

**Office of Community Services for Warren and Washington Counties**  
**Warren County Community Services Board**  
**Washington County Community Services Board**  
**March 08, 2018**

**Warren County**

**Present:** H. Irion, M. Schmidt, A. Molloy, J. Dexter, C. Bessen

**Excused:** K. Brayton; Chair, J. Grishkot; Vice-Chair, B. Boggia, L. Cosgrove

**Washington County**

**Present:** S. Hall; Chair, T. DeLorme; Vice-Chair, H. Adams-Wendell, M. Burke, D. Boucher, L. Michaud, S. Mead

**Excused:** C. Bromley, P. Hunt

**Staff:** R. York, H. Carlson, L. Coutu, L. Wright, C. Lawrence

**Guests:** T. Alvaro, J. Hill, S. Traver

Agenda Item	Outcome	Action
<b>Regular joint CSB meeting Call to order</b>	Quorums for both Warren and Washington County CSBs were confirmed and the March regular Meeting of the Community Services Boards was convened at 3pm.	S. Hall, Washington Co. and C. Bessen Warren Co. co-chaired the meeting.
<b>Welcome/introduction of new Washington County CSB Members</b>	R. York welcomed, introduced and provided written letters from Desiree Boucher, Linda Michaud, & Sharon Mead.	N/A
<b>Approval of Minutes of February Organizational and Regular joint meetings of Washington County CSB</b>	Minutes of the February 8, 2018 Organizational meeting and Regular joint meetings were distributed with the March meeting notice and presented for approval.	Washington Motion: M. Burke Second: H. Adams-Wendell Abstentions: None Motion carried with unanimous vote
<b>Approval of Minutes of February Regular joint meeting of CSB</b>	Minutes of the February 8, 2018 Regular joint CSB meeting were distributed with the February meeting notice and presented for approval.	Warren Motion: J. Dexter Second: M. Schmidt Abstentions: None Motion carried with unanimous vote
<b><u>Presentations:</u> Glens Falls Hospital Continuing Day Treatment (CDT) Program- Theresa Alvaro, Glens Falls Hospital</b>	T. Alvaro and J. Hill, Director of Adult Outpatient led a discussion on the transition of CDT/IDT patients to the Adult Outpatient Clinic. All clinical staff members have agreed to transition over to the clinic keeping the continuity of care with the current patients. They included a handout showing planning for two pathways, one traditional and one intensive program, with the Intensive program	Washington Motion: T. DeLorme Second: M. Burke Abstentions: None Motion carried with unanimous vote

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<p><b>Glens Falls Hospital Continuing Day Treatment (CDT) Program- Theresa Alvaro, Glens Falls Hospital continued</b></p>	<p>including group and individual therapy more times per day and per week. They are ready to transition over pending approval from the Board and OMH. R. York asks for a vote on the requested letter of support to close the CDT program and move forward with the transition.</p>	<p>Warren Motion: M. Schmidt Second: J. Dexter Abstentions: None Motion carried with unanimous vote</p>
<p><b>Adult Single Point of Access (SPOA)/Assisted Outpatient Treatment (AOT) - Lisa Coutu, Office of Community Services</b></p>	<p>L. Coutu led the discussion. AOT is also known as Kendra's Law/Mental Hygiene Law 9.60. It is court-ordered mental health treatment for certain people with mental illness who, in view of their treatment history and current circumstances, cannot safely reside in the community without court intervention and /or represent a danger to themselves or other people due to their untreated mental illness. AOT objective criteria that must be met are: the individual is at least 18 years old and suffering from a mental illness, has a history of noncompliance with treatment for mental illness which has resulted in at least 2 hospitalizations in the previous 3 years or which has resulted in an threat, attempt, or act of serious violence within the past 4 years. Subjective criteria that must be met are: the individual is unlikely to survive safely in the community without supervision, is unlikely to voluntarily participate in outpatient treatment, is in need of AOT in order to prevent a relapse or deterioration that would result in serious harm to the person or others, and is likely to benefit from AOT. In addition, AOT must be the least restrictive treatment alternative for the individual. AOT Process includes a referral from inpatient or outpatient treatment provider or family, record review and eligibility determination by OCS, Physicians Examination, a Treatment plan developed that must include but is not limited to case management, filing of the petition, and AOT hearing, which includes testimony from the examining psychiatrist. Orders are issued for a period of one year and may be extended for periods of up to one year. Monthly status reports and monthly meetings with case managers, treatment providers and housing providers review the status of AOT participants, pending or completed eligibility determinations, and other related issues. Failure to comply with an AOT order can result in the need for the person to be picked up by the police and brought</p>	

