

AG/PLANNING/TOURISM/COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES
JANUARY 23, 2017

AG/PLANNING COMMITTEE MEMBERS PRESENT: Fedler, Idleman, Shay, Haff, Armstrong, Moore, Skellie

AG/PLANNING/TOURISM/COMMUNITY DEVELOPMENT COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: Henke, Hicks, Gang, Shaw, O'Brien, Campbell, LaPointe

Sandy Huffer, Deputy Clerk

Roger Wickes, County Attorney

Laura Oswald, Dir. Economic Dev.

Chris DeBolt, County Administrator

Al Nolette, Treasurer

Laura Chadwick, RP Director

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – December 19, 2016
3. Presentation - Todd Erling: HVADC
4. Presentation – NYSEDA Clean Energies Program
5. Trails
 - A. Update on Champlain Canalway Trail
 - B. Update on Granville Rail-Trail
 - C. Change in Snowmobile Trail Maintenance
6. TOURISM
7. PLANNING
8. Other Business
9. Adjournment

Chair Fedler called the meeting to order at 1:00 P.M.

A motion to accept the minutes of the December 19, 2016 meeting, was moved by Mr. Shay, seconded by Mr. Armstrong and adopted.

Chair Fedler announced that Todd Erling could not be present today due to the storm.

TOURISM – Laura Oswald, Economic Development Coordinator addressed the following:

- I LOVE NY TPA Match – Washington County's marketing plan to the state indicates, as it did last year, that Washington County commit \$5,000 towards the Capital Region TPA. They are asking us to increase our contribution to six or seven thousand. The Capital Region TPA is in the process of contracting a new marketing agency. Laura recommends increasing our commitment to the Capital Region TPA to \$6,000. A motion to increase our contribution to the Capital Region TPA from \$5,000 to \$6,000, was moved by Mr. Haff, seconded by Mr. Shay and adopted. The Administrator reminded the committee that tourism funds were budgeted in contingency and will have to be moved to the tourism account.
- Camoin Study – We contracted with Camoin using 2016 I Love NY funds. Laura informed the committee that she was able to get an extension approved with I Love NY to expend these funds until the end of March. The Camoin study and report must be finished by the end of March. Between 2016 I Love NY funds and occupancy tax funds, the cost for the Camoin study will be covered. The 2017 I Love NY funds will be available to implement recommendations that come out of the Camoin study. Camoin has done the data analysis. The remaining items to be done are two chamber of commerce meetings, one in the north and one in the south. NORTH – February 15th at 6:30 PM at the Whitehall Municipal offices with a snow date of February 16th at 6:30 PM. SOUTH - Hubbard Hall Freight yard on February 23rd at 6:30 PM with a snow date of February 28th at 6:30 PM. Camoin will present their findings and ideas and will be looking for feedback from this committee and other stakeholders at the March 6th committee meeting. Camoin will make a final presentation to this committee on March 20th with recommendations.

- HVADC Contract – The way the contract is structured with HVADC, it requires that we exercise an option to renew each year. A copy of HVADC report of 2016 activities was distributed to the committee (attached). Mr. Erling will be available to come to a meeting in the future, if the committee would like. A motion to exercise the option to renew the contract with HVADC for 2017 with the same terms, \$25,000, was moved by Mr. Armstrong, seconded by Ms. Idleman and adopted. Mr. Haff opposed.

Greg Mumby works under the Capital District Regional Planning Commission and is promoting NYSERDA's Clean Energy Communities program. Mr. Mumby gave a power point presentation on the Clean Energies Program (slides on file). More information is available at NYSERDA's Clean Energy Communities Program website: <https://www.nyserda.ny.gov/cec>.

Dave Perkins, Snowmobile Trail Coordinator addressed the committee.

