Office of Community Services for Warren and Washington Counties
Warren County Community Services Board
Washington County Community Services Board
March 09, 2017

Warren County
Present: Kimberly Brayton, Ph.D., Chair; Joan Grishkot, Vice Chair; Holly Irion; Barbara Boggia; Maureen Schmidt; James Dexter;

Excused: Lu Cosgrove, Amy Molloy

Washington County
Present: Sam Hall, Chair; Tammy DeLorme, Vice-Chair; Michele Burke; Sue Clary; Christina Bessen; Patty Hunt; Claire Bromley; Heather Adams-Wendell

Staff: Robert York; Harry Carlson; Linda Wright; Crystal Lawrence; Carrie Wright

Guests: Ashley Townsend-Burch, Lori Bishop, Andrea Deepe, Melissa Chenier, Kerri Zappala-Piemme, Sheila Blaise, John Schurga, Pat Snell, Nicole Casey, Deb Stockdale

Agenda Item	Outcome	Action
Call to order	Quorums for Warren and Washington County CSB were confirmed and the March regular Meeting of the Community Services Boards was convened at 3:08pm, at the Housing First Program of the Warren-Washington Association for Mental Health, located at 3041 St. Route 4, Hudson Falls.	K. Brayton, Warren Co., and S. Hall, Washington Co. co-chaired the meeting.
Approval of Meeting Minutes of Organizational and Regular joint meeting of CSB	Minutes of the January 12, 2017 CSB meeting were distributed with the March meeting notice.	Motion: Wash: P. Hunt Second: C. Bessen Abstentions: None Motion carried with unanimous vote
Approval of Meeting Minutes of Organizational and Regular joint meeting of CSB	Minutes of the January 12, 2017 CSB and Organizational meetings were distributed with the March meeting notice.	Warren: M. Schmidt Second: J. Grishkot Abstentions: None Motion carried with unanimous vote
Presentation: Warren-Washington Association for Mental Health, Inc. Infinite Potential 2017	Andrea Deepe, CEO provided a PowerPoint presentation along with a handout regarding their agency and array of services. She highlighted the major staffing and Board of Directors changes, development opportunities such as the new Home and Community Based Services (HCBS) services, Health Home Care Management	

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Presentation continued:	services for adults and youth, as well as DSRIP Engagement Fund application to implement Open Access model at the Caleo Counseling Services outpatient clinic. With their 2017 Strategic Plan she stated some facts per data posted by the New York State Office of Mental Health that it is estimated by surveys that 10% of the total population in both Warren and Washington Counties are individuals, of all ages, that are living with a mental illness and of that 10%, only 11% in Warren and 16% in Washington Counties are actually receiving treatment and/or other mental health services, which may not include Veterans. Their mission is to improve the quality of life for those affected by mental illness and to promote the awareness and importance of mental wellbeing in the community. Some goals mentioned include broadening, maintaining and enhancing their internal and external communications as well as their visibility and presence in the community; reinvigorating staff meetings and information sharing; researching grant opportunities for items such as an outdated phone system, AEDs (automatic external defibrillators) for all programs, software, and updating promotional material and their website www.wwamh.org; promoting the agency at more community functions such as the Come As You Are production scheduled for April 8th at the Charles R. Wood Theatre and engaging in more fundraising opportunities such as the Rotary 5K corporate challenge at SUNY Adirondack (flyers for both were provided). Additionally, they hope to maintain their external engagement and involvement with: DSRIP projects, the North Country Regional Planning Consortium (RPC), 2017 SUNY ADK Workforce Development Grant, Council for Prevention staff trainings, and Hudson River United Services- a management services organization, which has formed an Independent Practices Association (IPA) with 5 other agencies in the Capital District serving 9 counties total. They are interested in creating and expanding involvement with Sequential Intercept Mapping (SIM)	

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Presentation continued:	with community provider and law enforcement agencies. They are enhancing and improving services such as Care Management Services by connecting with the local residential providers and human services agencies, Representative Payee Services, currently at 191 clients, to permit them to work with more individuals within the community. They are also doing some property improvements to their residential and counseling buildings and enhancing clinic aspects of services such as East Side Center; Genesis, and Caleo Center by recruiting staff, updating safety and security measures and implementing services such as Tele-psychiatry, PSYCKES and connectivity to the HixNY RHIO.	
New Business **AHI DSRIP Participation Agreement Addendum 2.a.i and 4.a.iii Model 4**	R. York discussed that AHI has requested the entities of the (PPS) Performing Providers System sign project-specific addenda. These represent the specific projects that we would be responsible for deliverables to help the PPS achieve regional project-specific milestones, which are tied to PPS-wide funding allocations. Specifically, OCS would be signing addenda for projects 2.a.i., Create Integrated Delivery Systems, and 4.a.iii, Model 4, Strengthen Mental Health and Substance Abuse Infrastructure. OCS staff is also participating in DSRIP project planning committees related to DSRIP project C.C.C, Crisis Stabilization and 2.a.iii, Integration of Primary Care and Behavioral Health, but are not responsible for specific deliverables on these projects. J. Grishkot asked if we would need any additional staff to meet deliverables, if we sign the addenda. R. York stated we would not need additional staff. More specific information on each addendum was provided in the meeting packet. R. York requested a motion to approve signing the 2.a.i and 4.a.iii addenda.	Motion: Wash: T. DeLorme Second: M. Burke Abstentions: None Motion carried with unanimous vote Warren: B. Boggia Second: J. Dexter Abstentions: None Motion carried with unanimous vote
Parsons Child and Family Center: Budget/Contract Amendment-Warren County Only	R. York requested a motion to amend the budget for Parsons Child and Family Center to reduce their contracted respite funding by $14,470 and move it into the LGU administrative budget. NYS OMH has approved request for Children and Youth SPOA to manage this crisis respite funding. C&Y SPOA management of the funds will	Motion: Warren: J. Dexter Second: M. Schmidt Abstentions: None Motion carried with unanimous vote

