

OFFICE OF THE DISTRICT ATTORNEY

WASHINGTON COUNTY - STATE OF NEW YORK



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2019 DISTRICT ATTORNEY BUDGET

REQUEST OVERVIEW

Robin MacNeil
Laura C. Taylor
Emily Hull

Crime Victim Specialists

Thank you for the opportunity to discuss our budget request for 2019. The landscape of Criminal Justice Prosecution has changed significantly in the past several years. Some of these changes have been positive and some have not. The overall impact has been a significant increase in work load for the office.

For 2019 our .2 requests are the same as 2018. Our 2019 .4 requests represent a 2.6% decrease over 2018. Other items of note are a reduction in the on-call phone costs from \$48,000.00 in the 2018 budget to \$23,400.00 for 2019. A portion of this expense should be covered by Raise the Age reimbursement. These savings off-set partially the new budget item of \$66,150.00 attributed to costs for covering the new Centralized Arraignment Part ("CAP"). CAP was created to address a requirement of the Hurrell-Harring settlement.

Our 2019 Budget requests a new Assistant District Attorney. A detailed outline was submitted to the Personnel Committee. In summary, changes in State Law regarding Audio/Video taped interviews, body cameras, Raise the Age, complexity of Search Warrants, significant increase in use of technology and its impact on investigating and prosecuting cases, and other legislative changes have increased workload greatly.

Furthermore, our caseload has increased significantly since 2016. In 2017 we experienced a 22% increase in felonies over 2016. Year-to-date for 2018 suggests we are on pace to be slightly higher than 2017, indicating that 2017 was not an anomaly. The complexity and seriousness of the crimes has also increased. In the past 14 months we had 3 murders. Our office prosecuted each of the four (4) defendants. Two (2) of the defendants were represented by attorneys appointed by the Assigned Counsels office (18-b) and two (2) retained private counsel. Investigations into serious criminal matters and Appeals have also spiked in recent years.

Grants and revenues from other sources continue to be strong and we always seek other revenue sources. One-time revenue items for 2019 that will benefit our budget and were discovered after our initial submission is a \$10,000.00 Legislative Grant to offset an ADA salary for Domestic Violence initiatives and a \$25,000.00 Bail Forfeiture proceeding.

Lastly, we continue to engage in shared services with neighboring Counties by serving as a Special Prosecutor when necessary. This arrangement saves the Counties hundreds of thousands of dollars each year.



**WASHINGTON COUNTY
DEPARTMENT OF PROBATION**

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Anthony M. White
Probation Director II

Albert J. Caprood
Probation Supervisor
Daniel J. Boucher
Probation Supervisor

September 11, 2018

Personnel Committee
Washington County Board of Supervisors
383 Broadway
Fort Edward, NY 12828

Committee,

This month the Washington County Probation Department submitted a request to the Personnel Committee to add one staff member. The employee was listed as a Probation Officer Trainee (Grade 14) at a rate of pay of \$22.17 per hour. This equates to \$40,504.59 for the year of 2019. The figure was submitted at a 35 hour work week as directed. However, this department is submitting a budget specific to the Raise the Age legislation that requests this position and an increase to 40 hours per week for the titles of Probation Assistant, Probation Officer Trainee, Probation Officer, Sr. Probation Officer and Probation Supervisor.

The request is solely based on the new Raise the Age legislation. Our department is expecting a significant increase in volume at the juvenile level that will likely double the juvenile caseload by the end of 2019 and beginning of 2020. The new position will be working directly with this juvenile population which will include intake, adjustment, investigation, court appearances, supervision, etc. All proposed additions are anticipated to have offsetting revenue.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Anthony M. White".

Anthony M. White
Director

Washington County Probation Department Training Requirements

The qualifications and training requirements for Probation positions are regulated by the NYS Division of Criminal Justice Services, Office of Probation and Correctional Alternatives (OPCA). In collaboration with counties, OPCA provides a variety of professional development opportunities for new and experienced probation officers.