- Champlain Canalway Trail - Back in November he road the bike trails in Washington County which was about 19 miles. He was curious how the trail would be on route 4 south of Fort Edward and found the shoulders plenty wide enough for bicycles. The bike path construction to connect Kingsbury and Smith's Basin to the Village of Fort Ann is still scheduled for 2018. Still looking into connecting Fort Ann northward. He is working with Canal Corp to try to get a trail as close to Dewey's Bridge Road as they can. Battle Hill is a project in Fort Ann that has the potential to tie in to the Canalway Trail. This would be in the future. A separate group in Whitehall who has been working to connect Fort Ann to Whitehall was awarded a Greenway grant for a feasibility study to figure out the best route. Route 4 north of Fort Ann is not an ideal place for a bike path. Another issue that has come up is connecting to Vermont. Vermont bikeway comes down the eastern shore of Lake Champlain, on road and off road.
- Empire State Trail - Recently the Governor announced the Empire State Trail. It was originally supposed to go north on State Bike route 9 which parallels route 4. Then to add to the confusion, the Lieutenant Governor announced it would go along NY Route 9 to Lake George. He feels this would be a tremendous mistake. The cost would be monumental for a trail along NY Route 9 to Lake George and there already is a bike trail that connects to Lake George. He thinks they meant the Warren County bike trail.
- Bi-County Municipal Leaders Meetings – They have had two and are looking to have a third meeting in September at the Dix Bridge.
- Granville Rail-Trail – In an effort to try to bring trails under one umbrella, he has been attending the Granville Rail-Trail group meetings. They were awarded a CFA grant to do a study on completing the gaps north of Granville and are also looking to bring the trail from Rupert to Salem. They have already raised their match and are very enthused about this project. Chazen is doing the study and will do a great deal of public outreach.
- Snowmobile Trail Maintenance – Last year, there was a lot of frustration by snowmobilers in the Town of White Creek over conditions of the trail. A Club was maintaining these trails but the club lost its trail insurance and had no way to protect the landowners. The snowmobilers met with the Battenkill club and were able to come up with a way to insure these landowners and the funds will still go towards the White Creek trails. Kingsbury Club Trail – There was concern that the trails would even open this year. This year National Grid replaced some towers, lines and did wire tightening along their transmission lines. Each year, the club has to get a permit from National Grid and they informed us last October they were cancelling the permit. They negotiated with them and worked it out.

PLANNING – Layne Darfler, Jr. Planner provided the January Planning Board report (attached) and the 2016 annual report (on file).

OTHER BUSINESS - Chris DeBolt, Administrator distributed copies of the RFP for Washington County GML §239 Review and asked the committee to let him know if there are any questions or concerns with the RFP. The RFP will probably be sent out in early February.

Chair Fedler reminded the committee that this committee will not meet in February, but there will be two meetings in March, March 6th and 20th.

Meeting adjourned at 2:15 PM.

Respectfully submitted,

*Sandy Huffer, Deputy Clerk
Washington County Board of Supervisors*



HVADC
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Hudson, NY 12534
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888.317.5556 fax
www.HVADC.org

Report to Washington County on HVADC 2016 Activities

Program Goals

To enhance the agricultural sector in Washington County by assisting both new and existing agribusinesses, and supporting policies and regulations that recognize and support the Hudson Valley's agricultural economy. Our services are designed to promote Washington County as an integral part of the Hudson Valley as an attractive, viable region for agriculture and to foster growth and development of the agricultural sector through a creative program of marketing, promotion and the provision and coordination of financial and other resources.

Scope of Services

- 1.) Technical assistance to farmers and farm-related/farm-dependent businesses applying for funding or implementing awards from various public and private sources to include but not limited to: USDA Value Added Grant, USDA Rural Business Enterprise Grants, SBA, EDA, NYS Consolidated Funding Applications, etc.
- 2.) Business planning services to local farmers and farm-related/farm-dependent businesses seeking to diversify production.
- 3.) Business expansion counseling to a local farmers and farm-related/farm-dependent businesses seeking to add process capacity and expand operations to make room for next generation.
- 4.) New farm and farm-related/farm-dependent businesses referrals for site search selection opportunities to locate in the county.
- 5.) Referrals to Washington County of viable agribusiness projects for consideration of funding support.
- 6.) Representation and technical support to ensure farms and farm-related/farm-dependent business interests are included in NYS Regional Economic Development Councils' plans and implementation.
- 7.) Local farm product sourcing for Farm-to-Table Co-packing and other regional commercial and institutional buyers.
- 8.) Development and promotion of farm and local business sourcing to support agri/culinary-tourism and educate the community members and markets of the role local sourcing plays in economic development through the Hudson Valley Bounty Program and regional branding.

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Incubator without Walls and Washington County Project Updates

Locust Grove Smokehouse is a family-run smokehouse founded by the late father of the current owners. HVADC assisted with finalizing a business plan and financial projections that were used to secure loan financing of \$300,000. This financing was used to modernize operations needed to maintain compliance with USDA food safety requirements, improve efficiencies and expand capacity. These improvements will support increased online sales and employment by the business and pave the way for third generation participation in the business. HVADC also supported the development of an application for grant funding from the USDA Local Food Promotion Program.

