

PUBLIC SAFETY COMMITTEE MEETING MINUTES  
JANUARY 29, 2019

PUBLIC SAFETY COMMITTEE MEMBERS PRESENT: Campbell, O'Brien, Hogan, Clary

PUBLIC SAFETY COMMITTEE MEMBERS ABSENT: LaPointe, Shay, Haff

SUPERVISORS: Moore, Fedler, Ferguson, Shaw, Hicks, Rozell

Debra Prehoda, Clerk

Al Nolette, County Treasurer

Roger Wickes, County Attorney

Jim Buxton, Code Enforcement Administrator

Mike Gray, Alternative Sentencing Director

Glen Gosnell, PS Director

Dan Boucher, Probation Supervisor

Bruce Mason, EMS Coordinator

Christian Morris, Assistant District Attorney

Mike Mercure, Public Defender

Sheriff Murphy

Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – November 27, 2018
3. Department Reports/Requests:
  - A. Code Enforcement
    - 1) Department Updates
  - B. District Attorney
    - 1) Present/Request for Approval of Crime Forfeiture Spending Plan
  - C. Alternative Sentencing
    - 1) Department Updates
  - D. Public Defender
    - 1) Request Permission for Intern
  - E. Sheriff
    - 1) Present/Request Approval of Crime Forfeiture Spending Plan
4. Other Business
5. Adjournment

Chairman Campbell called the meeting to order at 1:05 P.M.

A motion to accept the minutes of the November 27, 2018 meeting was moved by Mr. O'Brien, seconded by Mrs. Clary and adopted.

DEPARTMENT REPORTS /REQUESTS:

CODE ENFORCEMENT – Jim Buxton, Director, addressed the following items with the committee:

	2018	JANUARY 2019
Construction Inspections	2333	150
Fire Inspections	131	11
Building Renewals	2088	72 (55 Bldg. & 17 Septic)
Building Permits	595	19
Septic Permits	140	5
Operating Permits		3
Court Appearances		8

New Code Enforcement Officer attend school; 24 hours – 1<sup>st</sup> of 6 required training.

ALTERNATIVE SENTENCING – Mike Gray, Director, addressed the following items with the committee:

- Department Updates:
  - Permission for Intern – Internship is unpaid for one hundred twenty hours. The participant is Keaysie Carpenter who works in Buildings and Grounds and will intern in Alternative Sentencing 1 – 2 hours per week to fulfill requirements of internship

through SUNY Delhi. She will be reporting directly to Sue Mowry, Assistant Director, and involved in the different aspects of their programs. A motion to approve unpaid internship in Alternative Sentencing, Keaysie Carpenter – 120 hours through SUNY Delhi, was moved by Mr. Hogan and seconded by Mr. O'Brien. Discussion. The County Attorney stated this is the first time we have an employee do an internship and wanted to ensure this is off the clock. This will require strict monitoring to keep the internship and her work at the County separate. The motion to approve unpaid internship in Alternative Sentencing, Keaysie Carpenter – 120 hours through SUNY Delhi, was moved by Mr. Hogan, seconded by Mr. O'Brien and adopted.

- Winter Fest is scheduled for this weekend. New this year is a senior warming tent.
- Lifeguard class scheduled for February 19<sup>th</sup> – 22<sup>nd</sup> at the Hudson Falls Middle School. Those interested should contact the Youth Bureau/Alternative Sentencing Office.

DISTRICT ATTORNEY – Christian Morris, 1<sup>st</sup> Assistant District Attorney, addressed the following item with the committee:

- Crime Forfeiture Plan – Spending Plan for Forfeited Funds 2019 distributed, attached. The County Treasurer stated according to the Forfeiture Policy, the District Attorney and Sheriff present their crime forfeiture plans to the committee, the full Board adopts the plan and a budget is established before they can start spending those funds. The current funds available as of 12/31/18 is \$51,401.30. A motion to approve District Attorney's Crime Forfeiture Spending Plan for 2019 was moved by Mr. O'Brien, seconded by Mr. Hogan and adopted.