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	allow for a broader, needs-based utilization of the funds. Also of note, Parsons was recently approved for a school-based outpatient clinic in Cambridge Central School District serving Cambridge, Greenwich, Salem areas.	
Informational Items: **Provider Update (new business item)**	R. York stated NYS OASAS has restricted funding for 820 River St. OASAS has determined that they are not fiscally sound, and have discontinued the state aid previously allocated for 820 River St. They have directed us to issue a RFP for a new provider that must be approved by OASAS for these services. The Counties and the CSB are really caught in the middle, as we do not have access to the State Aid to contract for the services at this point, and we can only contract with OASAS approved providers once the funds are no longer restricted. 820 River St. continues to provide residential services (21 beds at Crandall St. men's residence and 13 beds at Granville women's residence). OASAS states they have backup plans for relocation of current participants, if necessary. R. York is requesting a motion by the board to approve issuing the RFP. J. Grishkot asked about the proposal selection process. R. York stated the CSB will be involved. A workgroup may be formed to evaluate proposals. CSB approval will be necessary to contract with a provider for these services. OASAS has requested they develop a plan to transfer services to another agency.	Motion: Wash: P. Hunt Second: C. Bessen Abstentions: None Motion carried with unanimous vote Warren: J. Grishkot Second: B. Boggia Abstentions: None Motion carried with unanimous vote
Informational Items continued: **Sequential Intercept Mapping (SIM)**	R. York informed the CSB members of a meeting with S. Miccio of PEOPLe Inc regarding Sequential Intercept Mapping (SIM). There is an opportunity to apply for a facilitated systems mapping/planning exercise through the SAMHSA Gains Center. The SIM Model (included in the meeting materials) provides a visual depiction of various points of potential 'intercept' (opportunities to serve individuals with mental illness/SUD better and potentially divert from further involvement in the criminal justice system). PEOPLe Inc. staff members are assisting in development of the application.	

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Open Access/Innovation Fund	R. York state's WWAMH/Caleo Center and Glens Falls Hospital Behavioral Health Services are awaiting word if their application for DSRIP Innovation Funds to implement 'open access' in their outpatient clinic services will be awarded. AHI has indicated award announcements are likely to be issued late-March or early-April.	
DSRIP Projects	Adirondack Health Institute (AHI) will be presenting at the April 7th MH/SA Subcommittee and May 11th CSB meetings.	
Children's System Updates	L. Wright provided some updates on the Children's system reform. Numerous issues continue to be addressed and they have pushed out the transition date to January 2019.	
Warren County Department Head Evaluation Process	R. York provided Warren County Resolution No. 536 of 2016 Authorizing and Adopting a Department Head Evaluation Policy with related forms and goal setting assessments. R. York reviewed some of the documents that he has submitted, including some goals/system accomplishment documents. Although there are numerous departmental and system-wide goals as listed on the 2017 goals document, three specific goals have been identified for this purpose: increasing access to services though implementation of Open Access models; re-instituting regular, periodic meetings with local Law Enforcement agencies; and reconstituting the County Disaster Mental Health Teams, including re-training. R. York has requested that the County solicit input and involvement of the CSB chair in the evaluation process.	
2017 – 2018 Executive Budget Proposal	R. York provided a NYSCLMHD memo with general overview of the NYS Executive Budget for informational purposes.	
CSB Member Code of Ethics forms	Mr. York asked the CSB members that have not yet completed a Code of Ethics form this year, to please do so and return to Crystal Lawrence.	

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Additional Items	Mental Health First Aid flyer for 8-hour course; Wait House 15th annual fundraiser on 4/8; and WWAMH Come as You Are 4/8 event flyer were provided and reviewed.	
Adjournment and next meeting	The meeting was adjourned at 4:35p. **The next scheduled meeting of the Community Services Boards will be held at 3p on April 13, 2017, at 230 Maple St, Glens Falls.**	

Minutes respectfully submitted by Crystal Lawrence, Secretary to the Boards