



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
383 Upper Broadway, Bldg. B.
Fort Edward, New York 12828
Tel. (518) 746-2210
Fax (518) 746-2219*

*Service by fax not accepted
Email - Supervisors@co.washington.ny.us

*****For Information Only – Not a Legal Notice*****

MEMO

CLERK OF THE BOARD

Debra R. Prehoda

ARGYLE

Robert A. Henke, Chairman

GRANVILLE

Matthew Hicks, Vice Chairman

CAMBRIDGE

Cassie Fedler

DRESDEN

George D. Gang

EASTON

Daniel B. Shaw

FORT ANN

Richard F. Moore

FORT EDWARD

Mitchell Suprenant

GREENWICH

Sara Idleman

HAMPTON

David O'Brien

HARTFORD

Dana Haff

HEBRON

Brian Campbell

JACKSON

Jay B. Skellie

KINGSBURY

Dana Hogan

PUTNAM

John R. LaPointe

SALEM

Seth M. Pitts

WHITE CREEK

Robert E. Shay

WHITEHALL

George Armstrong

TO:

Chairman of the Board
Members of the Personnel Committee:
Supervisors LaPointe, O'Brien, Shay, Suprenant, Pitts

FROM:

Clerk of the Board

Chairman LaPointe has scheduled a **Personnel Committee** meeting for **Thursday, January 12, 2017 at 9:00 am** in the Board of Supervisors' Conference Room #1, B244A, 2nd Floor, County Office Building B, 383 Broadway, Fort Edward, New York.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – December 8, 2016
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. Staffing Requests
 - 1.) County Clerk/DMV
 - a.) Motor Vehicle License Clerk – Backfill - Retirement
 - 2.) Probation
 - a.) Probation Officer - Backfill
 - 3.) ADRC/OFA
 - a.) Aging Services Aide – Part-time – Backfill – Retirement
 - b.) Aging Services Aide – Per Diem – Backfill
4. Other Business
 - A. County Attorney - Request to Carry over 2 Vacation Days
 - B. Building & Grounds - Superintendent of County Buildings & Grounds Trainee– Establish Salary
 - C. DSS- Reclassification of 3 Positions – ******New Title of Principal Social Services Examiner
 - D. Public Safety - Communication Officer Recruitment
 - E. Discuss NYS Minimum Wage Increase
5. Adjournment

**** = DENOTES STAFFING PATTERN CHANGES**

******Committee Members: Please notify this office if you are unable to attend.******

DATE: January 6, 2017
Fort Edward, New York