PUBLIC DEFENDER - Mike Mercure, Public Defender, addressed the following item with the committee:

- Request Permission for Intern – A motion to approve unpaid internship in the Public Defender's Office, Jessica Pettys – Hudson Falls High School, who will be observing Family and County Courts was moved by Mr. Hogan, seconded by Mr. O'Brien and adopted.

SHERIFF – Sheriff Murphy addressed the following items with the committee:

- Present/Request Approval of Crime Forfeiture Spending Plan – Spending Plan for Forfeited Funds 2019 distributed, attached. The current funding available as of January 7, 2019 is \$21,648.56. A motion to approve Sheriff's Crime Forfeiture Spending Plan for 2019 was moved by Mr. Hogan, seconded by Mr. O'Brien and adopted.
- Legalization of Marijuana – The Sheriff did not attend the Board Meeting but the discussion came up about selling marijuana in liquor stores and it is his understanding that part of the legislation states that it cannot be sold in a liquor store or in a place where there is gambling. The Sheriff's Association is coming out with a press release next week expressing their opinion and concerns about legalizing marijuana. They are very concerned with this legislation and does not believe it has been thought through and the effects it is going to have on County government and employees – bargaining units. He stated if it is legal and having employees under the influence. He stated we are in an opioid crisis and now we are going to legalize another substance that impairs. He stated the County Health Officials Association has come out against legalization. He stated look at Colorado after they legalized it and the fatality accidents have gone up over 100% due to impaired drivers. They are having a lot of problems with law enforcement, unions and with employees. A lot to consider. He thought the newspaper article read putting revenue ahead of public health concerns. Using marijuana significantly increases the likelihood of using other drugs/opioids. He would be available to address this further with the committee. The County Attorney stated there is a big

difference between legalization – no penalties and decriminalization – means what are the penalties for being caught with the stuff which can range from a violation to a felony. Criminal Justice advocates prefer legalization which would reduce the number of law enforcement stops for possible marijuana possession which they feel unjustly affects minorities.

#### OTHER BUSINESS:

PUBLIC SAFETY – Glen Gosnell, Director, addressed the following items with the committee:

- NY - ALERT – Handout attached. Asked Supervisors to display in their town halls this information about NY - Alert and urge people to sign up.
- Recent rain, snow and thawing incidents that happened last week, they are going to do damage assessments and asked that towns complete and return damage forms for any work they did or plan to do due regarding these incidents.
- Move unspent grant funds from 2018 forward. A motion to move unspent grant funds from 2018 forward to 2019 and forward to the Finance Committee for consideration was moved by Mr. Hogan, seconded by Mrs. Clary and adopted.

EMS – Bruce Mason, EMS Coordinator, addressed the following items with the committee:

- New protocols going into effect for basic EMTs expanding their level of operations and also for AMTs. Everything is getting more intense. The State is moving towards transitioning the Critical Care Level Technicians to Paramedics and there is a bridge course available. Forty-nine Critical Care Level Technicians in the region have signed up for the course. Small towns/communities struggling now with manpower will continue to struggle. They need help from the State Legislature. Squads are doing the very best they can. He stated Narcan is being administered throughout the county.

PROBATION – Dan Boucher, Probation, addressed the following items with the committee:

- Gov Pay – The Probation Director plans to address this at next month's meeting. This streamlines restitution payments through credit cards. The Sheriff currently uses gov pay. This would allow Probation to receive funds in a manner that is a little quicker.
- Raise the Age – Still a learning curve. To date, Probation has had nine Raise the Age cases since October 1, 2018. One defendant is three of those cases.

The meeting adjourned at 1:51 P.M.

