaud, M. Burke, P. Hunt, S. Mead

**Staff:** R. York, L. Coutu, H. Carlson, L. Wright, C. Lawrence

**Guests:** D. Rosetti, M. McLaughlin, C. Hill, J. Calandra, A. Slayko, A. West, M. Beyer

Agenda Item	Outcome	Action
<b>Regular joint CSB meeting Call to order</b>	A quorum for Warren County was confirmed while Washington County was deferred due to lack of quorum and the March regular Meeting of the Community Services Boards was convened at 3pm.	K. Brayton chaired the meeting.
<b>Approval of Minutes of March Regular joint meeting of CSB</b>	Minutes of the March 8, 2018 Regular joint CSB meeting were distributed with the April cancellation meeting notice and presented for approval.	Warren Motion: H. Irion Second: J. Dexter Abstentions: None Motion carried with unanimous vote
<b>Approval of Minutes of March Regular joint meeting of Washington County CSB</b>	Minutes of the March 8, 2018 Regular joint meeting were distributed with the April cancellation meeting notice and the vote was deferred to the next meeting.	Washington County deferred
<b>Presentations: Assertive Community Treatment (ACT) Team- Parsons/Northern Rivers</b>	R. York stated the Counties have received NYS OMH authorization and funding to develop a 48-slot Assertive Community Treatment (ACT) team. There was an RFP issued by Warren County in December 2017 to identify a provider. In February 2018 the RFP was awarded to Parsons/Northern Rivers. We received \$443,768 for the first year phase-in funding. They will be the care management provider for health home and are co-located with the Mobile Crisis Team on Bay Rd. David Rossetti, Chief Officer of Behavioral Health for Northern Rivers presented an overview of the model and updates on program development. He stated this program is similar to the ON Track program for first episode of psychosis, which Parsons is also implementing. It is an intensive	N/A

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<b>Assertive Community Treatment (ACT) Team- Parsons/Northern Rivers continued</b>	<p>wraparound of service providers that are able to meet the client in the community for all aspects of treatment and support. The target population includes individuals with serious and persistent mental illness. It is well suited for individuals who have historically been reluctant to engage or consistently comply with recommended treatment. Staff will include a FT clinician with Substance Abuse knowledge, FT Licensed Mental Health Professional Team Leader, PT Nurse Practitioner with the ability to do prescribing and .25 consulting psychiatrist, a FT RN and supportive services like education, employment specialists and certified peer specialists. The ACT team will be the Health Home Care Management provider of record. Job Postings are currently on their website for Director/Team leader and Clinician. Referrals will go through the adult SPOA process (L. Coutu) only and there is no specified expected length of stay in the program. The staff will meet every morning to review the enrolled clients and keep everyone on the team informed. There will be 24/7 access to telephonic support. The total # caseload will be 48 and they must voluntarily agree to be in the program, although the service may be part of a court-ordered Assisted Outpatient Treatment plan. Representatives from OPWDD and NYSTART were present and indicated interest in close collaboration.</p>	
<p><b>Informational Items:</b> <b>Board of Supervisor Resolutions</b></p> <p><b>Council for Prevention Fiscal Review update</b></p>	<p>R. York reviewed 5 resolutions for Warren County and 2 resolutions for Washington County that were recently approved.</p> <p>R. York, H Carlson and A. West reviewed impact of the OASAS fiscal review. The agency must complete 2016 and 2017 CFRs consistent with the findings of the review. The 2016 CFR has been completed and the agency will owe approximately \$47,000 back to the state. CFP is in the process of working on the 2017 CFR. The primary issue related to allocation of expenses across OASAS funded programs. Quarterly advances may be reduced over a 3-year period to reduce the impact. OASAS will continue to work with the agency to support them. A. West will keep us informed.</p>	N/A

