

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES  
APRIL 25, 2018

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS PRESENT: Idleman, Skellie, Campbell, Ferguson, Clary

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS ABSENT: Moore, Middleton

SUPERVISORS: Henke, LaPointe, Fedler, Shaw, Hicks, O'Brien

Debra Prehoda, Clerk

Chris DeBolt, County Administrator

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Patty Hunt, Director, Public Health

Gina Cantanucci-Mitchell, OFA Director

Kathy McIntyre, Assistant Director Public Hlth.

Andy DePalo, Veterans Affairs Director

Ken Winchell, Deputy Director Veterans Affairs

Media & Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Accept Minutes – March 28, 2018

3) Department Reports/Requests:

A. ADRC/OFA

1) Older Americans Month – May

2) Program Updates

B. Public Health

1) State Budget Impact

2) Recognize DSRIP Funding - \$2,500

3) Rabies Rates

4) Clinic Cost Reports/DOH State Report – McCarthy-Colon

5) Request to Purchase – Health Ed Materials for WC Fair

6) Miscellaneous

4) Consider Appointment of Director of Veterans Services

5) Other Business

6) Adjournment

Chairwoman Idleman called the meeting to order at 10:00 A.M.

A motion to approve the minutes of the March 28, 2018 meeting was moved by Mr. Skellie, seconded and adopted.

ADRC/OFA – Gina Cantanucci-Mitchell, Director, addressed the following items with the committee:

- Older Americans Month – May – Engage at Every Age - A motion to authorize a proclamation announcing May as Older Americans Month and honor Washington County's NYS Office for the Aging awardees: Joe Wright, Fort Ann and Delores Mullen, Cambridge at the Board Meeting was moved by Mr. Skellie, seconded by Mr. Campbell and adopted.
- Program Updates:
  - Supporting the Council of Seniors with their Senior of the year celebration on May 11<sup>th</sup> from 10AM to 2PM, flyer attached.
  - DSRIP Funding – 100% Federal Funding - In January, carried forward unspent 2017 DSRIP funds and requesting to purchase (1) copier, (2) printers DSS/ADRC, TV for reception area and give away items requesting a budget transfer to move \$7,000 from A.6010.2010 to A.6010.2020 for the two printers which can be done with a Budget Officer's letter. A motion to approve items requested was moved by Mr. Campbell, seconded by Mr. Skellie and adopted. The high capacity printers will be forwarded to IT Committee for approval.
  - New DSRIP Funding \$2,500 – Requesting recognizing new DSRIP funding in the

amount of \$2,500 in the office supply line for file of life giveaway items – a magnetic packet that holds medical information to be displayed on refrigerator for easy access in an emergency with the County logo. A motion to approve file of life giveaway item was moved by Mr. Campbell, seconded by Mrs. Clary and adopted. A motion to recognize \$2,500 in DSRIP funding in the budget was moved by Mr. Campbell, seconded by Mrs. Clary and adopted. The Treasurer stated Public Health and Mental Health also received DSRIP funding and one resolution will be presented for the three departments. A motion to approve one budget amendment to recognize DSRIP funds in OFA, Public Health and Mental was moved by Mr. Campbell, seconded by Mrs. Clary and adopted.

- Submitted two letters to the Department of Health regarding fall prevention evidence based programs and engagement in evidence based chronic disease self-management programs. Support the state seeking out federal funding.
- Recapped April events – very busy month.

PUBLIC HEALTH – Patty Hunt, Director, addressed the following items with the committee:

