



# WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center  
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**\*\*\*\*REVISED\*\*\*\***

## MEMO

### CLERK OF THE BOARD

Debra R. Prehoda

### ARGYLE

Robert A. Henke, Chairman

### PUTNAM

John R. LaPointe, Vice Chairman

### CAMBRIDGE

Cassie Fedler

### DRESDEN

Paul D. Ferguson

### EASTON

Daniel B. Shaw

### FORT ANN

Richard F. Moore

### FORT EDWARD

Terry L. Middleton

### GRANVILLE

Matthew Hicks

### GREENWICH

Sara S. Idleman

### HAMPTON

David K. O'Brien

### HARTFORD

Dana E. Haff

### HEBRON

Brian R. Campbell

### JACKSON

Jay B. Skellie

### KINGSBURY

Dana Hogan

### SALEM

Evera Sue Clary

### WHITE CREEK

Robert E. Shay

### WHITEHALL

John W. Rozell

TO: Chairman of the Board  
Members of the Personnel Committee:  
Supervisors Hicks, Fedler, Idleman, O'Brien, Hogan

FROM: Clerk of the Board

Chairman Hicks has scheduled a **Personnel Committee** meeting for **Tuesday, July 10, 2018 at 9:30 AM** in the Board of Supervisors' Conference Room #1, B244A, 2<sup>nd</sup> Floor of County Office Building B, 383 Broadway, Fort Edward, New York.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – June 5, 2018
3. Department Staffing Requests/Staffing Pattern Changes:
  - A. Buildings & Grounds
    1. Park Manager – Remove One Position – Remaining Position Increase Salary and Add to Exempt Salary Schedule  
**\*\*Staffing Pattern Change**
  - B. DPW
    1. Heavy Equipment Mechanic - Backfill
  - C. Treasurer
    1. Account Clerk – New  
\*Instead of Backfilling Vacant Bookkeeper  
**\*\*Staffing Pattern Change**
  - D. Social Services
    1. Account Clerk – Backfill
    2. Senior Social Services Examiner – New  
\*Instead of backfilling Existing Sr. Account Clerk  
**\*\*Staffing Pattern Change**
    3. Caseworker - Backfill
  - E. County Clerk
    1. Motor Vehicle License Clerk – Backfill
    2. Part-Time Clerk (Temporary) – New
  - F. Veterans
    1. Clerk – New  
\*Instead of Backfilling Existing Sr. Clerk  
**\*\*Staffing Pattern Change**
4. Other Business
  - A. Civil Service Exams
  - B. Vacation Carry Over Request
5. Adjournment

**\*\*\*\*Committee Members: Please notify this office if you are unable to attend.\*\*\*\***

DATE: ~~July 3, 2018~~ July 6, 2018

Fort Edward, New York