*Debra Prehoda, Clerk  
Washington County Board of Supervisors*

**Alternative Sentencing/Youth Bureau Intern Request**  
2019

**Name of Participant-** Keaysie Carpenter

**Name of the sponsoring academic program-** SUNY Delhi

**Name of the program/class-** Criminal Justice Program (CJUS 380)

**Name of the academic faculty member supervising the intern-** Laura Pehrsson

**Length of the participation-** 120 hours/ one semester

**Agency oversight needed (time) -** 1-2 hr per week

**Reporting requirements of SUNY Delhi -** Final written evaluation

**Expected duties of intern while at the County-**

- Coverage for the front desk, clerical, customer service, as needed
- Facilitate structured learning for clients utilizing interactive journals
- Facilitate programing such as; Why Try, Independent Living Skills etc.

**Prospective Work Schedule-** To be determined

**Agency supervision plan-** The interns will be supervised by the Supervisor and/or the Front Desk Staff. The Coordinator's will be responsible for developing a plan that includes daily tasks to be completed, management of time and attendance, job specific training for the intern and to complete any necessary reports required by SUNY Delhi. The Assistant Director will facilitate an intern training that will include both County expectations and Agency expectations.

# OFFICE OF THE DISTRICT ATTORNEY

WASHINGTON COUNTY - STATE OF NEW YORK



383 Broadway - Building C  
Fort Edward, New York 12828  
Telephone: (518) 746-2525  
Fax: (518) 746-2568

J. Anthony Jordan  
*District Attorney*

Christian P. Morris  
*First Assistant*

*Assistant District Attorneys*  
Devin J. Anderson  
Brandon P. Rathbun  
Joseph A. Frandino  
Taylor R. Fitzsimmons

Paul R. Frettoloso  
*Investigator*

Robin MacNeil  
Laura C. Taylor  
Emily Hull  
*Crime Victim Specialists*

## SPENDING PLAN FOR FORFEITED FUNDS 2019

**Current Funds Available as of 1/1/2018: \$51,401.30**

**Federal Funds Totaling: \$31,017.51**

**State Funds Totaling: \$20,383.79**

### Intended usage for the year 2019

1. INVESTIGATIONS: The support of investigations and operations that will result in furthering our law enforcement goals and missions including,
  - A. Payments to informants; "buy," "flash," or reward money;
  - B. The purchase of evidence.
2. TRAINING The training of investigators and District Attorney personnel in any area that is necessary to perform official law enforcement duties.
3. EQUIPMENT AND RELATED ITEMS TO SUPPORT OUR LAW ENFORCEMENT EFFORTS: The costs associated with the purchase, lease, maintenance, or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities. Includes, but not limited to, the following: furniture, file cabinets, office supplies, telecommunications equipment, copiers, safes, computers, computer accessories and software, uniforms, clothing, radios, cellular telephones, electronic surveillance equipment and vehicles.
4. TRAVEL AND TRANSPORTATION: The costs associated with travel and transportation to perform or in support of law enforcement duties and activities.
5. AWARDS AND MEMORIALS: The costs of award plaques and certificates for law enforcement personnel.
6. PAYMENT OF SPECIAL PROSECUTOR: The costs associated with the prosecution of conflict cases.

## SPECIFIC USAGE FOR 2019

### I. Payroll (Point 1)

- A. INVESTIGATIONS: It is difficult to plan for future investigations while not knowing what the future holds for us. I intend to utilize shared funds to cover prosecution for drug investigations, arrests and enforcement details.

\$5,000

### II. Contractual (Point 4 Non-Fixed Assets)

- B. TRAINING: I plan on significantly increasing the amount of training offered to and provided for our members, with an emphasis on local and no fee or cost training. There are however several courses and conferences that do charge for attendance and have been avoided in the past.