Battenkill Fibers manufactures artisan quality natural—colored and kettle—dyed premium knitting yarns using traditional semi-worsted milling machinery. The fiber facility processes for over 350 farms. HVADC continues to work with Battenkill to administer USDA RBEG financing for equipment used to expand capacity of this manufacturer of artisan knitting yarns made from locally sourced wool and to locate the appropriate equipment to bring on-board. Additionally, Battenkill was faced with challenges around its lease agreement with their landlord. HVADC facilitated mediation services to resolve landlord issues allowing the business to remain at its current Greenwich location.

Fiddlehead Creek Nursery is a small nursery that grows and sells only perennials and shrubs that are native to NY. The owners have grown the business significantly in the seven years that it's been in operation. HVADC worked with the owners to finalize a financial analysis and with the development of a business plan with financial projections after evaluating different growth options. HVADC also supported an application for MWBE certification application for the business.

Owl Wood Farm is a diverse mixed vegetable operation located in Salem. They grow using bio-intensive techniques. Owl Wood plants a wide variety of vegetables for local farmer's markets, CSA, restaurants, and co-ops. HVADC provided legal assistance to help owners Lindsay Fisk and Mark Bascom purchase land for a permanent location for their operation. Previously, they were farming on leased land outside the Village of Cambridge.

Leah Hennessy is developing a start-up sheep raising business. HVADC is working with this farmer to help her acquire an existing sheep farm in Washington County. Assistance includes developing a business plan and financial projections required by private equity firm to finance the purchase of the farm.

Simply Grazin' LLC is a family owned organic livestock operation in Hartford and Fort Ann that sells to major retailers like Whole Foods Market. Owners Mark and Lynne Faille, who have run the business for business for 20 years, also own farms in Pennsylvania, New Jersey, and Virginia total 4,500 acres. The farms raise organic and grass-fed beef, organic and pasture-raised pork, poultry and lamb. Simply Grazin' has protected their 517 acres through the state's Farmland Protection Program in partnership with the Agricultural Stewardship Association. Their successful application calls for them to

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make the Washington County location the main hub for their entire farm operation in the next few years.

Argyle Cheese Farmer is a 4th generation dairy farm that produces about a million pounds of high quality milk each year. After taking a class in cheese making, co-founder Marjorie Randles began making cheese and in 2007 Argyle Cheese Farmer started producing and selling cheese and yogurt. Argyle Cheese Farmer is now making a wide variety of value-added products including yogurts, fresh and aged cheeses, gelato and frozen yogurt. Throughout 2016, HVADC's dairy consultant has worked with Marge and Dave to evaluate dairy plant equipment located in Columbia County town of Stuyvesant, formerly Maple Hill Creamery. Argyle Cheese did purchase all the equipment and has recently completed removal of that equipment from Stuyvesant NY. HVADC has suggested that they investigate a filter press system manufactured in Europe to facilitate the draining of whey from Greek Yogurt and they did trial run a pilot unit in Fall of 2016 which was a success and plans are to purchase a full-scale unit for production when they do move to a larger facility.

CFA Award: SUNY Adirondack Regional Education Center Strategic Development Plan: HVADC worked with the Washington County Planning staff and the consulting firm of Karen Karp & Partners on the final plan "SUNY Adirondack Washington County Food and Agricultural Education". HVADC worked with Karp & Partners to provide feedback on the feasibility study and are named in the report as partner for implementation of the plan.

Washington County Agricultural and Farmland Protection Plan: Based on our extensive experience working with Washington County's agricultural sector, as well as other Hudson Valley and Capital Region counties, HVADC has compiled a set of recommendations to help guide future agricultural development initiatives in Washington County. As part of the planning process, the purpose of the white paper was to recommend programs, assistance, and support to enhance the viability of agriculture in Washington County that could be collaboratively developed and supported between HVADC and other county offices and organizations.

HVADC 2016 Programming Updates

Farm and Food Business Accelerator (FFBA) began its inaugural year on October 24th. The FFBA supports the creation and growth of robust regional supply chains by providing entrepreneurs with the tools they need to be successful. This program is designed to help farmers and food entrepreneurs develop the necessary skills and materials to scale their business, build sales, and access financing sources.

The FFBA is an intensive mentoring and training program for Hudson Valley farmers and food entrepreneurs seeking to scale their business, gain access to capital, and build sales. The curriculum includes online training activities, expert instruction, one-on-one mentoring sessions, group interaction and industry networking events.