This training is as follows:

1. **Peace Officer Training.** In New York State, all probation officers are **peace officers**. Peace officer training requires a complete **week** of basic peace officer training approved by the New York State Division of Criminal Justice Services Municipal Police Training Council.
2. **Fundamentals of Probation Practice (FPP).** Within the first six months of employment, probation officers are required to complete a **three week** classroom program: the Fundamentals of Probation Practice (FPP). The OPCA curriculum has been accredited by the American Probation and Parole Association.
3. The **Probation Officer Safety and Survival Training (OSST)** was developed by the NYS DCJS Office of Probation and Correctional Alternatives, the NYS Probation Officers Association, the NYS Council of Probation Administrators and the NYS Division of Parole. The **OSST** is a three day program.

***Day one and day two** are designed for all probation officers and topics include Mental and Physical Conditioning, Department Safety, Planning and Preparation for Field Safety, Tactics for Field Safety, and Critical Incidents.

***Day three** is designed for officers who carry firearms but participation is open to all officers whether they carry firearms or not. The topics included in day three are: Arrest Process, Transportation of Prisoners, Using Aerosol Spray, and Firearm Safety and Storage.

4. **Initial Course in Firearms and Deadly Physical Force.** Washington County Probation Officers are required to complete **47 hours** of training and qualification approved by the New York State Division of Criminal Justice Services Municipal Police Training Council. The training is conducted by the Washington Sheriff's Department or the New York State Department of Corrections.
5. **Initial Other Weapons and Deadly Physical Force – Aerosol Subject Restraint.** Washington County Probation Officers are required to complete the **2 days** of training approved by the New York State Division of Criminal Justice Services Municipal Police Training Council to carry pepper spray/chemical agents.

➤ *Probation Officers must each obtain 21 hours of approved continuing education annually after the first 12 months of employment.*

**STANDARD SPECIFICATIONS
FOR
PROFESSIONAL PROBATION POSITIONS**

PROBATION OFFICER TRAINEE

Bachelor's degree from a regionally accredited college or university, or one recognized by the New York State Education Department, with at least thirty (30) credit hours in the social or behavioral sciences.

PROBATION OFFICER

PROMOTION: Satisfactory completion of one year service as probation officer trainee.

OPEN COMPETITIVE: Graduate degree in social work, education administration, law, sociology, psychology, criminology, or a related field; OR Bachelor's degree and two years experience in counseling or casework in a recognized agency adhering to acceptable standards in probation, parole, social services, psychiatric or medical social work, or related work; OR appropriate combination of experience.

SENIOR PROBATION OFFICER

PROMOTION: Two (2) years of permanent service as probation officer.

OPEN COMPETITIVE: Three (3) years experience as a probation officer. Graduate work in social work, law, public administration, criminal justice, sociology, or a related field may be substituted for such experience on a year for year basis up to a maximum of two (2) years.

PROBATION SUPERVISOR

PROMOTION: Three (3) years of permanent service as probation officer; OR one (1) year of permanent service as a probation officer II or senior probation officer.

OPEN COMPETITIVE: Four (4) years experience as a probation officer. Graduate work in social work, law, public administration, criminal justice, sociology, or related field may be substituted for such experience on a year for year basis up to a maximum of two (2) years.

PROBATION DIRECTOR II

PROMOTION: One (1) year of permanent service as a Deputy Director II, or two (2) years permanent service as a Probation Supervisor.

OPEN COMPETITIVE: Three (3) years experience in a supervisory or administrative position in a probation agency.

WASHINGTON COUNTY ASSIGNED COUNSEL OFFICE
WASHINGTON COUNTY COURTHOUSE

THOMAS CIOFFI, ESQ.
SUPERVISING ATTORNEY

MARIE, DECARLO-DROST
ADMINISTRATOR

PATRICIA CONNORS
CONFIDENTIAL SEC. TO SUPV. ATTY.

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October 1, 2018

RE: Statement of Achievements and 2018 Goals

During 2018 we continued to work with New York State Office of Indigent Legal Services (ILS) to implement the Hurrell-Harring settlement.

County Law Article 18-b requires each governing body of each County to have in place a plan for providing counsel to those who are indigent. Pursuant to that mandate we along with ILS developed a plan to have a Bar Association sponsored plan. The plan was approved by the Bar Association. It was passed by the Public Safety Committee and by the full Board this past spring.

We have received approximately \$186,438.50 of Hurrell-Harring Caseload relief for this year.