1. The amount required for the cost or fees related to the registration for training courses and conferences.
2. Travel for out of Town Conferences, including Hotels, mileage, air fares, etc...
3. Web Site fees
4. Promotional items/drug awareness
5. Payment of Special Prosecutor

\$25,000.00

### III. Equipment (Point 2 Fixed Assets)

- C. EQUIPMENT: This category would be the largest area of the spending plan. There are several items related to equipment that we would look to use shared funds for which are included in the description on page 1 number 3 EQUIPMENT AND RELATED ITEMS TO SUPPORT OUR LAW ENFORCEMENT EFFORTS. Items specifically identified for 2018 include surveillance cameras, identifying uniforms for on-scene investigations, computers and accessories and training equipment.

\$ 16,401.30

### IV. Travel, Transportation and Awards and Memorials

- D. The costs associated with travel and transportation to perform or in support of law enforcement duties and activities as well as the costs of award plaques and certificates for law enforcement personnel.

\$5,000.00

PUBLIC DEFENDER'S OFFICE

INTERNSHIP

FEBRUARY, 2019 TO MAY, 2019

Name: Jessica Pettys

Name of School Program: Hudson Falls High School

Name of Program: National Honor Society

Name of Academic Supervisors: Melissa Korot and Colleen Mager

Length of Participation: February, 2019 to May, 2019

Reporting Requirements: None

The intern will be observing Family Court and County Court.

Prospective work schedule is Monday and Friday from 2:30 p.m. to 4:00 p.m.

The plan to supervise is that the attorneys in the Public Defender's Office will supervise the intern.



OFFICE OF THE SHERIFF  
WASHINGTON COUNTY NEW YORK

Jeffrey J. Murphy  
Sheriff

John A. Winchell  
Undersheriff

*"Community First"*

## Spending Plan for Forfeited Funds 2019

**Current Funds Available as of 1/07/2019 : \$ 21,648.56**

### Intended usage for the year 2019

1. INVESTIGATIONS: The support of investigations and operations that will result in furthering our law enforcement goals and missions including,
  - A. The payment of overtime for deputies and investigators;
  - B. Payments to informants; "buy," "flash," or reward money;
  - C. The purchase of evidence.
2. TRAINING: The training of deputies, investigators and Sheriff's support personnel in any area that is necessary to perform official law enforcement duties.
3. BUILDINGS: The costs associated with the purchase, lease, construction, expansion, improvement, or operation of the law enforcement center and or the detention facility.
4. LAW ENFORCEMENT EQUIPMENT: The costs associated with the purchase, lease, maintenance, or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities. Includes, but not limited to, the following: furniture, file cabinets, office supplies, telecommunications equipment, copiers, safes, fitness equipment, computers, computer accessories and software, body armor, uniforms, firearms, radios, cellular telephones, electronic surveillance equipment, and vehicles.
5. TRAVEL AND TRANSPORTATION: The costs associated with travel and transportation to perform or in support of law enforcement duties and activities.

Administrative Office Division  
399 Broadway  
Fort Edward, NY 12828  
Voice (518) 746-2475  
Fax (518) 746-2483

Law Enforcement Division  
399 Broadway  
Fort Edward, NY 12828  
Voice (518) 746-2475  
Fax (518) 746-2483

Corrections  
399 Broadway  
Fort Edward, NY 12828  
Voice (518) 746-2476  
Fax (518) 746-2484

Civil Division  
399 Broadway  
Fort Edward, NY 12828  
Voice (518) 746-2477  
Fax (518) 746-2385

Salem Substation  
State Route 22  
Salem, New York 12865  
Voice (518) 854-7488  
Fax (518) 854-2303





6. AWARDS AND MEMORIALS: The costs of award plaques and certificates for law enforcement personnel.

## Specific Usage for 2019

### I. Payroll

A. INVESTIGATIONS: It is difficult to plan for future investigations while not knowing what the future holds for us. I intend to utilize shared funds to cover overtime for drug investigations, arrests and enforcement details.

\$3,000.00

### II. Contractual

B. TRAINING: We have significantly increased the amount of training offered to and provided for our members, with an emphasis on local and no fee or cost training. There are however several courses and conferences that do charge for attendance and have been avoided in the past.