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<p><b>Adult Single Point of Access (SPOA)/Assisted Outpatient Treatment (AOT) - Lisa Coutu, Office of Community Services continued</b></p>	<p>to the Emergency Room for evaluation to determine if the individual needs to be admitted for care. That determination is made by the psychiatrist in consultation with the Clinic director and/or therapist, care coordinator, OCS. Stats for Warren County as of 12/31/17: 19 orders, 17 investigations, 8 new orders, 9 expired orders, 18 significant events, 9 pick-up orders, 5 hospitalizations. Stats for Washington County as of 12/31/17: 10 orders, 3 investigations, 1 new order, 4 expired orders, 6 significant events, 0 pick-up orders, 0 hospitalizations.</p> <p>SPOA is a centralized intake process for mental health housing, care coordination, and psychosocial club referrals for adults who have been diagnosed with a serious mental illness and whose illness interferes with their ability to function in the community, home and/or work. The primary goal is to oversee the process of linking people with serious mental illness to the services they need to improve their functioning in the community and reduce the need for hospitalization. Referrals are sent via fax, mail or in person, SPOA Coordinator reviews them for eligibility, Committee meets every two weeks to review new referrals and to review/update waiting lists. Committee includes the SPOA coordinator, service providers, Adult Protective Services, and the mobile crisis team. Referrals reviewed in 2015; 246, 2016; 213, 2017; 222.</p>	
<p><b>Children and Youth Single Point of Access (SPOA)/Coordinated Entry - Linda Wright, Office of Community Services</b></p>	<p>L. Wright led the discussion; The role of Child and Youth SPOA as an access point is to assist families and providers to navigate child-service systems. SPOA serves as the single point of access for children's referrals for case management services. SPOA works with providers to assess vacancies, length of stay for high end services, community respite, and residential which supports the Medicaid and non-Medicaid children's population in our counties. SPOA also serves as a resource point to identify available county resources and areas of need/gaps, navigate and monitor services/systems for Medicaid and non-Medicaid population in our counties to support timely access. SPOA is continuing to work with the changes in the children's system and serve as a liaison for</p>	

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<p><b>Children and Youth Single Point of Access (SPOA)/Coordinated Entry - Linda Wright, Office of Community Services continued</b></p>	<p>Health homes, county services, manage care organizations, hospitals, providers and schools. Provided in the packets were charts and statistics regarding 2017 number of referrals, assigned cases and respite data.</p> <p>The Continuum of Care (CoC) is working to end homelessness for individuals and families in our communities. The COC is responsible for establishing and consistently following written standards for administering assistance to programs supported under the funding of ESG and HUD. Housing opportunity for individuals experiencing homelessness are permanent housing, rapid re-housing, transitional housing, HUD subsidies, supportive housing and emergency assistance. CoC is a collaboration of coordinated efforts among agencies and systems to utilize resources and supports to respond appropriate to their needs to improve the outcomes for people experiencing homelessness. Coordinated Entry has been active in our communities for about 6 months and the function of the Coordinated Entry coordinator serve as a centralized point of access that standardized the way individuals and families at risk of homelessness or experiencing homelessness are assessed for and referred to the housing resources and services necessary to obtain housing stability. Coordinated Entry is provided through the Office of Community Services.</p>	
<p><b>2018 Budget and Contract Amendment: PEOPLE, Inc. (Washington only)</b></p>	<p>R. York included in our packets a Resolution request to amend the 2018 Washington County budget to allow for acceptance and pass through of \$3,844 100% State Aid-NYS Office of Mental Health NYS 3.25% Direct Care Workforce COLA funds designated for PEOPLE, Inc.</p>	<p>Washington Motion: T. DeLorme  Second: H. Adams-Wendell  Abstentions: None  Motion carried with unanimous vote</p>
<p><b>2018 Budget Amendment: Addictions Care Center of Albany (Warren only)</b></p>	<p>R. York included in our packets a Resolution to amend the 2018 Warren County budget to allow for acceptance and pass through of \$289,921 100% State Aid funding to the Addictions Care Center of Albany, Inc. to provide residential substance abuse services and asks for a vote to accept the funds.</p>	<p>Warren Motion: A. Molloy  Second: M. Schmidt  Abstentions: None  Motion carried with unanimous vote</p>