The monies are allotted as follows:

Experts/Consultants/Investigations	\$ 50,000
Attorney Mentoring	\$ 15,000
Second Chair	\$ 7,500
Training	\$ 15,000
Increased Cost	\$ 98,938.50

We have developed protocols as to how the monies will be spent, in consultation with ILS. We will use this money to improve representation of our clients.

Our total budget request is \$968,369.00. We will receive \$413,004.00 in revenue from ILS making the total county Expense \$555,365.00

Thank you for your continued support.

Very truly yours,

Thomas Cioffi

MICHAEL J. MERCURE
PUBLIC DEFENDER

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ANNA P. BESSON
ELAN Y. CHERNEY
MICHAEL S. MARTIN

BARRY J. JONES
FIRST ASSISTANT

October 3, 2018

Re: Budget Statement

During 2018 we continued to work with the State Office of Indigent Legal Services (ILS) to implement the Hurrell-Harring settlement, which has contributed to increased spending.

We started two new attorneys and we started two new non-attorney staff members.

We continued the success of Centralized Arraignment and Counsel at First Appearance and the office has started to implement mandated caseload standards.

The total budget request is \$1,015,635.00 and the total payroll is \$853,135.00. The total revenue from the State is \$799,859.00.

Thank you for your continued support.

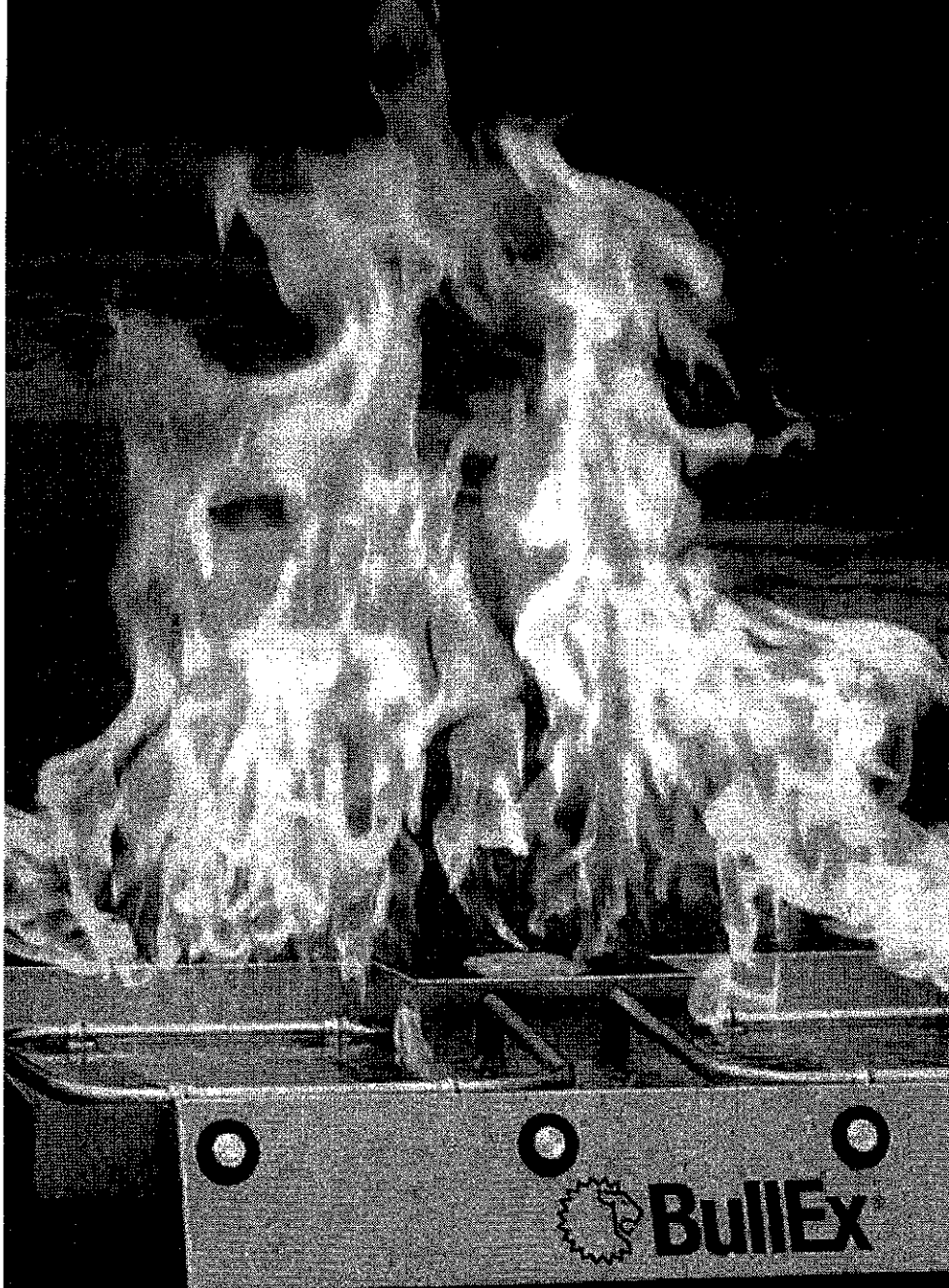
Very truly yours,



Michael J. Mercure

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[INTELLIGENT TRAINING SYSTEM FEATURES

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SAFE

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COST EFFECTIVE

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Provides an effective and engaging training experience.

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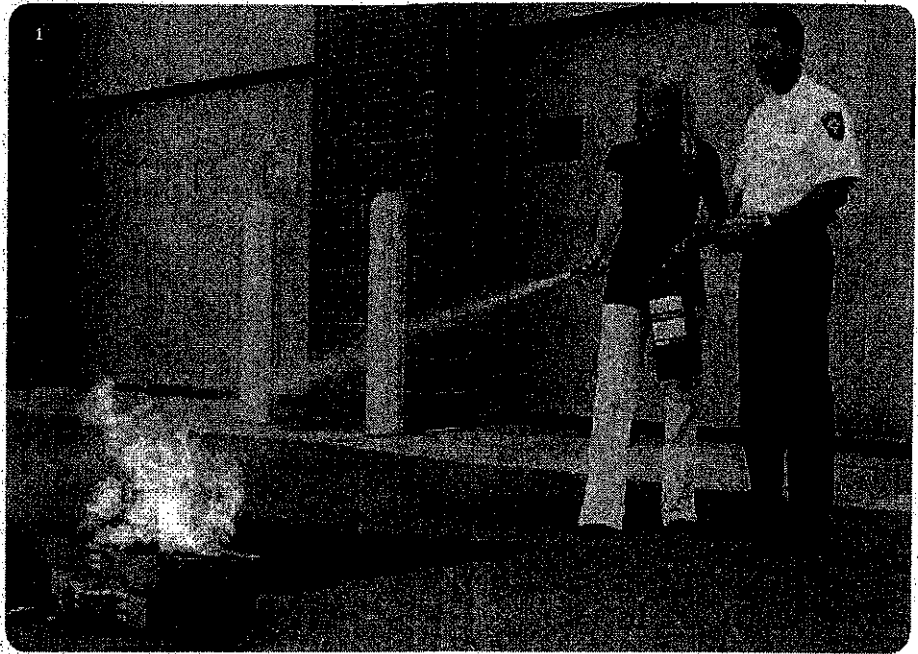
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◀ LEFT | CLEAN BURNING PROPANE

[INTELLIGENT TRAINING SYSTEM ADVANTAGES

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- Makes training easy and reduces costs significantly with BullEx's rechargeable training extinguishers.
- Grades users making it easy to monitor improvement and proficiency.



