

PUBLIC WORKS COMMITTEE MEETING MINUTES
JANUARY 30, 2018

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Fedler, Shaw, Shay, Campbell, Haff, Hicks, Skellie, Middleton, Rozell

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Henke, LaPointe, Ferguson, Moore, Idleman, O'Brien, Hogan

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Chris DeBolt, County Administrator

Steve Haskins, DPW Superintendent

Joe Brillling, Exec. Director Sewer Dist.

Todd Konifka, Deputy Superintendent

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – November 28, 2017
3. Department Reports/Requests:
 - A. Sewer District
 - 1) Request for Budget Amendments
 - a) Digester Gas Compressor - \$4,100
 - b) Emergency repairs - \$76,531
 - 2) 2017 CFA Awards Update
 - 3) Board of Commissioner Appointments
 - B. Department of Public Works
 - 1) 2017 Paving Projects Update
 - 2) 2018 Paving Projects
 - 3) 2018 Large Diameter Culvert Projects
 - 4) County Route 113 Over the Battenkill Discussion
 - 5) Miscellaneous
4. Other Business
5. Adjournment

Chairwoman Fedler called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the November 28, 2017 meeting was moved by Mr. Campbell, seconded by Mr. Skellie and adopted.

SEWER DISTRICT – Joe Brillling, Executive Director of the Sewer District, addressed the following items:

- 2017 Budget Amendment
 - Requesting to amend 2017 budget to replace a gas compressor on the digester that is used to keep it up to temperature and mix it. A motion to transfer \$4,100 from GB.8000.8130.1 to GB.8000.8130.2090 to purchase gas compressor was moved by Mr. Campbell, seconded by Messrs. Middleton and Shay and adopted.
 - Emergency Repair - Manhole collapsing in the Village of Fort Edward – A motion transfer funds from GB.8000.8110.599 Capital Reserve to GB.8000.8120.4320.01 repair and maintenance in the amount of \$77,306.73 was moved by Mr. Shay, seconded by Mr. Campbell and adopted.
- 2017 CFA Awards Update – Awarded two grants in this recent round of CFAs in addition to two previous grants acquired in previous rounds. These grants will be used to fund FE1A drainage area/sewer main relocation off Irving Tissue property onto McCrea Street. They also plan to separate some storm sewers and some water line work will be done. He needs to create a capital project for up to \$5.3M for the FE1A sewer project. They received funding in 2015 and 2017 totaling up to \$4,952,923. This funding is very complex between the different funding sources. He is working with the Sewer District Commissioners and County personnel to maximize these funding awards. They are planning to go out for an RFQ for engineering and needs to move this project forward. A motion to create capital project for FE1A drainage area/sewer main relocation off Irving Tissue property onto McCrea Street and forward to the

Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Middleton and adopted.

- Board of Commissioner Appointments – Going to need to change the makeup of the Commissioners, who is from where and in and out of district, to more accurately represent Kingsbury and the Town of Fort Edward. Will address this item next month.

DEPARTMENT OF PUBLIC WORKS – Steve Haskins, Superintendent of Public Works, addressed the following items with the committee and distributed handouts attached:

- 2017 Paving Projects Update: reported that in early January that some of the surface course on six of the roads is starting to ravel. He does not understand why because he has used it in another county and used it here several years ago with no problems. As soon as they learned of the problem they got Gorman involved. They have looked at it and are still investigating; they cannot point to one single item that is causing this. This raveling is the loss of stone, the surface coat. The surface coat is roughly $\frac{3}{4}$ of an inch. This is a paver placed surface treatment; a hot mix asphalt. Raveling is the aggregates in the surface are coming off, separating and ending up on the side of the road; this surface treatment process was previously known as nova chip. The Superintendent has made his complaints known to Gorman that we have challenges with some of the roads. Chairwoman Fedler asked Supervisors to survey the roads; 64, 59A, 47, 29, 31 and 27. The Superintendent stated it is not the entire road. The raveling is not the entire surface actually a small percentage of the surface.
- 2018 Paving Projects - Noted that the department requested \$2.9M and \$2.5M approved in budget. The attached handout lists the planned road projects for 2018 and he is unsure at this time of what the road treatment will be. Mr. Campbell stated that usually the sweep funding is placed in the road project funding increasing that amount closer to the funding request. Any projects remaining from 2017 will be completed this year. How much is needed for projects not completed in 2017 will be reported on next month.
- 2018 Large Diameter Culvert Projects Adjusted for Uncompleted 2017 Projects – small bridge projects, handout attached. Bridge New York funding is open for applications that are due sometime in April. They are will to helping towns with applications. Status of North Granville Bridge – Received notice to proceed and they are meeting with the contractor tomorrow to discuss getting them started. There are extenuating circumstances with the bridge at Center Falls with the staging that was washed away.
- Budget amendment for household hazardous waste – Budgeted for our share of the cost \$20,000 which is enough to cover their half but did not budget for the total cost to pay the bill and then receive the reimbursement. The County Administrator will prepare a resolution for the Finance Committee to consider recognizing the revenue \$20,000 from DEC and appropriate funds to pay the contract; budget neutral.
- At the last meeting it was stated that DPW was going to open up selling cutting edge stock to the towns and several towns took advantage of this opportunity. He is hoping to take that money from the sale and bring it back into the budget. Need to recognize \$14,785 in minor sales within county road fund and increase the line where he is purchasing the new blades by the same amount; budget neutral. Mr. Haskins stated these blades represents about a \$250 savings to the towns. Several Supervisors mentioned what a good job the new plow blades that DPW is using are doing and Mr. Haskins stated it also saves on the salt usage.
- \$50,000 award through Assemblyman Stec's office on a multi-modal project. The project is stabilizing a slide that they have in the Town of Whitehall near the Poultney River. Bank is sliding away into the creek and it impacts the road.
- County Route 113 Over the Battenkill Update – Coming up on time sensitive dates for project funding. Issues were raised in mid-December by H&V and we are working through the

