



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
383 Upper Broadway, Bldg. B.
Fort Edward, New York 12828

Tel. (518) 746-2210

Fax (518) 746-2219*

*Service by fax not accepted

Email - Supervisors@co.washington.ny.us

MEMO

CLERK OF THE BOARD

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PUTNAM

John R. LaPointe, Vice Chairman

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WHITEHALL

John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee:
Supervisors Hicks, Fedler, Idleman, O'Brien, Hogan

FROM: Clerk of the Board

Chairman Hicks has scheduled a **Personnel Committee** meeting for **Tuesday, September 11, 2018 at 9:30 AM** in the Board of Supervisors' Conference Room #1, B244A, 2nd Floor of County Office Building B, 383 Broadway, Fort Edward, New York.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – August 7, 2018
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. DPW – Highway Worker 2 (Backfill)
 - B. DSS – Typist (Backfill)
 - C. OFA – Meal Site Manager PT (Backfill)
 - D. Public Health
 - 1) Senior WIC Program Nutritionist (Backfill)
 - 2) (2) WIC Program Nutritionist FT (Backfill)
4. Other Business
 - 1) Employee Handbook #7.008
5. Adjournment

*****Committee Members: Please notify this office if you are unable to attend.*****

DATE: September 5, 2018
Fort Edward, New York