

**Office of Community Services for Warren and Washington Counties
Warren County Community Services Board
Washington County Community Services Board
February 2, 2018**

Warren County

Present: Kimberly Brayton; Chair, Joan Grishkot; Vice-Chair, Lu Thomas-Cosgrove, Maureen Schmidt, Holly Irion, James Dexter, Amy Molloy, Chris Bessen

Excused: Barbara Boggia

Washington County

Present: Tammy DeLorme; Vice-Chair, Heather Adams-Wendell, Sue Clary, Michelle Burke

Excused: Samuel Hall; Chair, Patti, Hunt, Claire Bromley

Staff: Robert York; Harry Carlson; Lisa Coutu; Linda Wright; Crystal Lawrence

Guests: Stephen Traver, Julia Beebe, Mary McLaughlin

Agenda Item	Outcome	Action
Program Presentation: Julia Beebe, Executive Director	Liberty House is a not-for-profit Clubhouse founded in 1972 and is part of the clubhouse movement pioneered by Fountain House. The club is operated together by individuals with mental-illness and/or developmental disabilities known as members, not patients or clients, and a highly qualified and caring staff. Individuals who reside in Warren, Washington, and Saratoga Counties, who are at least 18 years of age, who have a diagnosed mental illness or developmental disability are eligible for membership, which is free except for minimal food costs. Every day, members and staff work side by side to facilitate the operation of the clubhouse. It is through this work that they begin the process of rehabilitation, develop relationships, and begin to trust, enhance and refine skills they never knew they had. Members don't come to see doctors or get medication but staff makes sure they are getting the treatment they need. At Liberty House they believe that every member can work, regardless of their lack of work history, past work history, number of hospitalizations, education or experience. There are no requirements except a sincere desire to work. Through their own work members discover that they can contribute to the world and that they are needed, most importantly it gives the member back their dignity. 50-65 members are currently involved with about 20-25 new members per year.	N/A

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Program Presentation: Julia Beebe, Executive Director continued	Clubhouse Programs include Day Training Services ; transportation to and from programs and appointments, daily lunch and snack bar services, Vocational Training Units: Food Service, Clerical, Snack Bar and Maintenance, Weekly recreational activities and personal shopping trips. Clinical Services ; Comprehensive Rehabilitation Planning, On-going Clinical Evaluation and Assessment, Case Management, Medication Monitoring, Symptom Management, Weekly MICA, Employment and Support Groups, and Employment Services ; Situational Assessment of Vocational Abilities, Diagnostic Vocational Evaluation, Work Adjustment Training, Job Development, Placement and Coaching and Follow-Along Service, Benefits Counseling ; Review of current benefit status, apply for financial benefit for those eligible, recognize applicable employment supports, manage income to protect medical benefits, develop long term career goals and facilitate long term financial planning.	
2018 Organizational Meetings – Call to Order	Quorums were confirmed for Warren County only and 2018 Organizational meeting of the Warren County Community Services Board was commenced at 3:35p, held at the Liberty House at 54 Bay St, Glens Falls. Outcomes are presented in the reports detailed below.	K. Brayton presided over the meeting
2018 Warren County Organizational Meeting Report	Warren County voted for election of Kim Brayton, JD, Ph.D. Chair to the Board for the two year term (1/1/2018 – 12/31/2019). Warren County voted for election of Joan Grishkot, Vice-Chair to the Board for the two year term (1/1/2018 – 12/31/2019). Warren County voted for election of Crystal Lawrence, Secretary to the Board for the two year term (1/1/2018 – 12/31/2019). The dates and time of the regular meetings of the Warren County CSB were established to be the 2 nd Thursday of the month at 3 p.m. Standing committee assignments were appointed as presented in the Board packets. None were opposed.	Motion: J. Dexter Second: C. Bessen Abstentions: None Motion carried with unanimous vote Motion: H. Irion Second: C. Bessen Abstentions: None Motion carried with unanimous vote Motion: J. Grishkot Second: J. Dexter Abstentions: None Motion carried with unanimous vote

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2018 Washington County Organizational Meeting Report	The Washington County Organizational Meeting Election of Officers, Establishment of Regular Meeting Time, Appointment of Standing Committees and Vote to accept Sue Clary's resignation was deferred.	N/A
Regular Meeting – Call to Order	Quorums were confirmed for Warren County only and the January 11, 2018 Regular Meeting of the Warren and Washington County Community Services Boards was convened. The meeting was chaired by K. Brayton, Chair, Warren Co.	
Meeting Minutes	Minutes of the November 09, 2017 joint meeting of the Warren and Washington County presented for approval.	Warren: Motion: L. Thomas-Cosgrove Second: A. Molloy Abstentions: None Motion carried with unanimous vote Washington County was deferred
Informational Items	R. York reviewed and provided updates on the following informational items; Retirement of Maureen Schmidt, Beat the Winter Blues Winterfest Event Feb. 3 rd , Funding awarded to the BHCC Citizens Advocates, The RPC overview of 2017, OASAS Reverse the Stigma documentary, The RFP for an ACT Team, Residential Substance Abuse, the Council for Prevention Audit, AMH received an operating certificate for ADK Pediatrics, OCS Program Analyst position still vacant, and CLMHD Services.	
Adjournment and next meeting.	The meeting was adjourned at 4:30pm. The next scheduled meeting of the Community Services Boards will be held on <u>Thursday, February 8, 2018 @ 3:00 pm at 230 Maple St., Glens Falls.</u>	

Minutes respectively submitted by Crystal Lawrence, Secretary to the Boards