Through a six-month customized curriculum, participants engage in a series of online training activities, expert instruction, one-on-one mentoring sessions, group interaction and industry networking events to learn how to talk to investors, discover new market opportunities, and pitch to potential funders.

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Participants have the opportunity to connect with the growing network of New York City and Hudson Valley-based funders that are seeking to invest in ventures that support the local food system.

Argyle Cheese Farmer, LLC - The Randles are hands-on cheese and yogurt makers and the owners of Argyle Cheese Farmer, a family farm producing cheese, yogurt and buttermilk, and bases for smoothies, salad dressings and cheesecakes. Dave had previously been a full-time dairy farmer for 40 years and Marge had owned a tax and financial planning practice for 30 years. Both are graduates of the Cornell University College of Agriculture. They are scaling up their processing and retail spaces to increase their market presence throughout the region.

Lavenlair Farm, LLC - David and his wife Diane are the owners of Lavenlair Farms, a 4000 plant farm selling 18 varieties of lavender and producing a wide variety of lavender bath and body products, and lavender honey. The property also includes a 200 year old farmhouse and meditative labyrinth. David is a seasoned project manager. He is planning to renovate an old one room schoolhouse on the property into a farm store to create an agricultural destination and increase on-farm sales. He will also add a propagation greenhouse.

HVADC was awarded \$100,000 from the USDA Local Food Promotion Program to leverage existing financial support to implement this program.

Hudson Valley Bounty

Hudson Valley Bounty has re-launched its website, now the region's most comprehensive local farm and food portal. With a fresh look and functionality, the new Hudson Valley Bounty website showcases a larger number of food enterprises, more refined search capabilities, new food categories, and more in-depth details of its participants. Hudson Valley Bounty's site is now searchable by county, with interactive maps pin-pointing each farm or food business included throughout Orange, Sullivan, Ulster, Dutchess, Columbia, Rensselaer and Washington counties. Searches may also be conducted by business categories, with participants grouped according to products such as farms, wineries/vineyards, distilleries, breweries, cideries, specialty producers, farmers markets, food and beverage trails, restaurants, caterers, retail and grocery stores, or distributors/wholesalers. Additional filters may be applied to each category to further refine a search. For instance, the 222 farms included may be sorted by county, product type (i.e. dairy, flowers, meat, vegetables, etc.), then by production method (i.e. certified organic, grass-fed, biodynamic, etc.) and by their distribution markets as well. Participation in Hudson Valley Bounty is free, and farms and food businesses may submit their information at hudsonvalleybounty.com.

As the region's go-to-resource for local food and farm offerings, Hudson Valley Bounty provides participants with exposure on its high-traffic website used by local consumers, tourists, chefs, farmers, wholesalers, and institutional buyers; the opportunity to be featured on Hudson Valley Bounty social media, email newsletters, and blog; as well as access to Hudson Valley Bounty's curated newsletters containing information on grant and financing opportunities, training workshops, events, and opportunities to promote their business or sell their product.

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HVADC staff is continues performing outreach to a number farm and food business within Washington County to update or create a business listing. To date, we have reached out to 72 farms, 9 craft beverage producers, 6 farm to table restaurants, and 7 farmers markets.

Regional Opportunities for HVADC Partner Counties

Farm to Institution New York State

American Farmland Trust's Farm to Institution New York State (FINYS) program is a statewide partnership of agricultural, public health, and economic development partners who work together to maximize the total volume of locally produced food that is served in institutions such as schools, hospitals, senior centers, universities and more. HVADC is an active member of the FINYS leadership team where we have assisted in the development of several FINYS funding requests for the purpose of strengthening and supporting the farm and food economy of New York State.

HVADC staff, along with staff from the Agricultural Stewardship Association, participated in the Cornell Cooperative Extension training programs "From Baskets to Pallets" and the "Market Readiness Training". Both programs were designed to help increase the flow of local farm products into the markets that serve institutional buyers.

Additionally, HVADC is working with the Cornell Cooperative Small Farms Program and FINYS on a networking event to bring farmers and institutional buyers together in Troy in March. HVADC is working to ensure access to this event for all regional farmers and to promote participation.

Governor's Regional Economic Development Council

Executive Director Todd Erling has maintained a seat on the Council of the Capital Region since its establishment and coordinates on projects with overlapping regional council boundaries such as Mid-Hudson Regional Economic Development Council. This allows HVADC to play an important collaborative leadership role in the economic development of the Hudson Valley.