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<p><b><u>Informational Items:</u></b> <b>Approved County Resolutions</b></p>	<p>R. York included approved Resolution No. 33 appointing the new members to the Washington County Community Services Board. Each were given the opportunity to introduce themselves. Also included was approved Resolution No. 34 calling on the OASAS and the Governor of the State of New York to provide State funding (\$12.8 million split between the two counties) to support the Treatment and Transition Services to individuals with Substance Use Disorders who are incarcerated in County Jails.</p>	<p>N/A</p>
<p><b>Correspondence</b></p>	<p>R. York and Chairpersons, S. Hall and K. Brayton recently drafted correspondence to the Alliance for Positive Health, Inc. in an attempt to reach out and open up a dialogue to explore opportunities for a closer working relationship around shared issues in Warren and Washington Counties. They are hopeful and look forward to this exchange of information and ideas and will keep us informed as more information comes. They ask for a Board vote to send the letter.</p>	<p>Washington Motion: T. DeLorme Second: M. Burke Abstentions: None Motion carried with unanimous vote</p> <p>Warren Motion: M. Schmidt Second: A. Molloy Abstentions: None Motion carried with unanimous vote</p>
<p><b>Provider updates (school-based)</b></p>	<p>R. York put together a table showing the Warren and Washington County schools that have developed or are in active development of school-based mental health clinic services. The table also includes 2016 district enrollment data. Including districts currently in the process of developing the service, students and their families will have on-site access to mental health clinic services in 4 of the top 5 school districts (by enrollment) for both counties. Parsons is currently providing services in Queensbury, Cambridge (also serves Salem and Greenwich), and Hartford Central School District. They are in the application process for Hadley-Luzerne and Warrensburg districts. CDPC currently has clinic satellite services in Glens Falls City School District and Hudson Falls School District. WWAMH currently provides clinic satellite services in both Granville and Whitehall school districts.</p>	

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<b>Provider updates (820 River St./ACCA)</b>	As a review, we have County-level approval to contract with ACCA for residential substance abuse services. NYS OASAS funding is being restored. We continue to monitor staffing and census levels at the 820 River St. Community Residences. ACCA has proposed to 820 River St. that they would like to lease the Granville women's residence until they can get another property up and running and also to purchase the Crandall St. residence.	
<b>Sequential Intercept Mapping (SIM) updates</b>	R. York stated the SIM Workshop was held September 26th and 27th with Public Research Associates (PRA) facilitating. Approximately 40 people attended, representing a bi-county cross-system stakeholder population. The group identified priorities and divided into three workgroups focused on enhancing law enforcement and crisis partnerships; enhance jail transitional re-entry success; and jail diversion. Crisis Intervention Training (CIT) for local law enforcement officers will begin April 23 <sup>rd</sup> through 27 <sup>th</sup> to be held at the Warren County Sheriffs Office's training room.	
<b>2018 CSB meeting schedule – agency presentations</b>	R. York has asked Parsons to present at the May 10 <sup>th</sup> meeting regarding development of their Assertive Community Treatment (ACT) team. He will also work with WWAMH, Adirondack Health Institute, the Rose House, Council for Prevention and Parsons Mobile Crisis to arrange presentations. A. Molloy requests CWI to present on the workshop closure.	
<b>Additional items</b>	S. Hall requested correspondence be drafted to the Chairman of the Washington County Board of Supervisors and the Chairwoman of the Washington County Health and Human Services Committee inviting them to attend a CSB meeting.  A. Molloy asked about the Council for Prevention's audit and how that is coming along. R. York stated CFP has had several meetings with OASAS and has submitted a response to the draft report. He will ask Amanda West to attend an upcoming meeting to discuss further	

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<b>Adjournment and next meeting</b>	The meeting was adjourned at 4:35pm. <b>The next scheduled meeting of the Community Services Boards will be held at 3p on April 12, 2018, at 230 Maple St. Glens Falls.</b>	Motion to Adjourn: T. DeLorme Second: M. Burke

Minutes respectfully submitted by Crystal Lawrence, Secretary to the Boards