



WASHINGTON COUNTY BOARD OF SUPERVISORS

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CLERK OF THE BOARD

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PUTNAM

John R. LaPointe, Vice Chairman

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WHITEHALL

John W. Rozell

MEMO

TO: Chairman of the Board
Members of the Personnel Committee:
Supervisors Hicks, Fedler, Idleman, O'Brien, Hogan

FROM: Clerk of the Board

Chairman Hicks has scheduled a **Personnel Committee** meeting for **Tuesday, June 5, 2018 at 9:30 AM** in the Board of Supervisors' Conference Room #1, B244A, 2nd Floor of County Office Building B, 383 Broadway, Fort Edward, New York.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – May 8 & 18, 2018
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. Sheriff – Fill Special Patrol Officer (8)
 - B. Real Property – Account Clerk (Backfill)
 - C. Buildings & Grounds – Account Clerk – Upgrade to Senior Account Clerk
 - D. Personnel – Backfill Civil Service Technician Upon Retirement with Account Clerk
4. Other Business
 - A. Retirement Plaque – IT Employee – June Board Mtg.
5. Adjournment

****Committee Members: Please notify this office if you are unable to attend.****

DATE: May 31, 2018
Fort Edward, New York