- State Budget Impact – Public Health Article 6 funding left intact and percentages stayed the same. For the Licensed Home Care Service Agency (LHCSA) which Public Health does have this license because they enter homes but do not do regular home care, they must register with the state or will be subject of a fine. The DOH is requiring agencies to register so they can determine how many LHCSAs are out there and have put a moratorium on new LHCSA licenses. This will now require cost reporting.
- Recognize DSRIP Funding - \$2,500 – A motion to amend budget to recognize DSRIP funding in the amount of \$2,500 was moved by Mr. Campbell, seconded and adopted.
- Rabies Rates – Under their rabies prevention program, they are required to test wild animals or animals they suspect could potentially have rabies that have bitten people. The only way to test for rabies in a mammal is through testing its brain tissue which requires it to be euthanized. They receive annually a rabies grant in the amount of approximately \$24,000 to administer this program and costs incurred. They work closely with veterinary services in our county and some in Warren County and we do not pay them enough. They have been using rates set by the State more than ten years ago. Surrounding counties pay a decent amount more for these services. Requesting to increase our rates to stay competitive because the veterinary providers have stated they are not covering their cost. They did an analysis of contiguous counties that use the veterinary services and provided the proposed rates for consideration, attached. They have enough funding in their rabies grant to cover this increase barring any severe outbreak of rabies. Current rates: specimen preparation \$25 for bat, \$60 Cat, \$75 larger animals and with the new rates \$35 for bat and then going with the weight of the animal. They broke out the euthanasia cost if that is required by the vets. Also proposing to increase rabies clinic cost for Vet Tech from \$25/hr. to \$35/hr. and Vet from \$50/hr. to \$75/hr. Washington County had the lowest rates and this brings them up more on par with the other counties. The rates do not include the postage cost to mail out specimens overnight delivery based on weight. A motion to approve proposed rabies rates was moved by Mr. Campbell and seconded by Mr. Ferguson. Discussion. Previously these rates were set by the state. A motion to approve proposed rabies rates was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.
- Clinic Cost Reports/DOH State Report – McCarthy-Colon – Annually required to file these reports. McCarthy-Colon have been doing these reports and are very well versed in public health and their contract is up. She is requesting to continue to contract with them and not have to go through the competitive process; waive RFP process for professional services.

Current contract cost annually is \$8,400. At some point, Public Health will have to include LHCSA reporting into their contract. The Public Health Director would like to continue with this firm because Mr. McCarthy is an expert in this field, very well versed in this and understands how Public Health agencies are different from other agencies. The audit is due in the October to December timeframe. There are other auditors that can do this. The County Administrator recommends following the Procurement Policy and that is how Public Health will proceed.

- Request to Purchase Health Ed Materials for WC Fair - A motion to approve promotional items for the fair: reorder sunglasses, sun screen, hand sanitizer, new item – ear plugs and Health Educator items for the Bike & Pedestrian Safety Education program: bell for children’s bikes and reflective straps was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.
- Miscellaneous
  - Door at Fair Building – Need to follow up on request from last year to consider making the door into the Public Health booth more handicap accessible. Ms. Idleman will follow up on that. Mrs. Clary stated it would be nice to have some information on Lyme Disease available at the fair. The Public Health Director stated they do make information available. Discussion ensued on what committee addresses fair items.
  - WIC Seasonal Outreach Worker – Part Time Temporary Position – A motion to approve and forward temporary part time WIC position to the Personnel Committee for consideration was moved by Mr. Campbell, seconded by Mr. Ferguson and adopted.
  - WIC Dental Health Promotional Items – A motion to restock various toothbrushes and dental floss in the amount of \$913 that is 100% funded under the WIC grant was moved by Mr. Skellie, seconded by Mr. Campbell and adopted.

Consider Appointment of Director of Veterans Affairs – A motion to enter an executive session to consider the appointment of a specific person was moved by Mr. Campbell, seconded by Mr. Skellie and adopted. A motion to return to regular session was moved by Mr. Skellie, seconded by Mr. Campbell and adopted. No action taken in the executive session. A motion to appoint Ken Winchell (Marrwinchell) to the position of Veterans Affairs Director was moved by Mr. Skellie, seconded by Mr. Campbell and adopted. This appointment will be effective May 18, 2018.

OTHER BUSINESS: None.

The meeting adjourned at 11:15 A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

# Washington County Senior of the Year Celebration

**May 11, 2018**

**10:00am - 2:00pm**

**at the Kingsbury Firehouse**

**3715 Burgoyne Ave - Hudson Falls, N Y**

**Stuffed Chicken**

**Breast Lunch**

**\$12.00 per person**

**Coffee and Donuts at  
10:00am**

**OLDER  
AMERICANS  
MONTH**



For more information please  
call:

Max McDonnell at  
(518) 747-9352

**ENGAGE AT EVERY AGE: MAY 2018**

**Washington County Public Health  
Proposed Rates for Rabies Services  
Effective Upon Approval**

	<b>Specimen Preparation</b>	<b>Euthanasia</b>
Bat	\$35.00	\$17.00
Less than 25 lbs	\$40.00	\$25.00
25-50 lbs	\$55.00	\$40.00
Greater than 50 lbs	\$70.00	\$70.00

Rabies Clinic: \$35.00 per hour for Vet tech  
\$75.00 per hour for Vet

The above rates do not include postage.