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<p><b><u>Informational Items: continued</u></b> <b>Substance Abuse Residential Services update</b></p>	<p>R. York informed the board that as of May 7<sup>th</sup>, 820 River St. has submitted a closure notice for the women's Granville location. They have 60 days to plan for appropriate relocation of 11 women. Seven will be able to step-down to lower levels of housing support, and four will need to go to facilities offering comparable levels of care, likely in Saratoga or Albany. ACCA is in the process of purchase and renovation of the building on Glenwood Ave. to be used as a women's residence.</p>	
<p><b>Joseph P. Dwyer Veteran Peer Services Program funding</b></p>	<p>R. York included in our packets information regarding the NYS Senate allocation of \$185,000 for our Counties for a Veteran's peer-to-peer support program. R. York will work with the County Veterans Services Agencies to assemble a planning committee to design and implement the program. SUNY Albany is contracted by the NYS Senate to evaluate the programs.</p> <p>A. Molloy added that she started one of these programs in Rensselaer County several years ago. They have both paid and volunteer positions, and it is a great benefit to veterans.</p>	
<p><b>Enacted 2018-19 NYS Budget</b></p>	<p>R. York provided updates regarding the 2018-2019 NYS budget process. An analysis of the enacted budget from the Conference of Local Mental Hygiene Directors (CLMHD) was provided, reviewed and discussed. Several items of note were highlighted.</p>	
<p><b>2019 Local Services Plan process</b></p>	<p>R. York stated the office is engaged in the development of the 2019 Local Services Plan (LSP), which is due to the State June 1<sup>st</sup>. He will be requesting an extension until mid-June so the Community Services Board can have opportunity to review and approve at their regular June meeting. Included in the meeting packet is the goals and objectives that comprise our 2018 LSP.</p>	
<p><b>2019 CSB Budget Review Committee</b></p>	<p>R. York provided an update on the 2019 contract agency budget approval process. H. Carlson has issued call letters to the agencies, who will be submitting their 2019 proposed budgets this month. R. York and H. Carlson will meet with agencies to prepare</p>	

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<b>2019 CSB Budget Review Committee continued</b>	their submissions for the mid-late June CSB Budget Review Committee meetings. These are usually afternoon meetings on two separate days, with agencies scheduled for 30 minutes each to present to the committee. The agencies are also asked to attend the July regular CSB meeting and provide a brief programmatic overview of any budgetary impacts and to discuss agency progress/challenges. He also noted that Washington County is in need of members to participate on the budget review committee. If interested, contact him.	
<b>Crisis Intervention Training (CIT) w/ Law Enforcement – SIM outcome</b>	R. York informed us that Crisis Intervention Training (CIT) for law enforcement was completed the week of April 23-27. Five officers from the Warren County Sheriff's Office and one from the Glens Falls Police Department received the training. It was well presented by the facilitator, Eric Weaver, who is a retired Sergeant of the Rochester Police Department. R. York also commented how well local agency representatives did on their presentations as part of the week-long training. It was sponsored by the Adirondack Health Institute (AHI) and was hosted at the Warren County Sheriff's Office. He included the schedule in the meeting packet. There will likely be additional classes offered in the future, depending on identification of funding source. Rob would like to include NYSTART next time.	
<b>2018 CSB meeting schedule – agency presentations</b>	R. York is working on scheduling agency presentations for the CSB. June will likely be an OCS presentation of the 2019 Local Services Plan. We will have Budget Review presentations in July; no meeting in August; WWAMH to present in September. Also, likely Council for Prevention and GFH Crisis Center in the Fall.	
<b>Additional items</b>	R. York provided a handout invitation to attend an evening showing of the "I am a Person" Documentary at the Charles R. Wood Theatre for anyone who did not get the chance to attend the afternoon showing earlier today. AMH recognized and awarded the Council for Prevention for their work on the documentary, which was supported with DSRIP funds.	

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<b>Mobile Crisis</b>	A. Slayko was present and addressed the board. She stated that Mobile Crisis is cross training their adult and children teams to allow for expansion of hours and new billing. There will be one central phone number for 6 counties to call. Although their eventual goal is to be operational 24/7 they hope to expand hours by June 4 <sup>th</sup> to Monday-Friday 8am-10pm and Saturday & Sunday 11am-7pm.	
<b>NY START (OPWDD)</b>	NY START team representatives were present and provided a brief update relative to their services.	
<b>Adjournment and next meeting</b>	The meeting was adjourned at 4:35pm. <b>The next scheduled meeting of the Community Services Boards will be held at 3p on June 14, 2018, at 230 Maple St. Glens Falls.</b>	Motion to Adjourn: J. Grishkot

Minutes respectfully submitted by Crystal Lawrence, Secretary to the Boards