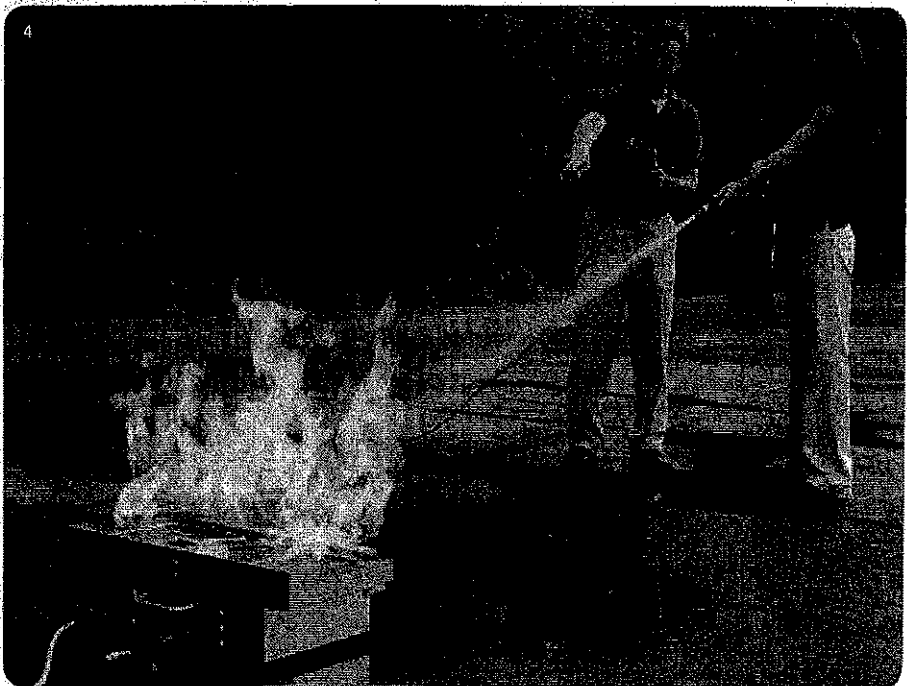
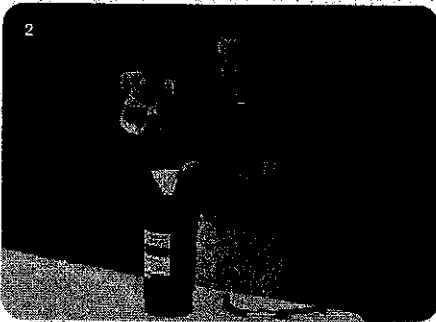
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WASHINGTON COUNTY, NY

DEPARTMENT OF PUBLIC SAFETY

EMERGENCY MANAGEMENT * COMMUNICATIONS * FIRE * EMS * HAZMAT



BUDGET SUBMISSION SUMMARY

PREPARED FOR PUBLIC SAFETY / FINANCE COMMITTEE: OCTOBER 3, 2018

A3640 - PUBLIC SAFETY

ACCOUNT TYPE	2018 AMENDED	2019 REQUEST	AMOUNT OF CHANGE	NOTES
1 - PERSONNEL	1,160,673	1,193,887	+ 33,214	Budgeted Increase in Personnel Costs
2 - EQUIPMENT	4,000	4,000	-	No Change
4 - CONTRACTUAL	265,579.15	265,468.00	- 111.15	Held .4 Accounts Below 2018 Budgeted Amount

A3625 - EMS

ACCOUNT TYPE	2018 AMENDED	2019 REQUEST	AMOUNT OF CHANGE	NOTES
1 - PERSONNEL	11,855	12,152	+ 297	Routine Increase in Personnel Costs
2 - EQUIPMENT	1,200	1,200	-	No Change
4 - CONTRACTUAL	1,150	1,150	-	No Change

A3410 - BUREAU OF FIRE

ACCOUNT TYPE	2018 AMENDED	2019 REQUEST	AMOUNT OF CHANGE	NOTES
1 - PERSONNEL	52,650	53,919	+ 1,269	Routine Increase in Personnel Costs
2 - EQUIPMENT	10,750	10,000	- 750	Less Need for Replacement / Equipment Needs
4 - CONTRACTUAL	17,960	13,860	- 4,100	Merger of Postage, Car Pool w/ Public Safety Accounts

PUBLIC SAFETY GRANT AWARDS FOR 2019

NAME OF GRANT PROGRAM	AMOUNT OF AWARD
Public Safety Answering Point (PSAP) Operations Grant	163,861
Statewide Interoperable Communications Grant (SIGG)	<i>Awaiting Announcement</i>
Emergency Management Performance Grant (EMPG)	28,476
Statewide Homeland Security Program Grant (SHSP)	59,983

Glen P. Gosnell
Director

Timothy R. Hardy
Deputy Director

Bruce K. Mason
EMS Coordinator

Glenn E. Bristol
Fire Coordinator