The Village of Greenwich was awarded \$500,000 for the renovation of Wallie's, an iconic restaurant that was once an anchor in the Village's commercial district, into a local food and beverage market and distribution center.

Hudson Valley Food Hub

HVADC, in partnership with The Farm Bridge (formerly known as Farm to Table Co-Packers) and Hudson Valley Harvest, were awarded a CFA of \$775,000, to expand the infrastructure of these two successful food processing and distribution firms that serve New York State farms. The grant application identified a need for additional processing equipment, cold/freezer storage, trucks and distribution depots. With the additional equipment, these two businesses will have expanded capacity to meet the growing demand for local food from customers in NYC and throughout the Northeast. The result has already expanded sales and profits to these businesses, as well as increased income opportunities for farms and food producers in the Hudson Valley and throughout New York State. Between 2012 and 2015, the Farm Bridge increased its output by 55%, from 2 million pounds of produce in 2012 to 3.1 million pounds in 2015, all New York grown product that passed through Farm Bridge, NY facility. Currently The Farm Bridge facility serves over 60 regional farms and over 40 private label customers. HVADC has been

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working to expand the capacity of The Farm Bridge and Hudson Valley Harvest. Major equipment upgrades are being made which will result in more efficient processing and additional capacity for farms in the Hudson Valley region.

HVADC has worked to connect product with demand for the food hub. An example of this includes responding to a demand from chefs for a utility cheese for Hudson Valley Harvest customers. HVADC was able to identify and connect Argyle Cheese Farmer, who is now successfully selling product into the Hudson Valley Harvest distribution model. Goose Island Farm in Argyle is also a farm working with Hudson Valley Harvest.

Sheep Industry Development and Plan

Hudson Valley Agribusiness Development Corp (HVADC) intends to expand its classroom and on-farm teaching capability by developing a program of “Local Lamb Lessons.” The curriculum will emphasize breed selection suited to the local land, product development suited to the local market, and sheep-farm mentors available to assist with dairying, wool development and meat market development; HVADC will also provide the needed business expertise to help new sheep farmers master the balancing act of serving all three market segments within their farm management plan. Land in urban fringe areas is very expensive – acreage with good soils sells for \$5,000-\$10,000/per acre in the Hudson Valley, and yet the new young farmers choose to farm here so they can maintain their ties to the city, and at the same time reach dense, urban, high-margin markets. Developing large flocks is impossible, given land and labor costs, so maximizing profit from a small herd is the optimal business model. We are responding now to interest by new farmers in sheep production, which is the heritage of the northeast. Having marshaled the assistance of sheep experts in several narrow areas of ovine expertise, HVADC is seeking funds to bring together a curriculum for new young farmers that will reinvigorate the sheep industry and make “Local Lamb” a profitable undertaking.

New Farmers Grant Fund

HVADC worked with the state to ensure there was a second round of funding for this important grant. And we promoted this opportunity to farmers in our footprint. In June, Governor Cuomo announced the recipients of the New Farmers Grant Fund, which will provide over \$743,000 in grants to support 25 early-stage agricultural businesses across New York State. The purpose of the fund, now in its second round, is to assist early-stage farmers in improving their farm’s profitability, and as a result, adding to the diversification and growth of New York’s agricultural sector. Eastern Hay Company in Greenwich was awarded \$45,485, the largest award in the Capital Region.

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WASHINGTON COUNTY
PLANNING DEPARTMENT
 Washington County Municipal Center
 383 Broadway
 Fort Edward, New York 12828
 Tel: (518) 746-2290 Fax: (518) 746-2293

Agriculture/Planning/Tourism/Community Development Committee Update

Meeting Date: January 23rd, 2017

County Planning Board:

January 10th, 2017:

| <i>Meeting Date</i> | <i>Applicant</i> | <i>Municipality</i> | <i>Project Type</i> | <i>Description</i> | <i>Recommendation</i> |
|---------------------|-------------------------------|---------------------|-----------------------|--|-----------------------|
| 1/10/2017 | New York State Electric & Gas | Town of Salem | Approval of Site Plan | Installation of 100' communications mast | Approved |

Changes to the GML 239 Referral (see attached)

The Washington County Planning Board has made updates and changes to the GML 239 Referral form. This form is submitted when local projects fall under GML 239 and therefore have to be referred to the County Planning Board. These changes include reducing the number of copies needed to be sent to the County Planning Board as well as including additional questions in hopes to decrease redundancy during review at the County level. Please see attached for the updated form.