1. The amount required for the cost or fees related to the registration for training courses and conferences.
2. Travel for out of Town Conferences including Hotels, mileage, air fares etc..

\$3,000.00

### III. Equipment

C. EQUIPMENT: This category would be the largest area of the spending plan. There are several items related to equipment that we would look to use shared funds for which are included in the description on page 1 number 4 *Law Enforcement Equipment*.

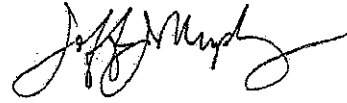
\$10,000.00

D. BUILDINGS: Renovation or upgrades to the LEC or Jail

\$3,000.00

E. VEHICLES: These funds would be used to purchase or upgrade vehicles.

\$ 2,000.00

A handwritten signature in cursive script, appearing to read "Jeff Murphy".

Sheriff Murphy

WASHINGTON COUNTY, NY

# DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT \* COMMUNICATIONS \* FIRE \* EMS \* HAZMAT

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WASHINGTON COUNTY, NY

## DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT \* COMMUNICATIONS \* FIRE \* EMS \* HAZMAT



# EMERGENCY NOTIFICATION SYSTEM

## Washington County utilizes the New York Alert system for our Emergency Notifications.. be sure you're signed up!

It only takes a few minutes and can make the difference in keeping you informed! Go to [alert.ny.gov](http://alert.ny.gov) and click the **Sign Up** button to get started! (additional details / directions below)

### SIGNED UP WITH US BEFORE?

If you've signed up with us before with our previous systems you will have to sign up separately for NY-Alert to ensure your information is up to date and you receive notifications to your most current devices and your current residence / listed locations.

### BENEFITS OF SIGNING UP FOR NY-ALERT

Receiving emergency information is an important step to being prepared. With NY-Alert, you'll have the information you need to keep you and your family safe at your fingertips. There are several benefits with the NY-Alert system, including:

- You can customize the type of information you receive by choosing the alert type and the locations.
- You decide how you want to receive the alerts. You can receive alerts via email, text messaging, phone, and fax.
- You can change the types of alerts you are receiving or unsubscribe at any time by logging into your account.
- Alerts are timely, and often contain instructions and protective actions that you can take to keep safe in emergency situations.
- All areas of New York State are included in the NY-Alert System.
- It's FREE to sign up and receive alerts.

### HOW TO SIGN UP FOR NY-ALERT

Here is the step by step process to sign up:

- Go to: [NY-Alert Sign Up](#)
- Fill out first name, last name and email address
- Create a username
- Create account
- Verify that your information is correct
- You will receive an automatic email to verify your account
- Click on the verification in the email
- Select three security questions
- Set your password
- Hit submit and your account is active
- Accept the terms of service
- Connect to application and select types of alerts you want to receive
- Select your preferences to receive alerts

***We look forward to keeping you connected and informed!***



WASHINGTON COUNTY, NY

# DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT \* COMMUNICATIONS \* HAZMAT \* BUREAU OF EMS



## WEATHER EVENT DAMAGE / MITIGATION REPORT

TOWN / VILLAGE: \_\_\_\_\_

NAME / TITLE OF OFFICIAL COMPLETING REPORT: \_\_\_\_\_ DATE: \_\_\_\_\_

<b>WEATHER DAMAGE / MITIGATION LOCATION</b>	
<b>DAMAGE DETAILS</b> (Be Specific)	
<b>WORK PERFORMED TO MITIGATE DAMAGE</b> (Be Specific, Include Dates / Times)	
<b># OF LABORERS / LABOR HOURS TOTAL</b>	
<b>LABOR COSTS ASSOCIATED</b>	
<b>EQUIPMENT COSTS</b> (Be Specific, Include Details)	
<b>SUPPLIES USED</b> (Be Specific, Include Details)	
<b>SUPPLY COSTS</b> (Be Specific, Include Details)	
<b>OTHER DETAILS</b>	
<b>DATE WORK PERFORMED / SITUATION MITIGATED</b>	