issues. Roger Wickes, County Attorney, stated H&V has legitimate concerns with access. This project should go out to bid in February and receive the bids by March 22nd.

OTHER BUSINESS:

Mr. Moore would like a reconciliation of the 2017 paving projects. Mr. Shaw stated there are concerns with cold mix underlay and has concerns going forward with this process. How they are going to proceed in 2018 is yet to be determined. Another company put down the PPST, paver placed service treatment, Gorman. There is really not an equal to it. The oil is the seal to keep the water out and the spray paver is needed. Keeping the water out of the base course is the most important factor in protecting the road. The County Administrator stated a report will be prepared for the next meeting showing what has been paved and the cost and what is left to be completed and the estimated cost. The sweep, which comes from County Road Machinery fund balance anything over the \$900,000 limit set by the Board, is put back into the County Road fund. Mr. Campbell recommends looking at the DPW year-end report.

Mr. Shaw asked if the cost per mile includes labor, rental and materials and the Superintendent stated it includes all costs. Chairwoman Fedler stated questions on road surfaces or how he is doing a road should be addressed with the Highway Superintendent.

Fuel tanks are checked each week, reports sent to the DPW office and then the fuel is ordered. Whitehall and Putnam have run out. Vendors are on state bid to bring the fuel. Mr. Campbell stated he has previously brought up purchasing diesel at local vendors.

Archibald Street Bridge – No further work, leaving the bridge in place. The grant funds were returned to the State.

Town of Granville left a sand/salt pile at the County Barn for their residents but a newspaper article had a picture of the County salt shed that caused issues. He has since moved the sand/salt back to the Town Highway Barn.

The meeting adjourned at 11:19A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

Budget Worksheet Report

Budget Year 2018



G/L Account	Account Description	2016 Actual Amount	2017 Amended Budget	2017 Actual Amount	2018 Department Requested	2018 Tentative Budget
Fund D - County Road						
EXPENSE						
Department 5000 - County Road						
Sub Department 5110 - County Road Maintenance						
<i>Contractual</i>						
D.5000.5110.4040	Contract Expenses	147,725.17	140,000.00	94,623.39	140,000.00	140,000.00
D.5000.5110.4090.14	Travel Other	.00	15,000.00	5,880.45	15,000.00	15,000.00
D.5000.5110.4170	Education/Training/Staff Development	330.00	2,000.00	1,543.00	2,000.00	2,000.00
D.5000.5110.4210	Machinery Rental	1,242,874.85	1,379,000.00	752,085.31	1,379,000.00	1,379,000.00
D.5000.5110.4220	Advertising/Publicity	422.94	500.00	394.25	500.00	500.00
D.5000.5110.4260	Mileage Expenses/Car Pool	101,592.90	121,000.00	92,902.95	130,000.00	130,000.00
D.5000.5110.4280.01	Supplies Other	265,225.84	305,150.00	64,695.61	455,150.00	455,150.00
D.5000.5110.4440.18	Miscellaneous Other	2,289.43	4,000.00	2,949.92	4,000.00	4,000.00
D.5000.5110.4590	Testing	2,716.00	2,500.00	1,176.00	2,500.00	2,500.00
	Contractual Totals	\$1,763,693.62	\$1,969,150.00	\$1,016,250.88	\$2,128,150.00	\$2,128,150.00
	Sub Department 5110 - County Road Maintenance Totals	\$4,275,870.87	\$4,218,038.00	\$3,288,079.85	\$3,865,892.00	\$5,035,885.00
Sub Department 5112 - County Road Projects						
<i>Personal Services</i>						
<i>Salaries and Wages</i>						
D.5000.5112.121	Regular Earnings	137,175.82	150,000.00	128,529.10	150,000.00	150,000.00
D.5000.5112.123	OT (1.5)	7,643.26	5,000.00	9,022.39	5,000.00	5,000.00
	Salaries and Wages Totals	\$144,819.08	\$155,000.00	\$137,551.49	\$155,000.00	\$155,000.00
<i>Employee Benefits</i>						
D.5000.5112.9010	State Retirement	.00	22,311.00	.00	.00	22,164.00
D.5000.5112.9030	Social Security/Medicare	.00	11,164.00	.00	.00	12,958.00
D.5000.5112.9040	Workers Compensation	.00	3,380.00	.00	.00	3,170.00
	Employee Benefits Totals	\$0.00	\$36,855.00	\$0.00	\$0.00	\$38,292.00
	Personal Services Totals	\$144,819.08	\$191,855.00	\$137,551.49	\$155,000.00	\$193,292.00
<i>Equipment</i>						
D.5000.5112.202	Road Projects	.00	3,977,833.00	2,116,379.65	2,914,811.00	2,514,811.00
D.5000.5112.2211	Machinery Rentals - Capital Road Projects	.00	150,000.00	235,179.40	150,000.00	150,000.00
D.5000.5112.2280	Supplies - Road Projects	.00	150,000.00	30,826.32	.00	.00
D.5000.5112.2281	Road Projects - Marchiselli	.00	70,059.00	.00	.00	.00
	Equipment Totals	\$0.00	\$4,347,892.00	\$2,382,385.37	\$3,064,811.00	\$2,664,811.00
<i>Contractual</i>						
D.5000.5112.402	Bridge Projects	4,062,583.54	.00	.00	.00	.00
D.5000.5112.4210	Machinery Rental	190,469.64	.00	.00	.00	.00
D.5000.5112.4280.01	Supplies Other	152,411.24	.00	.00	.00	.00
	Contractual Totals	\$4,405,464.42	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department 5112 - County Road Projects Totals	\$4,550,283.50	\$4,539,747.00	\$2,519,936.86	\$3,219,811.00	\$2,858,103.00