2017 Training Opportunity (see attached)

The goal of the Washington County Planning Department is to be a resource for the local municipalities and the boards therein. As such the department strives to provide municipal planning and zoning boards with a variety of training opportunities. We also extend this effort to all Code Enforcement members, Town and Village boards.

On February 28th, 2017 the Washington County Planning Department and NYSDOS will be providing training opportunity for local boards. The course being offered is "**Rural Planning**"; Please see attached Save the Date Flyer for details.

2016 Planning/Economic Development Department Annual Report (see attached)

General Municipal Law §239-M Referral Form
Washington County Planning Board

Municipality: _____

Project description:

Applicant Name: _____

Address of the proposed action: _____

Nearest major intersection: _____

Tax Map Number: _____

Existing land use or conditions: _____

Proposed changes: _____

Referring body:

- Planning Board
- Zoning Board of Appeals
- Town or Village Board

Proposed action:

- Adoption or amendment of a zoning ordinance or local law
- Approval of a site plan
- Granting of a use variance
- Granting area variance
- Granting of a special use permit
- Other authorizations that a referring body may issue under the provisions of any zoning ordinance or local law. Please Specify: _____

Location is within 500 feet of the following:

- Municipal Boundary
- Right-of-Way of County/State Expressway, Highway or Road
- Boundary of County/State-owned Land Containing a Public Building or Institution
- Boundary of a Farm Operation Located in an Agricultural District
- Not Applicable

Include the following:

- Completed Environmental Assessment Form (EAF) and all other materials used by the referring body to make a determination of significance pursuant to the State Environmental Quality Review Act (SEQRA).
 - If Type II Action, please note the number of the action as listed under 6NYCRR Part 617.5 (c): _____
- Copy of the full text of ordinance or local law being proposed or amended (if applicable).
- Copy of the application submitted to referring body.
- Maps and plans (i.e. site plan, schematics, site details, etc.): If oversized (larger than 11"x17"), please reduce original maps and plans to 11"x17" for submission and include scale
- Aerial photograph(s) showing the context of the site location.
- Nine (9) printed copies of the full statement with the above stated inclusions.
 - An electronic version of the completed full statement: please provide CD copy or e-mail to the Washington County Planning Department.

Please provide details of any requirements of the Municipality's codes or regulations that were waived in this review.

As the local board did you review the following elements:

Arrangement and adequacy of vehicular access and circulation (including emergency vehicle access)

Reviewed Not Reviewed Not in Local Regulations N/A

Location, arrangement, and adequacy of proposed parking

Reviewed Not Reviewed Not in Local Regulations N/A

Location, arrangement, and adequacy of pedestrian amenities

Reviewed Not Reviewed Not in Local Regulations N/A

Location, design, and adequacy of stormwater management facilities

Reviewed Not Reviewed Not in Local Regulations N/A

Location, design, and adequacy of drinking water and wastewater treatment facilities

Reviewed Not Reviewed Not in Local Regulations N/A

Proposed landscaping for screening, noise mitigation, aesthetics, and/or stormwater management

Reviewed Not Reviewed Not in Local Regulations N/A

Contact Information:

Person responsible for submitting referral: _____

Title or position: _____

Mailing address: _____

Phone: _____ Fax: _____

Please sign and date the receipt below:

I _____, certify that the statement of the proposed action being submitted for referral to the Washington County Planning Board on (date) _____ is complete to the best of my knowledge and in accordance with the municipality's land use ordinances and laws.

Space below provided for Planning Department use:

Date received in office: _____

Deadline Date: _____

Stamped date received

Materials list:

- Completed EAF
- Copy of the text of ordinance or local law being proposed or amended
- Copy of application submitted to the referring body
- Maps and plans
- Aerial photograph(s)
- Other: _____
- Nine (9) printed copies of completed package

PLANNING & ZONING TRAINING!

SAVE THE DATE

Date: 2/28/2017

Time: 5:30 pm– 7:30 pm

Where: Annex II (WIC building) 411 Lower Main Street, Hudson Falls

Presenting: Rural Planning

Rural communities face challenges—both in the form of development and lack of it—that threaten the natural and cultural resources that define their character. This course offers an overview of how comprehensive planning and a variety of land use tools can help preserve rural landscapes and revitalize established village and hamlet centers. Local officials are encouraged to take a proactive approach to meeting such challenges with easy-to-understand and administer zoning regulations, conservation subdivision regulations, the use of conservation easements, and more

**Presented by :Washington County Planning Dept &
NYS DOS**

Please RSVP by February 24th, space is limited!



**Division of Local
Government Services**

