



WASHINGTON COUNTY BOARD OF SUPERVISORS

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*****For Information Only – Not a Legal Notice*****

M E M O

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PUTNAM

John R. LaPointe, Vice Chairman

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TO: Chairman of the Board
Members of the Information Technology Committee:
Supervisors O'Brien, Hogan, Fedler, Moore, Ferguson, Middleton, Clary

FROM: Clerk of the Board

Chairman O'Brien has scheduled an **Information Technology Committee** meeting for **Tuesday, February 6, 2018 at immediately following the Personnel Committee scheduled for 9:30 am** in Board of Supervisors' Conference Room No.1, Room B244A, 2nd Floor, County Office Building B, 383 Broadway, Fort Edward, NY.

The Agenda is as follows:

- 1.) Call to Order
- 2.) Accept Minutes – January 16, 2018
- 3.) Staffing Request – Upcoming Retirement – Micro Computer Specialist
- 4.) Discuss Process for IT Requests
- 5.) Overview of IT Projects and Funding
- 6.) IT Study Review
- 7.) Other Business
- 8.) Adjournment

****Committee Members - Please notify this office if you are unable to attend.****

DATED: January 31, 2018
Fort Edward, New York