Washington County Department of Public Works
 2018 Planned Road Projects Actual Budget Approved (5112)

1/10/2018

CR #	From	to	Mileage	AADT	Functional Classification	
Crackfill 2015, 2016, 2017 Paving Projects						
59	Cobble Rd	SR 372	1.87	1750+/-	8	
11	Hampton TL	VT	1.52	<500	9	
61	SR 22	Sutherland	1.19	750+/-	8	
1	SR 22	Glenburnie	2.4	<250	9	
9	CR 10	Carlton Rd	1.85	200+/-	9	
61	SR 29	CR 62	1.19	1250-1500+/-	8	
78	SR 22	SR 22	0.36			
64	N Cross Rd	SR 22	1.12	800+/-	8	
68	Lincoln Rd	Pine View	2.14	1500-1750+/-	8	
113	SR 29	Hogback	1.4	600-700	8	Surface Course on 2017 Binder
16	West Rd	Freidman	1.25	<500	9	Surface Course on 2017 Binder
23	Hicks	SR 22	2.69	1000+/-	8	Surface Course on 2017 Binder
62	CR 61	Kenyon Rd	0.7	550-600+/-	8	Surface Course on 2017 Binder
16			1.1	<500	9	Surface Course on 2016 Binder
16			1.3	1000-1250	9	Surface Course on 2016 Binder
64			0.35	300 +/-	9	Mill, HMA Binder, HMA Top-Shushan
64A			0.2	200-250	8	Mill, HMA Binder, HMA Top-Shushan
61			0.51	800-900	8	Mill, HMA Binder, HMA Top-Shushan
9 B	SR 4	CR 9	0.54	75	9	

Sub-Total 23.68 miles

Functional Classifications

- 7 Major Collector
- 8 Minor Collector
- 9 Local

2018 Washington County DPW
Large Diameter Culvert Projects (D5120) Adjusted for Uncompleted 2017 Projects

1/28/2018

CR 74	C-105	Precast Concrete Deck, cast-In-Place footings, Abutments, and Wing Walls	Carry-Over <i>From 2017</i>
<i>CAMBRIDGE</i>			
CR 74	C-103	Steel Stringers, Cast-in-Place Concrete Deck, Abutments, and Wing Walls	
<i>CAMBRIDGE</i>			
CR 74A	C-108	Steel Stringers, Cast-in-Place Concrete Deck, Abutments, and Wing Walls	
<i>EASTON</i>			
CR 74A	C-109	Steel Stringers, Cast-in-Place Concrete Deck, Abutments, and Wing Walls	
<i>EASTON</i>			
CR 68	C-152	Aluminum Pipe Arch 112" x 75"- 75 LF	
<i>WHITE CREEK</i>			

CR 61

Repairs to remove yellow flags

GREENWICH/JACKSON

CR 153

Repairs to remove yellow flag

SALVEM

CR 64

Replace Deck Overlay

SALVEM/JACKSON